



POLICY 2023-03

TOWN OF CROSSFIELD FIRE DEPARTMENT LEVELS OF SERVICE

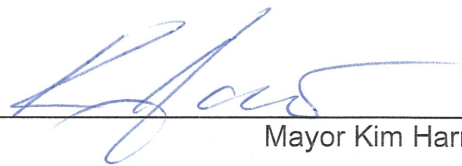
Purpose

To establish levels of service for the Town of Crossfield Fire Department and to establish a process for the review and/or adjustment of the services.

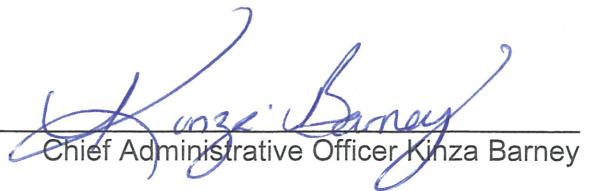
Policy

As attached and titled Policy 2023-03 Fire Department Levels of Service

Adopted this 16 day of January 2024.



Mayor Kim Harris



Chief Administrative Officer Kinza Barney

1.0 Policy Statement

- 1.1 Annually during the budget process, Council shall determine the levels of service provided to its residents by the Town of Crossfield Fire Department and will consider the criteria listed in section 8.0, when considering changes to the policy and/or appendix "A".

2.0 Policy

- 2.1 The Town of Crossfield Fire Department will provide emergency response services according to the provisions of this policy and in appendix "A".
- 2.2 Council recognizes that when a response is provided, the service level of that response may be different in various locations of the municipalities' area of responsibility. A response may differ for a variety of reasons including, but not limited to:
 - Geographical size, remote areas and layout of the area;
 - Staff availability and training levels of the emergency response members;
 - Supports from other agencies providing emergency services within the region;
 - Availability of water, or location of water sources for fire suppression purposes within Crossfield, Rocky View County and other mutual aid communities;
 - Adverse weather conditions.

3.0 Scope

- 3.1 This policy applies to all personnel within the Town of Crossfield Fire Department or by virtue of a Mutual Aid Agreement.

4.0 Definitions

- 4.1 **"Awareness level"** means that Fire Department personnel will recognize risks and hazards, adopt a defensive position, secure the area and call for specialized assistance.
- 4.2 **"Fire Department"** means Town of Crossfield Fire Department.
- 4.3 **"Operations Level"** means that Fire Department personnel will take action to contain and control the incident and seek assistance from outside agencies/nearest mutual aid fire department equipped to mitigate the incident if required.

- 4.4 **"Rescue"** means that Fire Department personnel will respond to any emergency request to the level of training received such as, vehicle accidents, confined space, etc.
- 4.5 **"Technician Level"** means that responders may initiate a combination of actions to bring the incident under control and to an end.

5.0 Levels of Service

- 5.1 Council establishes the following levels of service for the Town of Crossfield Fire Department:
- **Fire**
 - **Medical**
 - **Motor Vehicle Collisions (MVCs)**
 - **Hazardous Materials/Dangerous Goods**
 - **Special Teams/Rescue**
- 5.2 Council is aware that firefighters within the municipality will be trained at varying levels and that the department will be equipped to perform duties up to the approved level of service for each area.
- 5.3 Appendix A provides a detailed list of the levels of service to be provided by the Town of Crossfield Fire Department.

6.0 Emergency Responses

- 6.1 Fire and emergency service equipment shall be deployed for all emergencies where it is deemed they are required and practical to do so.

Structural, Vehicle and Wildland/Grass Fires

- 6.2 The Fire Department will provide structural, vehicle and wildland/grass firefighting which involves the safe and effective mitigation of incidents utilizing trained Fire Department resources and/or use of mutual aid partners, if deemed necessary..

Rescue Calls

- 6.3 The Fire Department will provide extrications for motor vehicle collisions and rescues which involves the safe and effective mitigation of incidents utilizing trained Fire Department resources and/or use of mutual aid partners, if deemed necessary.

6.4 The Fire Department will provide other rescue services at the Awareness Level.

Hazardous Materials/Dangerous Goods

6.5 The Fire Department shall provide hazardous materials/dangerous goods response at the Awareness Level.

Medical Emergencies

6.6 The Fire Department is not obligated to respond to medical emergencies however, in the event they are dispatched, it will be according to the level listed in appendix A and only if enough personnel are trained and available to respond.

6.7 The Fire Department will not transport patients as part of emergency medical services under any circumstances in any fire department apparatus, unless directed to do so by Emergency Medical Services.

Disaster Services Response

6.8 In the event there has been a declaration of a state of local emergency or a disaster, the Fire Department will operate in accordance with the Town of Crossfield Emergency Management Plan and under the direction of the Director of Emergency Management, or their designate.

7.0 Training

7.1 Firefighter training shall be based on those services delivered by the Fire Department.

7.2 Firefighters will be equipped and trained for wildland fire suppression according to those minimum standards required by this policy and recognized in the Province of Alberta.

7.3 Officers and firefighters will be trained to the appropriate National Fire Protection Association (NFPA) standards for the service provided. Where NFPA standards do not meet minimum requirements, individuals will be trained to those minimum standards recognized in the Province of Alberta and/or approved by the Fire Chief, or their designate.

7.4 Firefighters are expected to participate in ongoing training, pre-fire planning, community outreach and awareness/education activities to develop and maintain their knowledge and skills in these areas.

7.5 Senior Officers in the Fire Department will be responsible for the establishment of the appropriate standard operating guidelines in

collaboration with the CAO and Director of Community and Protective Services with all identified levels of training and equipment required for that level of service.

8.0 Amending Levels of Service and Appendix “A”

8.1 Prior to amending the levels of service, Council must consider the following:

- Community hazards;
- Call volume, type of equipment, apparatus available and training required;
- Determine the capital and operating costs and other relevant information.

9.0 Attachments: Appendix A Crossfield Fire Department Levels of Service

Appendix A

Crossfield Fire Department Levels of Service

Emergency Type	Crossfield	Mutual aid RVC, Airdrie, Carstairs, Beiseker	Notes
Fire			
Structure	X	X	
Vehicle	X	X	
Flammable Liquid/Gas	X	X	
Wildland/Grass	X	X	Assist per mutual aid and service agreements
Urban Interface (Wildland to Structural Firefighting Operations)	X	X	
Medical			
Auto-dispatch Charlie calls, and all Delta and Echo calls	X	X	
Alpha, Bravo and Charlie calls which are not auto-dispatched	X		This call response will only be initialized if EMS arrival will extend over 30 minutes, OR; Upon request by EMS
Motor Vehicle Collisions (MVCs)			
Light Vehicle	X	X	
Heavy Transport	X	X	Respond at the awareness level. Further response can be managed with mutual aid partners
Hazardous Materials/Dangerous Goods			
Awareness Operations	X	X	
Special Teams/Rescue			
Water Rescue	X	X	Respond at the awareness level. Further response can be managed with mutual aid partners
Ice Rescue	X	X	Respond at the awareness level. Further response can be managed with mutual aid partners
High/Low Angle Rescue	X	X	Respond at the awareness level. Further response can be managed with mutual aid partners.
Confined Space	X	X	Respond at the awareness level. Further response can be managed with mutual aid partners.
Industrial Rescue	X	X	Respond at the awareness level. Further response can be managed with mutual aid partners.