



# ANNUAL REPORT 2025





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# A Message from the Mayor

On behalf of Council, I am pleased to share the 2025 Annual Report for the Town of Crossfield.

This report reflects a year of progress, collaboration, and continued commitment to strengthening our community. Council has focused on responsible governance, fiscal responsibility, and supporting the services and infrastructure that residents rely on every day. We continue to balance growth with the small-town character that defines Crossfield, ensuring decisions made today support a sustainable and vibrant future.

Within these pages you will find highlights of key initiatives, investments, and improvements made across the organization. Whether through infrastructure upgrades, community amenities, policy work, or planning for the future, the goal remains the same – to enhance quality of life for residents and foster a strong foundation for long-term success.

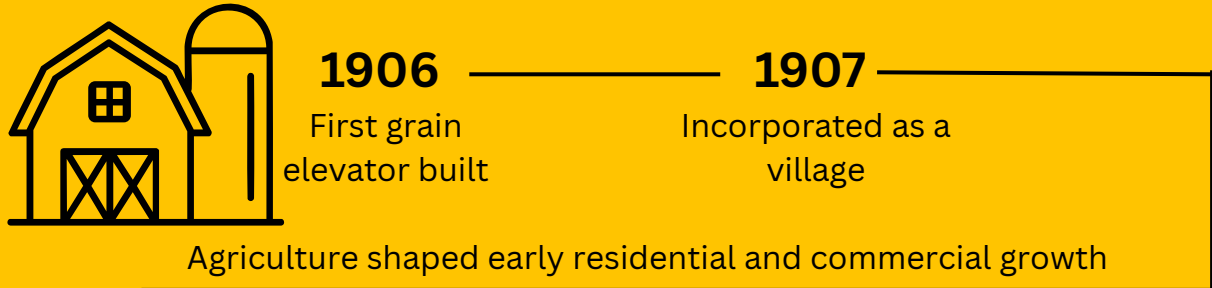
Thank you to residents, businesses, volunteers, community organizations, and Town staff whose efforts and engagement make Crossfield the community it is. Your support and involvement guide our work and help shape our shared future.

It is an honour to serve as your Mayor.

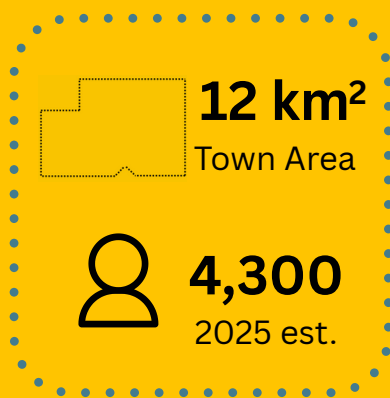
Kim Harris  
Mayor of Crossfield



## Origins & History



## Town Snapshot (Today)



## Community Amenities



**8 Parks, 2 soccer green spaces, 4 baseball diamonds, 5.23 kms** of walking trails



Arena, Community Hall, Library



**41.7 km** of Roads



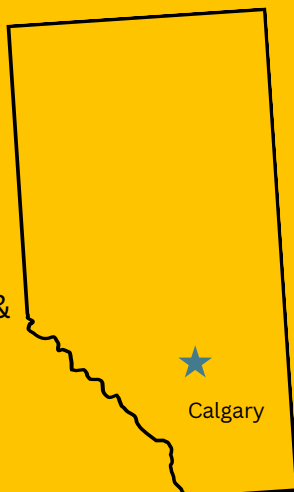
Fire & Protective services



Local businesses, shops, dining, industry

## Strategic Location

- North of Calgary
- Near major transportation corridors
- Strong industrial & commercial base

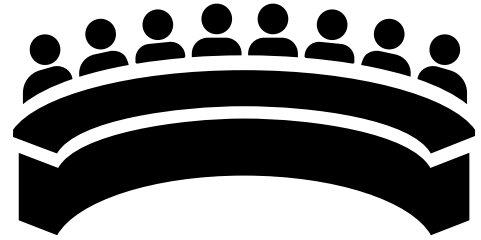


# Governance Highlights

## Good Governance

The Town of Crossfield is governed by one Mayor and six Councillors who are committed to transparent, ethical, and accountable decision-making in service of community interests, with an emphasis on clear processes, responsible use of public resources, and leadership focused on long-term community needs. In 2025, Council remained active and engaged in advancing the Town's priorities, as reflected in the following key activity highlights:

- 25 Council Meetings
- 6 Public Hearings
- 16 New/Updated Bylaws
- 10 New Policies
- 2 Meetings with Ministers



**Council Meeting schedule:**

<https://crossfieldalberta.com/p/council-meetings>

 **Watch Council Meetings live, or catch up later here:** <https://www.youtube.com/@townofcrossfield3912>

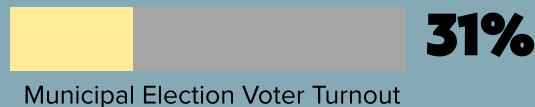
## Election Engagement

3 candidates competed for 1 mayor's seat



11 candidates competed for 6 councillor seats

The municipal election was held on **October 20, 2025**, where the mayor was re-elected, three incumbent councillors retained their seats, and three new councillors were elected to serve in the 2025–2029 term.



## Thank You and Welcome

The Town of Crossfield extends its appreciation to the 2022–2025 Town Council for their service and leadership over the past term. We especially recognize outgoing Councillors Jo Lambert, Joanne Fox, and Shawn Vang for their commitment and contributions to the community.

Following the municipal election, the Town was pleased to introduce the 2026–2029 Town Council. Mayor Kim Harris continues in her role, joined by returning Councillors Mike Knight, Justin Gustafson, and Luke Brennan. Newly elected Councillors Logan Cosh, Craig Benson, and Dawn Neilson complete the new Council team.

Looking ahead to 2025–2029, Crossfield is poised for continued growth and progress under the leadership of the new Council.



# Sustainable Community Growth Initiatives

Promoting balanced development, economic diversification, and partnerships, enhancing quality of life and sustainability.



## Planning & Development Activity

	<b>157</b> Development, Sign, & Home Occupation Permits	<b>\$44,980</b> Development, Sign, & Home Occupation Permit Revenue
	<b>173</b> Building Permits	<b>\$163,817</b> Building Permit Revenue
	<b>543</b> Safety Code Permits	<b>\$108,166</b> Safety Code Permit Revenue

Planning and Development revenues decreased 1.22% compared to 2024, reflecting a temporary pause in subdivision approvals due to wastewater capacity constraints, for which the Town developed a remediation strategy in late 2025.

## Asset Management

The Town hired an Asset Management and GIS Coordinator to advance its asset management program. This structured approach to managing municipal infrastructure helps ensure the delivery of safe, reliable, and cost-effective services to the community. By supporting proactive planning and reducing service risks, the program promotes long-term financial



sustainability and strengthens the Town's ability to secure grant funding. It also provides Council with accurate, data-driven information that supports informed decision-making and guides the effective allocation of resources toward maintaining and improving infrastructure.

## Municipal Development Plan Updates

The Town updated the **Municipal Development Plan (MDP)** to refine and improve land use and development parameters.

### Notable changes include:



#### Placemaking Policy Areas

New Land Use policy areas were introduced to guide placemaking across Crossfield.



#### Reserve Policies

Defining requirements for land set aside for parks, schools and community use.



#### Business Growth

Flexible, interim servicing strategies that allow for a phased development approach for business growth on the east side of Hwy 2A.

## Community Engagement:

Public input for the Municipal Development Plan was collected through both an online survey and at an Open House event held at the Community Hall. The community was invited to share their vision for the Town's growth.

### About the MDP

The MDP is a statutory document that governs land use and development parameters, ensuring compliance with provincial laws.



**TOWN OF CROSSFIELD**  
**Municipal Development Plan – Bylaw 2025-01**  
**Adopted June 17, 2025**




# Town Infrastructure Highlights

Supporting growth through effective planning and implementation of Town Infrastructure.

## Lagoon Polishing Treatment System

Following extensive analysis to determine the most effective solution, Council approved moving forward with a new polishing treatment system to expand wastewater capacity and improve effluent quality. This will position the Town for continued growth and long-term regulatory compliance. Design work is scheduled to begin in 2026.

Expanding wastewater capacity



Construction planned for 2026 / 2027



## Water & Sanitary Sewer Improvements

- The Bulk Water Station's overhead fill option was replaced with a safer 3-inch barrel fill system, eliminating the need for users to climb onto their tanks, a practice that posed significant safety risks, particularly during winter months. This upgrade markedly enhances site safety and protects users from hazardous conditions year-round.
- Replaced 170 metres of aging wastewater main to safeguard system reliability and maintain uninterrupted operations:
  - Whitfield Ave @ Saskatchewan St.
  - Athabasca Crescent
- Replaced 5 aging fire hydrants and repaired 6 water main valves as part of ongoing upgrades to enhance water system reliability and strengthen fire protection capabilities.



## Equipment

- Replaced the aging backhoe unit, with a new unit, strengthening the Operations department's capacity for construction, maintenance and snow removal activities. It is also used regularly at the cemetery.
- A stand-on blower was added to the Town's snow removal equipment fleet to expedite sidewalk clearing on Railway Street and pathways, enhancing winter maintenance efficiency.

## Snow & Ice Control Improvements

The Town improved snow and ice removal processes to enhance service and efficiency:

- Adjusted the Noise Bylaw to accommodate an earlier start time for snow and ice removal operations.
- Adjusted sand/salt mixture to improve ice control effectiveness and enhance road safety during winter months.
- A comprehensive review of ice and snow removal procedures was completed, incorporating valuable insights from an external benchmarking survey. Additional improvements based on this review are planned for implementation in 2026.



## Sidewalk & Crossing Enhancements



Improvements were made to pedestrian systems:

- 141 sidewalk locations were repaired and 23 lineal metres were replaced.
- A new pedestrian crosswalk with zebra markings and lights were installed at Laut Avenue and Railway Street, improving pedestrian safety in the downtown core.

# Social Development & Emergency Services

Fostering a vibrant, safe, and inclusive community with diverse, affordable services and emergency support for growth.

## Fire Engine Replacement



The Town purchased a pre-owned fire engine to enhance fire response capabilities.

### Key features include:

- Smaller turn radius for improved maneuverability on narrow streets.
- Multiple external cameras for better driver visibility.
- Dual 200-foot front hoses.
- Three (3) hydrant intakes.
- Top-mounted scene light for safer, more flexible operations.

## Municipal Policing

The Town joined four neighbouring municipalities to examine the potential advantages of a regional policing model. The findings confirmed that Crossfield's current policing model continues to be the most cost-effective approach for our community while also providing strong and reliable service. Crossfield's policing services are provided by RCMP members, based out of the Airdrie detachment. They work in collaboration with the local municipal enforcement resources to provide responsive policing, and a high level of public safety for residents.

Balanced & effective approach



## Preventative Social Programing

The Town facilitated 69 preventative programing and wellness events, focusing on youth, families, and seniors.

- 1,095** Youth engaged
- 559** Families supported
- 23** Seniors events hosted
- 284** Senior Connection Kits



Food Bank usage was also up 59% compared to 2024

Programs such as Adulting 101 workshops, TGIF events, Strike Youth pop-ups, Parent & Tot playgroups, Seniors Walking Group, and Craft Nights represent a portion of what is available. Additionally, seasonal programs and activities are also offered regularly.

## Emergency Preparedness



### 6 Voyent Emergency Alerts

Delivered clear and timely high-priority communications to residents and community, ensuring the rapid sharing of critical emergency information.

### 1 Emergency Operations Readiness Exercise

The Town collaborated with neighbouring communities in a simulated tornado touchdown exercise, enhancing coordinated emergency response and strengthening preparedness for real-life natural disasters or large-scale emergencies.

## Community Risk Assessment

A total of 23 high, medium and low risks to community safety were identified. The top four (4) vulnerabilities are:



Water supply dependency



Commuter population



Older home structures



Rail crossing hazards

Information collected will help inform the Town's Fire Services Master Plan, scheduled for 2026.

## Emergency Medical Services Advocacy

Council and Administration continued to work closely with provincial emergency medical services partners to ensure local concerns about emergency response times are clearly understood and to maintain strong support for Fire Services.

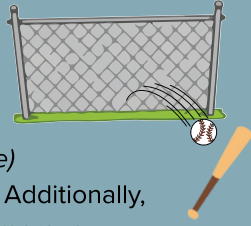


# Parks, Recreation, & Beautification

Enhancing the Town's visual appeal to improve the overall quality of life for residents

## Baseball Diamond Fencing

A taller chain-link fencing was installed along the outskirts of Diamond 2 (corner of Whitfield Ave & McCaskill Drive) to enhance safety and contain deep hits. Additionally, trees were planted along the fencing to improve aesthetics and provide added protection.

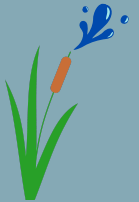


## Facility Repairs and Improvements

**New Arena Score Clock:** The 20-year-old score clock, which often malfunctioned during games, was replaced with a brighter, energy-efficient LED model, featuring game shot totals and a new penalty box controller.

### Splash Park Repairs:

The underground pipe to the cattail spray feature was replaced, restoring full operation in time for summer weather.



**Community Hall Kitchen Repairs:** The in-floor grease trap was replaced. This essential component separates fats, oils, and grease from kitchen wastewater to prevent blockages and maintain reliable drainage.

**Amery Park Rink Upgrades:** Rink boards were replaced with high-durability materials designed to withstand harsh Canadian winters and reduce ongoing maintenance needs. These upgrades enhance safety, extend the lifespan of the facility, and help ensure this valued recreational space remains accessible to the community across all four seasons.

## Pathway Maintenance

As part of the Town's annual program to maintain pedestrian safety and accessibility within the park system, 300 meters of pathways were resurfaced or replaced, enhancing both user enjoyment and safety.

The focus areas included the pathway along Range Road 12 between Laut Avenue and Western Drive, particularly where it encroaches toward the roadway; the section of Western Drive leading to the former dog park; and the pedestrian pathway connection between Limit Avenue and the Sunset Ridge development



## New Park Signage

All 8 aging and deteriorating wooden park signs were replaced with durable metal signs designed to last and enhance the community's character.

In addition, stone edging was installed around the flower beds, contributing to a cohesive and unified appearance across all parks.



# Communications & Public Relations

Foster strong leadership to enhance public trust, increase engagement, and keep residents and businesses well informed

## Community Feedback

The Town conducted five community surveys to gather resident input on various topics. The feedback collected helped shape municipal priorities and guide future planning.

### Amery Community Garden Survey

Evaluated ongoing support and inform future land use planning based on resident input.



### Bike Skills & Pump Track Survey

Collected community feedback on preferred location, desired features, construction surface, and skill-level options for the proposed facility.

### Budget Survey

Collected residents' views on spending priorities, service satisfaction, improvement ideas, and feedback.



### Bulk Water Station Survey

Distributed to all registered users to gather feedback on usage and proposed changes to fill options aimed at enhancing user safety.

### Municipal Development Plan Community Survey

Collected input on growth and development priorities, ensuring the plan aligns with the community's vision and needs.

## Introduction of Quarterly Reports



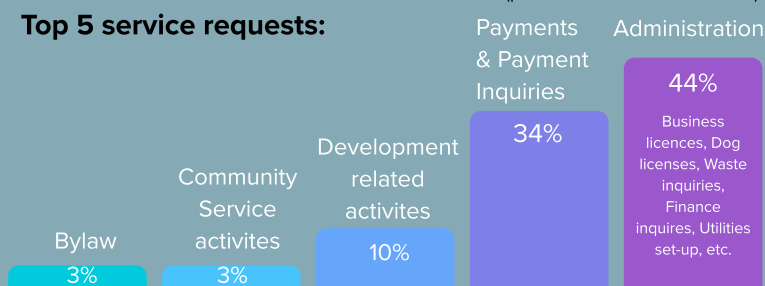
Strengthening and improving communication and transparency, the Town initiated production of Quarterly Corporate Reports to better provide residents with regular updates on municipal activities, projects, and financial management objectives.

Reports are published on the Town's website:  
<https://crossfieldalberta.com/p/financial-plans-and-reports>

## Customer Service

### Top 5 service requests:

4500+ Customer Requests  
 (phone calls and in-office visits)



## Enhanced Online Services & Governance

### Crossfield Connect

<https://egov.crossfieldalberta.com/egov/>



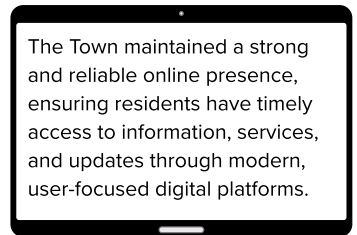
The Town launched the Crossfield Connect online portal where residents and business owners can view their tax and utility accounts, improving self-service capabilities and enhancing administrative efficiency.

### e-Scribe Software

Newly implemented e-scribe software allows for the streamlined management and documentation of Council agendas, meeting minutes, and motions, incorporating workflow. It enhances transparency, and provides secure digital storage with easy tracking of decisions.

### Online Presence

- 12** Newsletter publications
- 496** Email Subscribers
- 690** Social Media Posts
- 97,000+** Website Visits



The Town maintained a strong and reliable online presence, ensuring residents have timely access to information, services, and updates through modern, user-focused digital platforms.

Town Website: <https://crossfieldalberta.com/>

## Community Engagement

The Town hosted and co-hosted 8 community events in order to foster resident input, build trust, increase awareness, and strengthen connections between the community and local government.

### Pancake Breakfast

In honor of Pete Knight Days rodeo



### Community Fest

Street festival celebrating local businesses & organizations



### Community Wellness Day

Opportunity for residents to connect with local health service providers



### Pumpkin Hunt

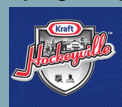
Veterans Park pumpkin hunt featured candy and a bonfire



### Twinkle-fest

Christmas Tree lighting, s'mores and sleigh rides

### Kraft Hockeyville Campaign Support



Supported marketing efforts and event coordination of local Kraft Hockeyville campaign.

### Open House



Invited community to provide input on new MDP, Amery Park garden/space usage, as well as the proposed Bike Skills Park and Pump Track.

### Town Services Showcase

Community event showcasing the Town's services, programs, and resources for residents.



# Capital Project Overview

Capital Project  
Inventory  
**29**

Competitive Bids  
Issued  
**7**

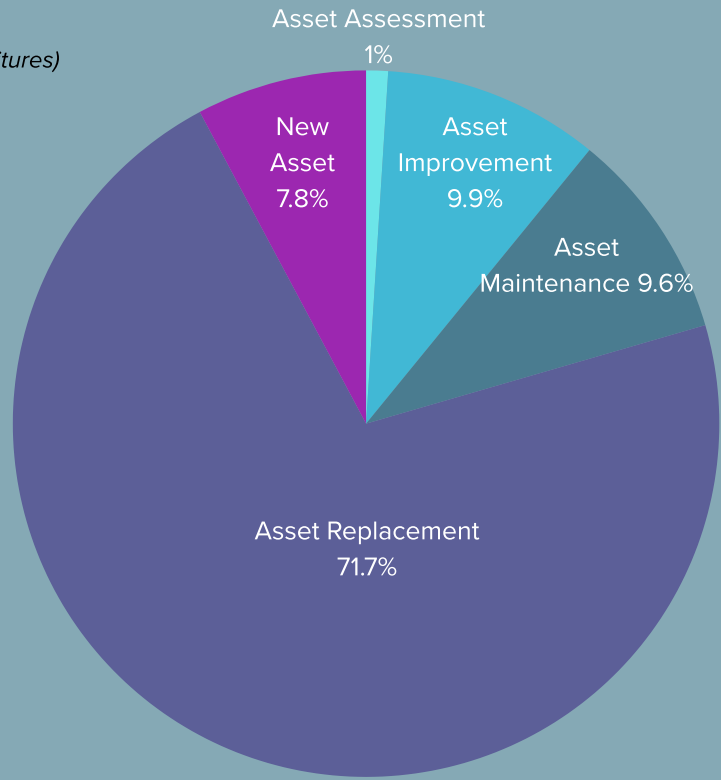
Average Cost  
Per Project  
**\$69K**

Capital Project  
Expenditure Total  
**\$2 million**

## Capital Expenditure by Asset Category

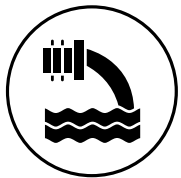
(Percentages are calculated using total 2025 capital budget expenditures)

Capital projects are investments;  
today's work that shapes  
tomorrow's capacity.



## Interesting Facts & Figures

(Notable percentages based on 2025 capital projects)



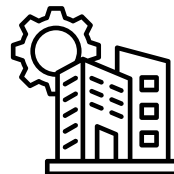
**28%** of projects focused on **water & wastewater infrastructure.**



**38%** of projects supported **parks, recreation & beautification.**



**14%** of projects were dedicated to replacing key **equipment.**



**10%** of projects supported improvements to **facilities.**

# Financial Overview

## Financial Controls

Sound financial management is essential to maintaining reliable services and planning for the future. In 2025, Council adopted five new financial policies to strengthen fiscal sustainability and support responsible, long-term decision-making.



**Procurement Policy** - ensuring transparent, fair, and efficient purchasing practices that promote value for money, accountability, and compliance with applicable laws and regulations.



**Reserve Policy** - establishes guidelines for maintaining financial reserves (savings) to ensure long-term fiscal stability, support future capital projects, and manage unforeseen expenses responsibly.



**Electronic Payment & Refund Policy** - sets clear procedures for secure, efficient handling of electronic transactions and refunds, ensuring accuracy, transparency, and accountability in all financial dealings with residents and businesses.

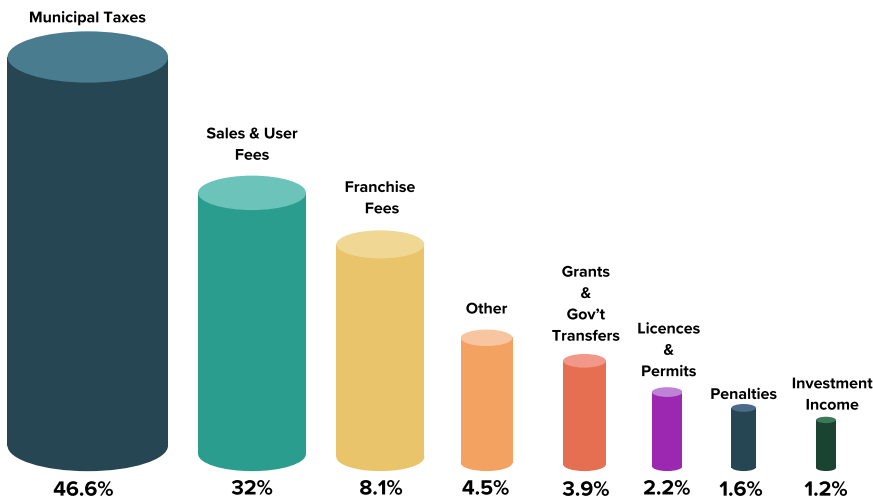


**Investment Policy** - outlines a prudent approach to managing municipal funds by prioritizing safety, liquidity, and optimized returns to safeguard public assets while supporting financial sustainability.



**AR Write Off Policy** - allows the Town to write off uncollectible debts in order to improve financial accuracy, support budgeting, and ensure transparent, and reliable records.

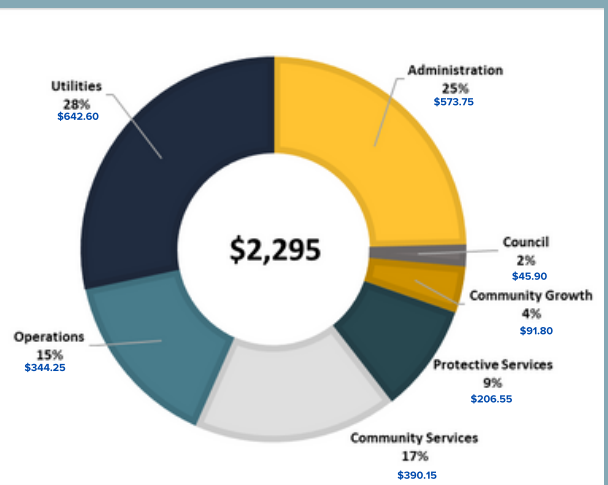
## 2025 Revenue Sources ...where the Town's revenues come from



## Average Tax Bill Distribution ...how your tax dollars are spent

Understanding where your tax dollars go helps highlight the vital services that keep our community running smoothly.

Based on the average home value of \$450,000, here's how a typical tax bill of \$2,295 is distributed across the key areas that support and improve our Town.



## Reserves

Savings set aside by the Town for future needs or unexpected expenses. Here are the top 3 reserve funds and balances as of December 31, 2025:

**\$2.5 M**

New Asset Fund  
New Capital Projects

**\$1.6 M**

Infrastructure Lifecycle Management  
Replacement of Existing Assets

**\$753 K**

Contingency Fund  
For Unexpected Expenses

# Stay Informed

## Monthly Newsletters

The Town's monthly email newsletter provides residents with important updates on:

- local news
- upcoming events
- public safety alerts
- service reminders
- community achievements



**Subscribe here:** <https://crossfieldalberta.com/p/enews>

## Social Media

Connect with the Town on social media for daily updates and community stories.



**Facebook**

<https://www.facebook.com/MunicipalityofCrossfield>



**Instagram**

[https://www.instagram.com/town\\_crossfield/](https://www.instagram.com/town_crossfield/)

## Council Meetings Online

Watch Council meetings live or view previous sessions anytime on our YouTube channel.



**You Tube**

<https://www.youtube.com/@townofcrossfield3912>

## Visit Our Website

For comprehensive information about Town services, news, events, and more, visit our official website:



[crossfieldalberta.com](https://crossfieldalberta.com)

## Emergency Alerts

Receive timely, automated alerts during Town-wide emergencies through the **Voyent Alert!** system.

**Stay safe and informed when it matters most.**

Download the **Voyent Alert!** app from the [iOS App Store](#) or [Google Play store](#)



## Not a smart-phone user?

Register here <https://ca.voyent-alert.com/vras/client.html#!/registration> to receive notifications via:

- Text message (SMS)
- Email
- Voice Calls



THIS is  **CROSSFIELD**  
EST 1907



[www.crossfieldalberta.com](http://www.crossfieldalberta.com)



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