



Town of Crossfield
AGENDA
Special Council Meeting
Tuesday, May 06, 2025 07:00 PM

1. CALL TO ORDER

2. AGENDA

2.1 May 6, 2025 Agenda

3. MINUTES

3.1 April 22, 2025 special council meeting minutes Page 3

4. DELEGATION

4.1 Community Links Yearly Update Page 5

5. PUBLIC HEARING

5.1 Bylaw 2025 - 05 Vista Crossing Phase 5 Redesignation Page 20

6. BYLAWS

6.1 Bylaw 2025-05 - Vista Crossing Phase 5 Redesignation Page 37

7. ACTIONS AND DECISIONS

7.1 Crossfield & District Recreation Board Funding Recommendation – Bike Skills/ Pump Track Page 39

7.2 Bike Park and Pump Track Location Report Page 42

7.3 Amery Park Community Garden Report Page 54

7.4 2025 Municipal Election required resolutions Page 63

8. COUNCILLOR'S BUSINESS

Mayor Harris
Deputy Mayor Fox
Councillor Brennan
Councillor Gustafson
Councillor Knight
Councillor Lambert
Councillor Vang

9. ADMINISTRATIVE UPDATE

9.1 Administration Monthly Update Page 66

9.2 Outstanding Items List Page 72

10. CORRESPONDENCE

10.1 Marigold Library Systems Board Update Page 73

11. ADJORN



**Special Council Meeting
Minutes**

Tuesday, April 22, 2025

**Council Chambers
900 Mountain Avenue,
Crossfield, Alberta, T0M 0S0**

PRESENT: Mayor Harris
Deputy Mayor Fox
Councillor Brennan
Councillor Gustafson
Councillor Knight
Councillor Lambert
Councillor Vang

STAFF: Kinza Barney, CAO
Amber Ouellette, Chief Finance Officer
Lauren Cutress, Recording Secretary

Council having so requested, and with the concurrence of Mayor Harris, a special meeting of the Council of the Town of Crossfield is hereby called and convened by Mayor Harris as per section 194(3) of the Municipal Government Act. (MGA)

1. CALL TO ORDER

Mayor Harris called the council meeting to order at 7:04 p.m

We would like to take this opportunity to acknowledge the traditional territories of the Indigenous peoples of the Treaty 7 territory and the Otipemisiwak (o-tey-pe-mi-si-wak) Metis Government, District 4. We respect the histories, languages, and cultures of First Nations, Metis, Inuit, and all First Peoples of Canada, whose presence continues to enrich our community.

2. AGENDA

2.1 April 15, 2025 Agenda

098-2025

MOVED by Councillor Knight that the April 22, 2025, agenda be accepted as prepared.

CARRIED

3. **MINUTES**

3.1 April 15, 2025 regular council meeting

099-2025

MOVED by Councillor Brennan that the minutes of the April 15, 2025 regular council meeting be accepted as presented.

CARRIED

4. **DELEGATION**

4.1 2024 Audited Financial Statements & Auditor Presentation
Lorraine Walker & Morgan Govett from BDO Canada LLP

100-2025

MOVED by Councillor Gustafson the 2024 Audited Financial Statements for the year ended December 31, 2024, prepared by BDO Canada LLP be accepted as presented.

CARRIED

5. **ADJORN**

101-2025

MOVED by Councillor Vang that the Council meeting adjourn at 7:31 p.m.

CARRIED

Mayor Harris

Kinza Barney, Chief Administrative Officer

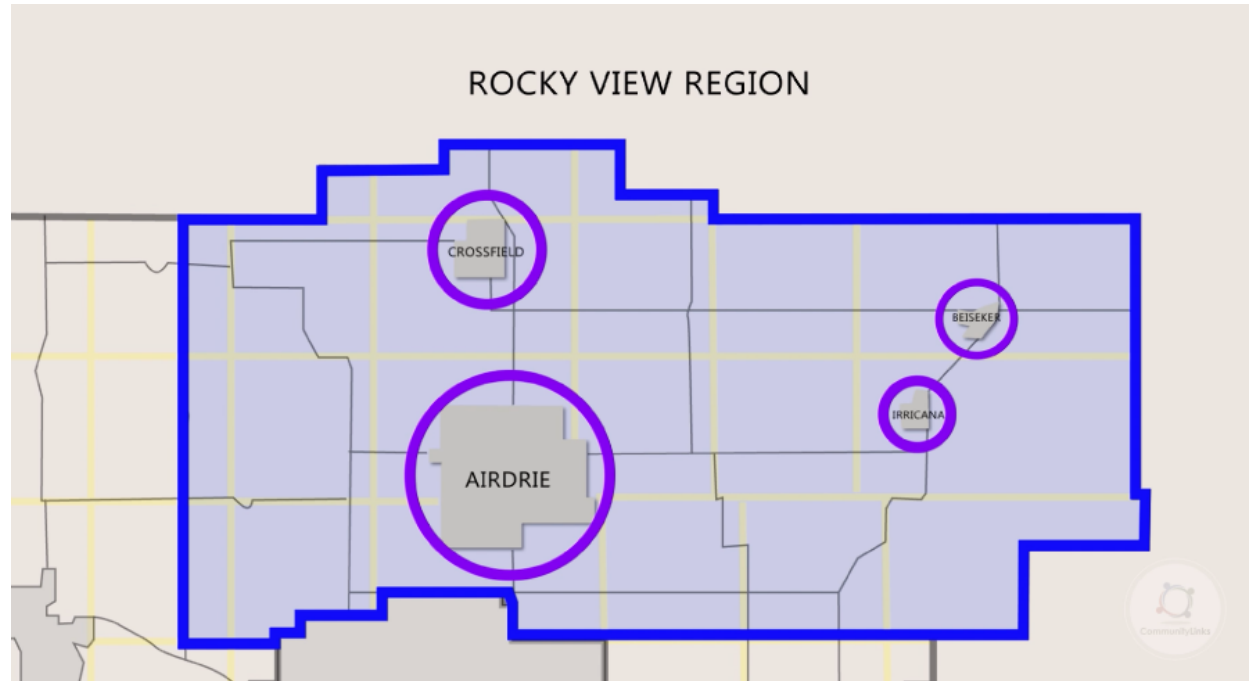


CommunityLinks

Community Links

May 12, 2025

Agency Overview



VISION & MISSION



VISION

STRONG INDIVIDUALS

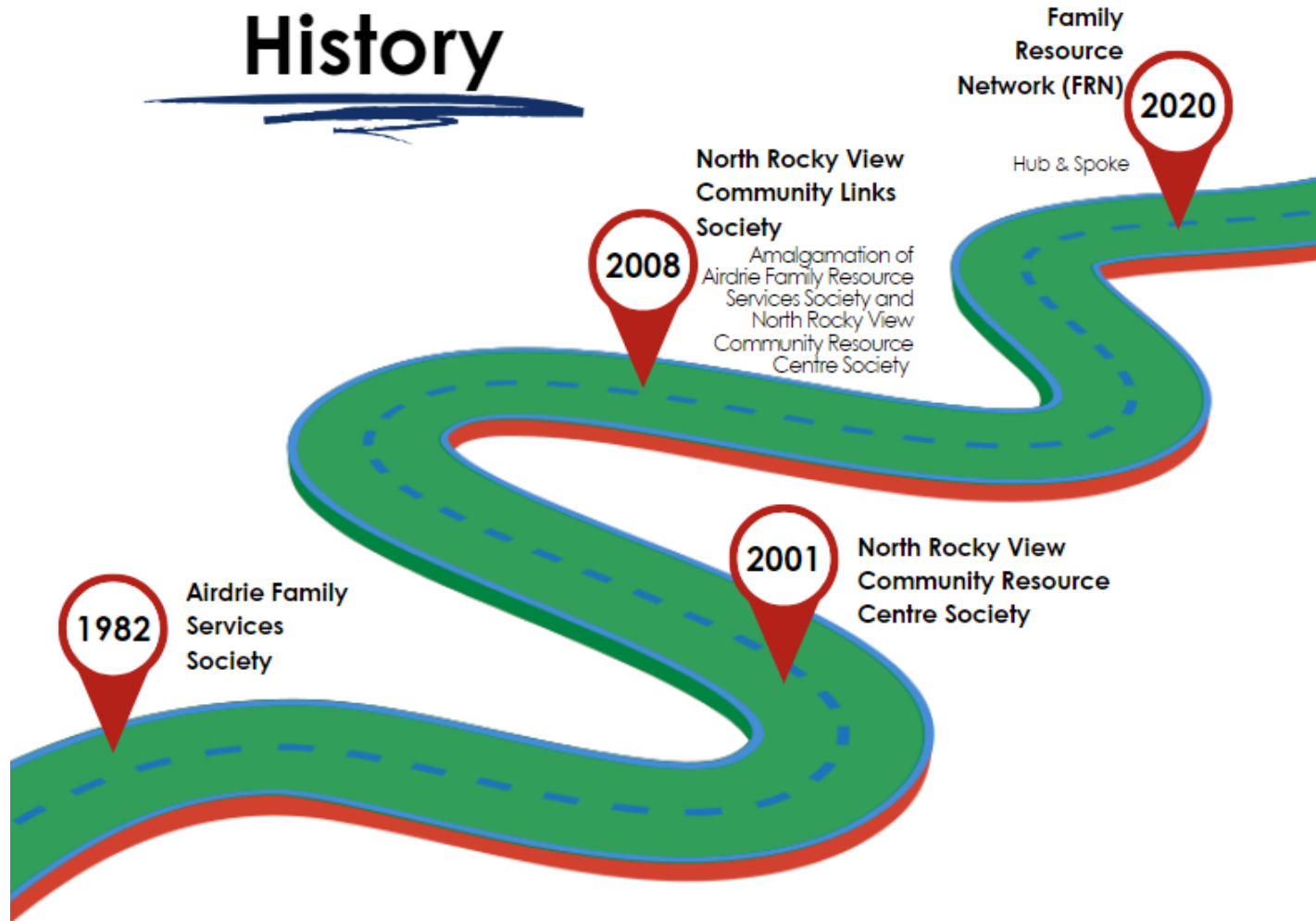
STRONG FAMILIES

STRONG COMMUNITIES

MISSION

**TO INSPIRE HOPE,
SUPPORT HEALTHY
DEVELOPMENT,
STRENGTHEN
WELLBEING AND
RESILIENCY BY
CONNECTING
INDIVIDUALS AND
FAMILIES TO
SERVICES,
SUPPORTS, AND
RESOURCES IN OUR
COMMUNITIES**

History



Core Service Areas



Airdrie Office

Monday to Wednesday and Friday 8:30am-4:30pm

Thursday- 8:30am-8:00pm

Closed daily from 12:00-1:00



2024 Top Presenting Issues

- 1 Assessment
- 2 Assistance with forms
- 3 Emotional
- 4 Information on related issues
- 5 Parent/Family/Individual support
- 6 Problem Solving support
- 7 Income Tax
- 8 Fostering Skill development
- 9 Referral
- 10 Resources/Brochures

CROSSFIELD SUPPORT



INFORMATION & REFERRAL

- ASSESSES AND ADDRESSES NEEDS OF CROSSFIELD RESIDENTS
- PROVIDES INFORMATION, REFERRALS, AND FOLLOW-UP SUPPORT
- CONNECTS COMMUNITY MEMBERS TO RESOURCES AND SERVICES
- FOSTERS RESILIENCE AND OPTIMISM

COUNSELLING SERVICES

- PROVIDES MENTAL HEALTH SUPPORTS AND CONNECTIONS
- FOCUS ON YOUTH AND FAMILIES AT G MURDOCK SCHOOL
- ENHANCES SELF-WORTH AND RESILIENCE

GOAL: IMPROVE QUALITY OF LIFE AND BUILD A HEALTHY, SUSTAINABLE COMMUNITY.

CROSSFIELD RESIDENTS CAN ACCESS ALL PROGRAMS DELIVERED BY COMMUNITY LINKS



COMMUNITY LINKS VOLUNTEER INCOME TAX PROGRAM

Do you need help completing your income tax?
Community Links is offering the Community Volunteer Income Tax Program (CVITP) in partnership with the Canada Revenue Agency.

Attend Community Links during business hours for support with your income tax.



COMMUNITY TREASURES

Our journey to flexible sustainable funding

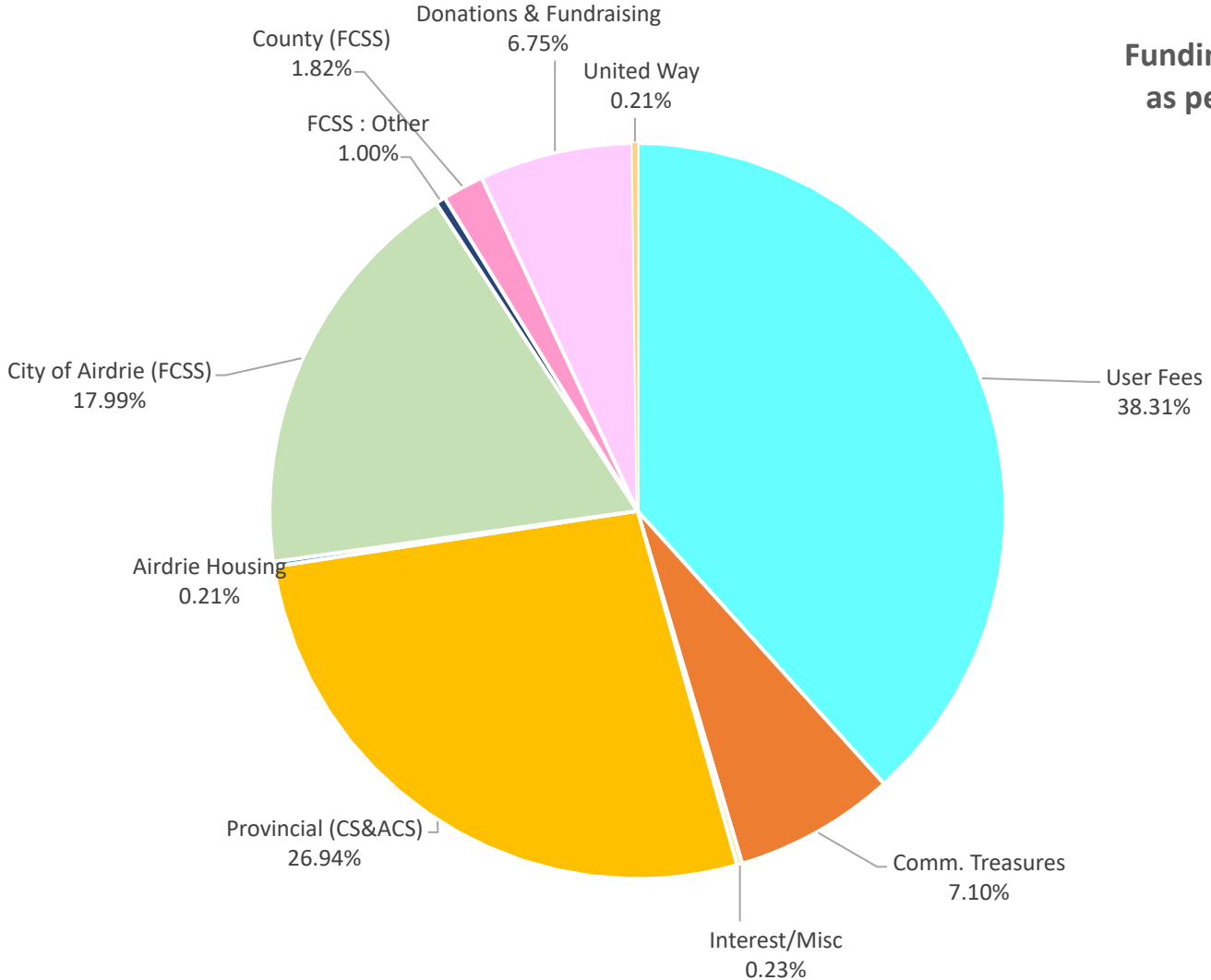


CommunityLinks



SOUTH POINT
VILLAGE

Funding Analysis 2025-2026 as per Projected Budget



- User Fees
- Comm. Treasures
- Interest/Misc
- Provincial (CS&ACS)
- Airdrie Housing
- City of Airdrie (FCSS)
- FCSS : Other
- County (FCSS)
- Donations & Fundraising
- United Way

Connect with us



Website: www.mycommunitylinks.ca

Facebook: [communitylinks.ab.ca](https://www.facebook.com/communitylinks.ab.ca)

Twitter: [nrvcl](https://twitter.com/nrvcl)

Instagram: [community_links](https://www.instagram.com/community_links)

YouTube: [Community Links](https://www.youtube.com/CommunityLinks)

Questions for you

1

What do you see as the needs in your community?

2

What are some things you are hoping to achieve over the next year with your community?

3

How can we help?



QUESTION
time

Thank you



Report to Council



Meeting Date: 2025-05-06
Meeting Type: Council Meeting
Prepared By: Steve Altena, Director of Infrastructure and Community Growth
Presented By: Steve Altena
Subject: **Public Hearing – Redesignation Item – Vista Crossing Phase 5**
Department: Planning & Development
File No: 2024-7000100-R.1

REPORT PURPOSE:

The purpose of this report is for Council to assess Bylaw 2025-05, which concerns the redesignation of a portion of SW 35-28-5-W5M from UR (Urban Reserve District) to R-1B (Residential Single Detached Medium Lot District), R-1C (Residential Single Detached Small Parcel District) and MUN (Municipal and Institutional District). The proposed redesignation, covering ±6.482 ha (±16.017 ac), would facilitate development of 92 residential lots and 3 municipal lots for green space and stormwater management. Vista Crossing Phase 5 would consist of 99 residential lots, 7 of which are on previously redesignated lands.

The application was reviewed in accordance with the Town’s Municipal Development Plan (MDP), the Vista Crossing Area Structure Plan (ASP) and the *Land Use Bylaw*. The proposed development aligns the intent and policies of these documents except in one case. Policy 6.2(g) of the Vista Crossing ASP states that approval of land use redesignation will confirm that sanitary capacity is available for the redesignation area. The Town’s treated effluent storage cell has reached capacity and the Town is currently unable to dispose of additional treated effluent to support development. Despite this, Administration recommends that confirmation of sanitary capacity be deferred to subdivision in this case based on the following:

- The proposed development is compliant in all other policy areas.
- The redesignation and subdivision applications have been held by Administration since summer 2024 due to sanitary capacity issues. This development would be at the top of the queue to receive sanitary capacity allocation once capacity is increased.
- A second public hearing cannot be held under the new provincial rules implemented in late 2024. Delaying a decision until sanitary capacity improvements are made may take a year or more, creating significant separation from the public hearing and decision.

An option to give 2nd reading to Bylaw 2025-05 and delay 3rd reading until sanitary capacity is increase is included under the alternatives section below for Council’s consideration.

RECOMMENDATION:

Administration recommends:

THAT Council directs that sanitary capacity confirmation be deferred to subdivision contrary to Policy 6.2(g) of the Vista Crossing ASP.

THAT Bylaw 2025-05 be given second reading.

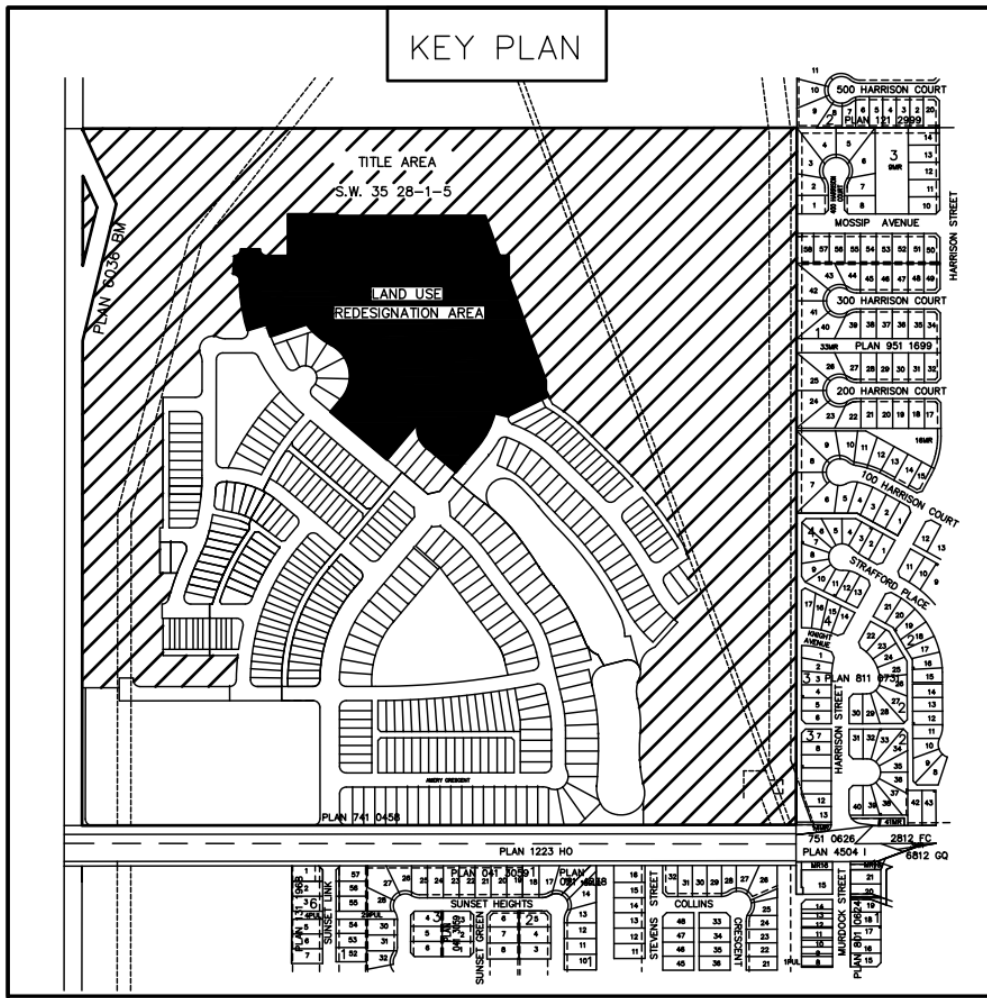
THAT Bylaw 2025-05 be considered for third reading.

THAT Bylaw 2025-05 be given third and final reading.

BACKGROUND:

Location

The subject lands are located within the central portion of the Vista Crossing Area Structure Plan (ASP).



Site Context

The Vista Crossing ASP was approved for the subject lands in 2015 and amended in 2024.

The subject lands are currently zoned Urban Reserve District (UR) to protect land for urban uses from premature subdivision and development, which may prejudice or compromise future urban development. A limited range of rural and recreational uses may be supported on UR zones lands.

Intermunicipal and Agency Circulation

A portion of the proposed development is located within the Rocky View / Crossfield Intermunicipal Development Plan (IDP) Policy Area and is subject to the policies of this statutory plan.

Rocky View County was circulated on the application along with several agencies including Alberta Transportation and Economic Corridors, Rocky View Schools, ATCO, Fortis and Telus, as well as internal Town departments. The circulation comments received by the Town are presented in Attachment ‘B’.

Landowner Circulation

The application was circulated to adjacent landowners from July 30, 2024 to August 26, 2024 in accordance with the *Municipal Government Act*. No responses were received during this circulation period.

Public submissions received in response to the Public Hearing notice are included in Attachment ‘C’.

Development Proposal

Vista Crossing Phase 5 is proposed to consist of 99 residential lots including 51 R-1B (Residential Single Detached Medium Lot District) lots and 48 R-1C (Residential Single Detached Small Parcel District) lots. In addition, 3 MUN (Municipal and Institutional District) lots will be created for green space and stormwater management. Of the 48 proposed R-1C lots, 7 lots are on lands that were redesignated previously. The proposed development is shown in Attachment ‘A’.

The development areas and densities are presented below:

Vista Crossing Phase 5 Proposed Development Areas and Density

From Land Use District	To Land Use District	Number of Units	Area (±)	Density (units per acre)
Urban Reserve (UR)	Municipal and Institutional District (MUN)	N/A	1.048 ha (2.590 ac)	N/A
Urban Reserve (UR)	Residential Single Detached Medium Lot District (R-1B)	51	3.171 ha (7.836 ac)	6.51
Urban Reserve (UR)	Residential Single Detached Small Parcel District (R-1C)	41	2.263 ha (5.592 ac)	7.33
Previously Redesignated	Residential Single Detached Small Parcel District (R-1C)	7	0.259 ha (0.640 ac)	10.94
TOTAL		99	6.741 ha (16.657 ac)	5.94

The overall Vista Crossing development areas and densities including for Phase 5 are shown below:

Vista Crossing Development Areas and Density – Existing and Proposed Phases

Phase	Development Area (ac)	Number of Units	Density (units per acre)
1	28.911	150	5.19
2	10.351	44	4.25
3	6.079	52	8.55
3A	9.983	0	0.00
4	12.385	71	5.73
5	16.657	99	5.94
TOTAL	84.366	416	4.93

ANALYSIS:

Strategic Alignment

This report is a statutory obligation under the *Municipal Government Act*.

Relevant Statutes / Master Plans / Town Documents

The proposed Vista Crossing Phase 5 development must conform with the following statutory plans:

- Rocky View / Crossfield Intermunicipal Development Plan (IDP)
- Town of Crossfield Municipal Development Plan (MDP)
- Vista Crossing Area Structure Plan (ASP)

Policy Analysis

The proposed development is compliant with the policies of the Rocky View / Crossfield IDP, Town MDP, Vista Crossing ASP and Town LUB as detailed in Attachment 'D', except in one case.

Policy 6.2(g) of the Vista Crossing ASP states that approval of land use redesignation will confirm that sanitary capacity is available for the redesignation area. The Town's treated effluent storage cell has reached capacity and the Town is currently unable to dispose of additional treated effluent to support development.

The proposed density within Vista Crossing, as per the development proposal, remains aligned with Policy 7.5.3 of the Town MDP, which states that subdivisions within new ASPs will achieve a maximum of 6 dwelling units per acre.

The redesignation will support parcel sizes that conform with the LUB, and specifically with Figure 3 regarding irregular lots. It is important to note that there is a discrepancy for the measurement of irregular lots in the LUB between Figure 3 and Section 1.6.2, however, the Town has previously followed the calculation method shown in Figure 3.

COMMUNICATIONS AND ENGAGEMENT:

The application was circulated to adjacent landowners from July 30, 2024 to August 26, 2024 in accordance with the *Municipal Government Act* and to relevant agencies.

FINANCIAL IMPLICATIONS:

No financial implications have been identified at this time.

ALTERNATIVES/IMPLICATIONS:

Should Council wish to delay a decision until sanitary capacity is confirmed, Administration recommends the following motions:

 THAT Bylaw 2025-05 be given second reading.

 THAT Administration return Bylaw 2025-05 once sanitary capacity is available for the land use redesignation area.

ATTACHMENTS:

Attachment 'A' – Plan showing proposed development

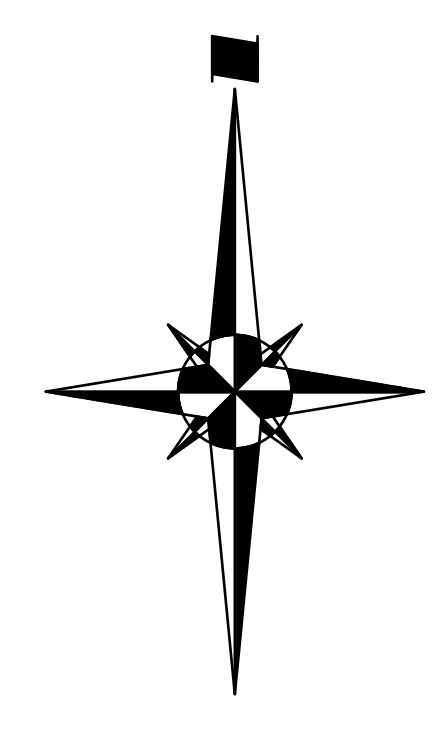
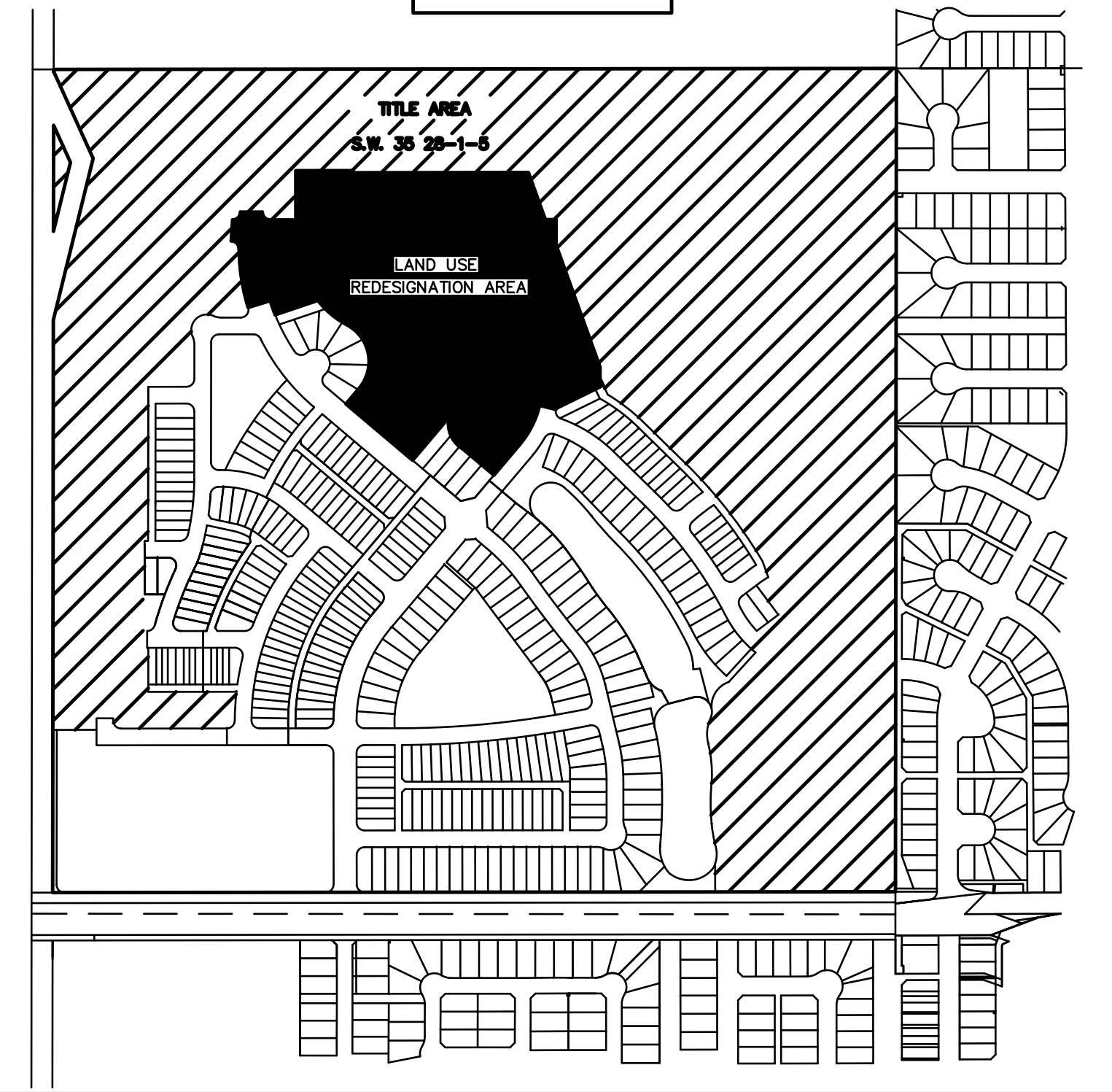
Attachment 'B' – Circulation comments

Attachment 'C' – Public Submissions

Attachment 'D' – Policy Analysis

Attachment 'E' – Bylaw 2025-05

KEY PLAN



VISTA CROSSING
CROSSFIELD – ALBERTA

PLAN SHOWING
AREA FOR LAND USE BYLAW REDESIGNATION
WITHIN PART OF THE
S.W.1/4 Sec. 35, Twp. 28, Rge. 1, W.5M.

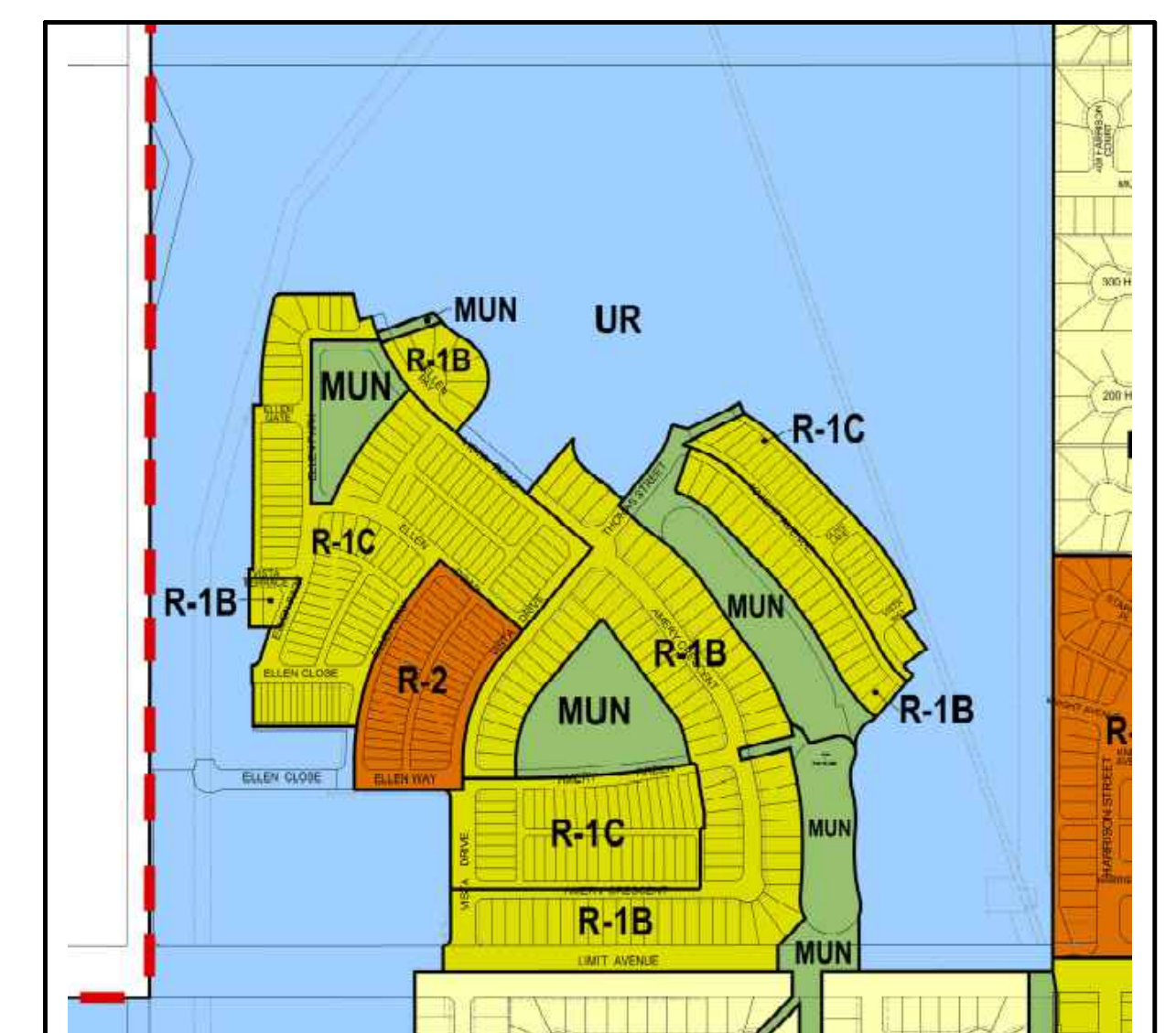
SCALE 1 : 750 2024 G.J. FRAME, A.L.S.
0 5 10 20 30 40 50 75 100 Metres

LAND USE REDESIGNATION AREA SHOWN BOUNDED THUS: AND CONTAINS 6.482ha/16.017ac.

PROPOSED LAND USE AREAS DEPICTED:

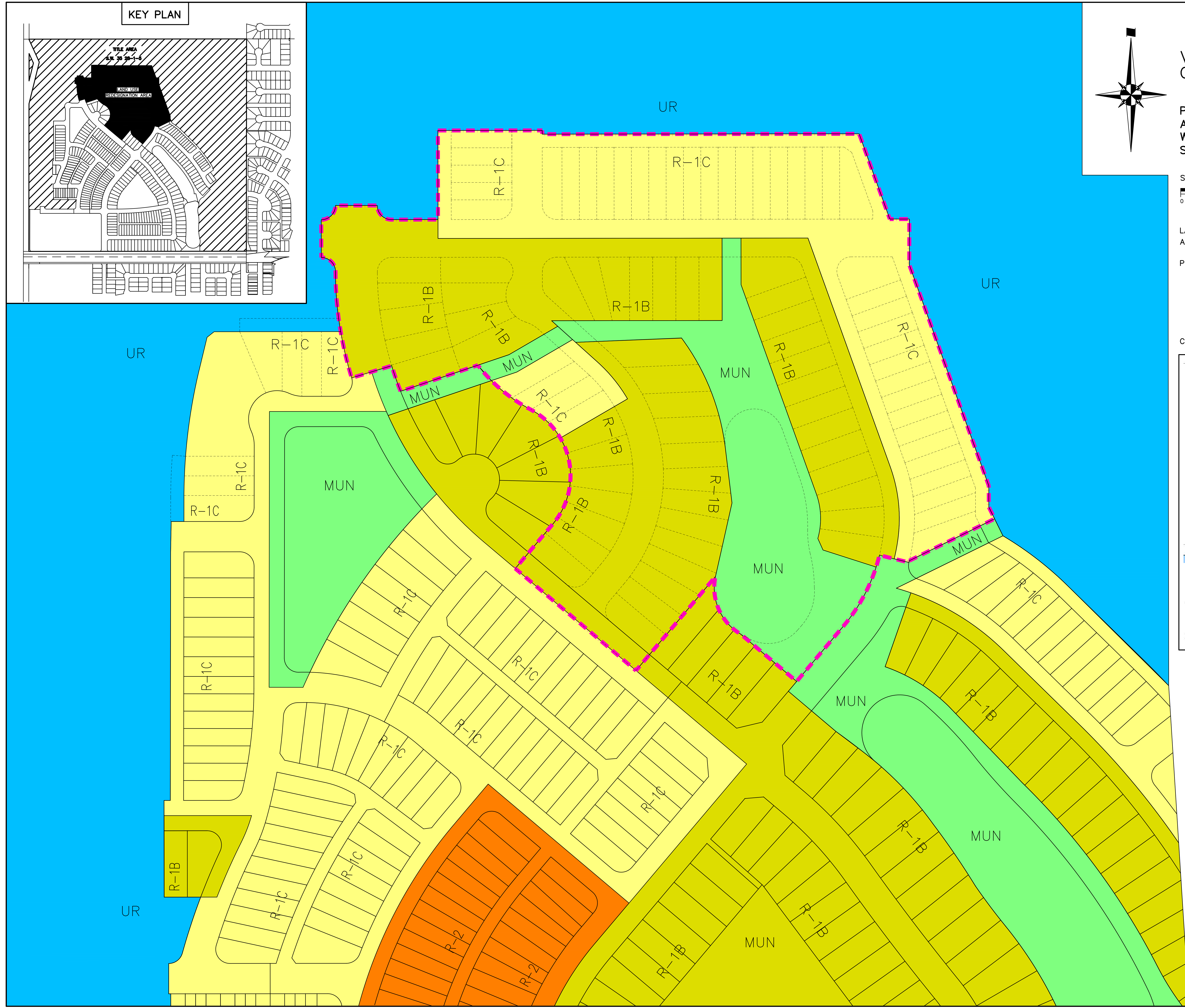
- MUN – 1.048ha/2.590ac
- R-1B – 3.171ha/7.836ac
- R-1C – 2.263ha/5.592ac

CURRENT LAND USE DEPICTED:



LAND USE DISTRICTS

Residential - Single Detached District	R-1	Elevator Road Business District	ERB
Residential - Single Detached Large Lot District	R-1A	Neighbourhood Commercial District	C-1
Residential - Single Detached Medium Lot District	R-1B	Gateway and Entrance Business District	G-2
Residential - Single Detached Small Lot District	R-1C	Overhead Commercial District	O-3
Residential - Single Detached Special District	R-1S	Light Industrial and Commercial District	I-1
Residential - Single Dwelling Secondary Suite and Garage Annex District	R-1SS	Medium Industrial District	I-2
Residential - Two Dwelling District	R-2	Heavy Industrial District	I-3
Residential - Townhouse District	R-3	Municipal and Institutional District	MUN
Residential - Apartment District	R-4	Urban Reserve District	UR
Residential - Manufactured Home District	MRH	Direct Control District	DC
Central Business District	CB	Direct Control District	DC-2
West Downtown Business District	WDB	Town Boundary	- - -



MEASUREMENT SCIENCES INC.
6921 - 48th STREET S.E.
CALGARY, ALBERTA, T2C 5A4
PROJECT: VISTA CROSSING PHASE 5 - LUA
FILE: 67051-LUA.DWG

CIRCULATION COMMENTS VISTA PHASE 5 LAND USE REDESIGNATION:

The application was circulated to all relevant external agencies and adjacent landowners for commenting. Responses are summarized below.

ATCO Pipelines:	<ul style="list-style-type: none"> No comments received
ATCO Gas:	<ul style="list-style-type: none"> Right-of-ways will be required for the gas mains within the property. See attached for details.
Rogers:	<ul style="list-style-type: none"> No concerns with the plan
TELUS:	<ul style="list-style-type: none"> No concerns with the plan
Fortis:	<ul style="list-style-type: none"> No comments received
Alberta Transportation:	<ul style="list-style-type: none"> The requirements of Section 18 of the Regulation are not met. The department anticipated minimal impact on the highway from this proposal. Pursuant to Section 20(1) of the Regulation, Transportation and Economic Corridors grants approval for the subdivision authority to vary the requirements of Section 18 of the regulation. The requirements of Section 19 of the Regulation are not met. There is no direct access to the highway and there is sufficient local road access to the subdivision and adjacent lands. Pursuant to Section 20(1) of the Regulation, Transportation and Economic Corridors grants approval for the subdivision authority to vary the requirements of Section 19 of the regulation.
Canada Post:	<ul style="list-style-type: none"> No comments received
Calgary Catholic School District:	<ul style="list-style-type: none"> No comments received
Rocky View County:	<p>The County requests:</p> <ul style="list-style-type: none"> If available, the County requests a copy of the Stormwater Management Plan for Vista Crossing Phase 5. Stormwater should be managed within Town limits and shall not cause direct impact to the County. The Location Map included in the circulation shows that the proposed Vista Crossing Phase 5 Residential Subdivision Development borders Rocky View County road Twp Rd 290. The County would like to understand whether the traffic generated from this proposed development will trigger and road/intersection upgrade work to the County's road network. If a Traffic Impact Assessment (TIA) was prepared/updated for this development, the County requests a copy for our review to see whether the traffic generated from the proposed development of the subject land will impact the operation and maintenance of Rocky View County's road system Any off-site impacts with regards to traffic, odour, dust, lighting, noise, debris, stormwater etc., are appropriately addressed and mitigated during and post-construction with consideration for neighbouring lands. If it is identified that the proposed development will cause a direct impact on the County roads that trigger improvements, the developer will be required to enter into a Road Right-of-Way Construction Agreement with the County to construct the improvements within the County at the future subdivision stage.

	<ul style="list-style-type: none"> At the subdivision stage, the County request the applicant confirm if any County roads will be used as haul routes for the haul of materials and equipment required for the proposed development. If yes, the applicant to contact County Transportation services with haul details to confirm if a Road Use Agreement will be required for any hauling along the County road system pursuant to the County’s Road Use Agreement Bylaw C-8065-2020. <p><i>Update: Administration provided a response to the County on April 22, 2025 and the County responded on April 30, 2025 that the County was satisfied with no further comments.</i></p>
Rocky View County School District:	<ul style="list-style-type: none"> No comments received.
Urban Systems, Planning:	<ul style="list-style-type: none"> The proposed lot widths and depths for 27 non-rectangular lots are not compliant with the LUB definitions of Average Parcel Width and Depth. Therefore, USL recommends that the Town include variances as part of the application for the non-compliant lots, as long as it is within the subdivision’s authority to do so. This application will require a detailed rationale explaining why the variance is necessary and how it meets the criteria set out in the LUB. R-1B and R-1C land use districts are well integrated and contiguous with the existing adjacent land uses in established neighbourhoods, previous phases of the Vista Crossing development, and land uses supported in the ASP. The MUN land use district is the appropriate use to accommodate the Municipal Reserve lands that will be municipally owned and support public uses. The Town should ensure that the developer has all the necessary information regarding the existing legal encumbrances on the subject lands. <p><i>Update: Urban Systems re-evaluated the parcel width and depth and concluded that there is a discrepancy in the LUB between Figure 3 and Section 1.6.2. The Town has previously followed Figure 3 for average parcel width and depth calculations, and when considering this, Urban System and Administration recommend that the proposed lots are compliant with LUB Figure 3 and have no further concerns.</i></p>
MPE Engineering:	<ul style="list-style-type: none"> No comments at this time.
CP Rail:	<ul style="list-style-type: none"> No comments received
Town of Crossfield Fire Department:	<ul style="list-style-type: none"> No comments received
Town of Crossfield Operations/Water/Wastewater Department:	<ul style="list-style-type: none"> No concerns with this redesignation
Adjacent Landowners:	<ul style="list-style-type: none"> No comments received
Alberta Environment	<ul style="list-style-type: none"> No comments received
Alberta Land Titles	<ul style="list-style-type: none"> No concerns with the plan
Canada Post	<ul style="list-style-type: none"> No comments received

From: [REDACTED]
To: [Town of Crossfield](#)
Subject: BYLAW 2025-05
Date: April 24, 2025 3:28:36 PM

You don't often get email from [REDACTED]. [Learn why this is important](#)

Good afternoon,

My name is Michael Slechta and I am wholly against the proposed by-law and zoning changes. I live on the edge of Iron Landing and bought property here 7 years ago due to all the approved municipal plans that show the area around Iron Landing and Vista Crossing etc. having lots of green spaces and walking paths. That is an attractive feature. To add more density is a terrible idea.

One, due to climate change things are getting hotter and hotter and we need more green spaces to keep things cool not more concrete and areas that will just make things even more unbearable. Second, having green spaces is an attractive feature in a rural town and why are we adding more streets and roads. Terrible idea. If you want to live in the city move there. Finally, this is just a way for real estate developers and the town to make more money.

Full stop. Terrible idea. I hope there will not be any more changes to approved municipal plans. Keep the green spaces and even increase them.

Thanks for reading.

Sincerely,

Michael Slechta
[REDACTED]

APR 28 2025

RECEIVED

Town of Crossfield

Notice of Public Hearing

Bylaw Land Use Amendment 2018-14

Dear Sir/Madam,

My name is Ken Tiel. I live at [REDACTED] in Crossfield. I am in opposition to this re-designation. I am North and East of this proposal. This subdivision is the westerly portion of Crossfield with full mountain views. Twenty-eight years ago that was one of the factors that sold us on Crossfield.

In my opinion, this is the best location for country estate lots. This future development shows no sizes of these lots whether it is R-1B or R-1C. All it gives is the area in hectares. So, if I'm reading the information package correctly, the R-1B is an area of 3.171 hectares. As I look on the land use map, it gives no indication of how many lots this developer plans to squeeze into this area. It does not give any road width allowances as there are no measurements given. My lot is 55 feet wide by 110 feet deep. Again if I'm reading this information package correctly, what we have would be considered a large lot.

The questions I would have are what are the offsets for utility right of ways and property lines needed before the building process? In light of all this, what would be the typical square footage of these homes? What type and styles of homes are projected to be built on these lots? Are we looking at a variety such as bi-levels, bungalows or split levels? We need more variety than duplex, four-plex and two story housing.

Any of the future development that I have seen, shows no land reserve for parcels such as future curling rink, indoor swimming pool or church sites.

This Phase 5 redesignation could set a precedent of future development in Crossfield. With the land space we have here, we don't need to be a carbon copy of Airdrie or Calgary. Our developments should reflect small town ideals. Give future residents the reason to choose small town Alberta and drive on Winter roads four months out of the year.

Sincerely,

Ken Tiel



4/27/25 @ 8:08 pm

2024-70000100-R.1 - Vista Crossing Phase 5 Redesignation - Policy Review

Definitions		
Compliant	Generally Compliant	Not Compliant
Clearly meets the relevant requirements and intent of the policy.	Meets the overall intent of the policy but there may be minor areas of misalignment with policy that are not critical to the implementation of an appropriate development.	Clear misalignment with the relevant policy that may create planning, technical or other challenges.

Compliance	Policy Number	Policy	Comments
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Intermunicipal Development Plan (IDP)			
Compliant	7.4.2	Both municipalities shall refer any land use applications, projects, or studies to the Intermunicipal Collaborative Planning Team should the proposals fall within the IDP Plan Area.	The application was referred to Rocky View County who responded with comments. The Town has addressed those comments and the County has indicated no concerns with development.

Municipal Development Plan (MDP)			
N/A	5.3.1	The Town of Crossfield shall protect the natural areas and systems within the Town identified as semi-native grassland, woodland, tall shrub, stream complex, and wetland in Figure 2 — Natural Areas.	Proposed development area does not include any natural areas as identified in Figure 2 of the MDP.
Compliant	5.3.12	For all residential and commercial subdivisions, 10% of the net developable area of land to be subdivided shall be dedicated in accordance with the MGA for the purposes of providing Municipal Reserve, School Reserve, or Municipal and School Reserve.	The overall MR dedicated for the Vista Crossing inclusive of prior development and Phase 5 is 19.9%.
Compliant	7.5.1	Residential development in the Town Crossfield should generally conform to the areas identified for residential development or mixed use (Downtown and Entrance Area) as shown on Figure 3 — Land Use Policy Areas of this MDP.	Proposed development area lies within the residential area as designated in Figure 3 of the MDP.
Compliant	7.5.2	No new multi-lot residential subdivision will be allowed without an adopted ASP that conforms to the requirements of Section 633 of the MGA.	The Vista Crossing ASP has been adopted to support residential development.
Compliant	7.5.3	All residential development and subdivisions within new ASPs in the Town Crossfield shall achieve a maximum of: <ul style="list-style-type: none"> 15 dwelling units per hectare (approximately 6 dwelling units per acre) averaged over the gross developable area of each new ASP; 	The overall density of Vista Crossing inclusive of prior development and Phase 5 is 12.2 units per Hectare (4.93 units per acre).

Vista Crossing Area Structure Plan (ASP)			
N/A	2.3.3(a)	Areas identified on Figure 4: Biophysical Areas of Ecological Significance, shall require a field level biophysical assessment to be completed prior to land use approval, and implementation of any	The proposed development does not include biophysical areas of ecological significance as shown in Figure 4 of the ASP.

		recommendations from the assessment on any affected parcel of land.	
Compliant	3.3.1(a)	Land Use should be in general accordance with Figure 6: General Land Uses.	The proposed development includes low density residential development in alignment with Figure 6 of the ASP.
Compliant	3.3.1(b)	Low density residential forms shall be the predominant housing type within the plan area.	The proposed land use districts support low density residential forms.
Compliant	3.3.1(c)	The low density residential area shall include a variety of single-detached housing sizes, ranging in lot width, as well as semi-detached housing form.	The lot widths vary based on the proposed land use districts.
Compliant	3.3.1(d)	No single land use designation shall comprise more than 50% of the total units in the community and as such, the applicant shall provide a housing mix summary with each tentative plan of subdivision.	A housing mix is provided with 51 R-1B lots and 41 R-1C lots proposed under the redesignation.
Compliant	3.3.1(e)	Laned housing product should be incorporated to provide additional diversity in housing choice within the low density residential area and shall not require an ASP amendment should more lanes be added in subsequent phases.	The purpose of the proposed R-1C District is to support single detached dwellings on small parcels within laned subdivisions.
N/A	3.3.1(g)	Any development adjacent to the Naturalized Area (MR) as shown in Figure 6: General Land Uses shall have its parcel drainage directed away from the Naturalized Area (MR) to the satisfaction of the town.	The proposed development is not adjacent to an area designated as Naturalized Area (MR) in Figure 6 of the ASP.
Compliant	3.3.3(a)	Residential density for the ASP area shall be no greater than 15 dwelling units per gross developable hectare (6 units per gross developable acre).	The overall density of Vista Crossing inclusive of prior development and Phase 5 is 12.2 units per Hectare (4.93 units per acre).
Compliant	3.3.5(a)	Vehicular and pedestrian access points shall align with existing roads and pathways in the Town.	The development is a logical extension of vehicle and pedestrian infrastructure from the existing development.
Compliant	4.1(c)	A system of local and regional pathways shall be incorporated within linear open spaces to enhance circulation	The proposed development includes green space to support pathway connections as per Figure 7 of the MDP.
Compliant	4.1(e)	Municipal Reserve dedication shall be a minimum of 10% of developable lands within the plan area. Dedication of municipal reserve over 10% is considered voluntary and compensation from the Town to the landowner for the over-dedication of municipal reserve is deemed to be \$1.	The overall MR dedicated for the Vista Crossing inclusive of Phase 5 is 19.9%.
N/A	5.1(g)	An update to the Transportation Impact Assessment shall be required for each phase of the development if changes to the land use, distribution of traffic or road network within the ASP area are proposed or as a result of changes	No changes to land use or the road network are proposed. No new developments have been initiated near Vista Crossing that would impact the existing road

		to background traffic volumes, land use or road networks due to new developments.	network or background traffic volumes.
Compliant	5.2(a)	A connected system of sidewalks and pathways shall be provided throughout the community.	The proposed development includes green space to support pathway connections as per Figure 7 of the MDP.
Compliant	5.2(c)	Pathways should be incorporated within linear open spaces to provide additional routes and connections for active transportation modes.	The proposed development includes green space to support pathway connections as per Figure 7 of the MDP.
Compliant	6.1(a)	The details of the water servicing system for the subject site, including water main sizing, flows, and pressures at all lot locations under various scenarios shall be provided in a Water Network Analysis report if changes to the land use, population densities, or distribution of the road network within the ASP area are proposed. With each Land Use Application confirmation of the oversize and developer size watermains will be made.	Detailed engineering drawings have been received and reviewed for the propose development including for details on watermain size.
Not Compliant	6.2(g)	A Sanitary Servicing Analysis will be prepared in support of each Land Use Redesignation application to evaluate proposed sanitary flows in comparison to the downstream capacity of the Town's system at the time of the respective Land Use application. Approval of the Land Use Redesignation by the Town, with or without conditions, will confirm that capacity is available for the Land Use Redesignation area.	The Town completed an interim sanitary servicing model update which concluded that the existing wastewater conveyance system can support further development within Vista Crossing. The wastewater disposal study completed by the Town in 2024 and further water balance study for the effluent storage cell, shows that the Town has reached capacity for treated effluent disposal and that disposal improvements are needed to support further development.
Compliant	7.1(b)	A general phasing plan is provided in the ASP. Deviations in size or direction of phasing supported by technical and planning rationale shall be permitted without the requirement of ASP amendment, at the discretion of the Approving Authority.	The proponent is choosing to proceed the Phase 6 area in the ASP as Phase 5. This is a logical extension of developed area and infrastructure from Phases 2 & 4.
Land Use Bylaw (LUB)			
Municipal and Institutional District (MUN)			
Compliant	14.1.1	Purpose The purpose of the Municipal and Institutional District (MUN) is to provide for public, community, municipal, and institutional uses that provide public services and amenities to the community.	The proposed development will provide parcels for green space and pathways, and stormwater infrastructure consistent with the use for MUN.
Residential Single Detached Medium Lot District (R-1B)			
Compliant	11.2.5	Minimum Requirements a) parcel depth: 25.91 m (85.00 ft);	The proposed parcel sizes conform with the Land Use Bylaw including

		b) parcel width: 12.19 m (40.00 ft);	with Figure 3 of the LUB for irregular lots. There is a discrepancy for the measurement of irregular lots in the LUB between Figure 3 and Section 1.6.2, however, the Town has previously followed the calculation method shown in Figure 3.
Residential Single Detached Small Parcel District (R-1C)			
Compliant	11.3.5	Minimum Requirements a) lot depth: 22.86 m (75.00 ft); b) lot width: 9.14 m (30.00 ft);	The proposed parcel sizes conform with the Land Use Bylaw including with Figure 3 of the LUB for irregular lots. There is a discrepancy for the measurement of irregular lots in the LUB between Figure 3 and Section 1.6.2, however, the Town has previously followed the calculation method shown in Figure 3.

**TOWN OF CROSSFIELD
BYLAW NO. 2025-05**

BEING A BYLAW of the Town of Crossfield to amend Bylaw No. 2018-14, being the Town of Crossfield Land Use Bylaw.

WHEREAS the Municipal Government Act, RSA, 2000, c. M-26, authorizes a municipality to adopt and amend a land use bylaw to establish districts, land uses and standards for each district, and a system for issuing development permits;

AND WHEREAS the Municipal Council of the Town of Crossfield wishes to amend said Land Use Bylaw No. 2018-14 in the manner outlined below and illustrated in the attached Schedule "A";

NOW THEREFORE The Municipal Council of the Town of Crossfield, in the Province of Alberta, duly assembled in accordance with the Municipal Government Act, R.S.A. 2000, c M-26, and amendments thereto, enacts the amendments to the Town of Crossfield Land Use Bylaw 2018-14 as follows:

1. That Part 6 – Land Use District Map of Land Use Bylaw 2018-14 be amended by redistricting ±6.482 ha (±16.017 ac) of land legally described as the SW ¼ Section 35, TWP 28, Range 5, W5M from UR (Urban Reserve District) to R-1B (Residential Single Detached Medium Lot District), R-1C (Residential Single Detached Small Parcel District) and MUN (Municipal and Institutional District) as shown in Schedule "A".

READ A FIRST TIME this _____ day of _____, 20__

PUBLIC HEARING HELD this _____ day of _____, 20__

READ A SECOND TIME this _____ day of _____, 20__

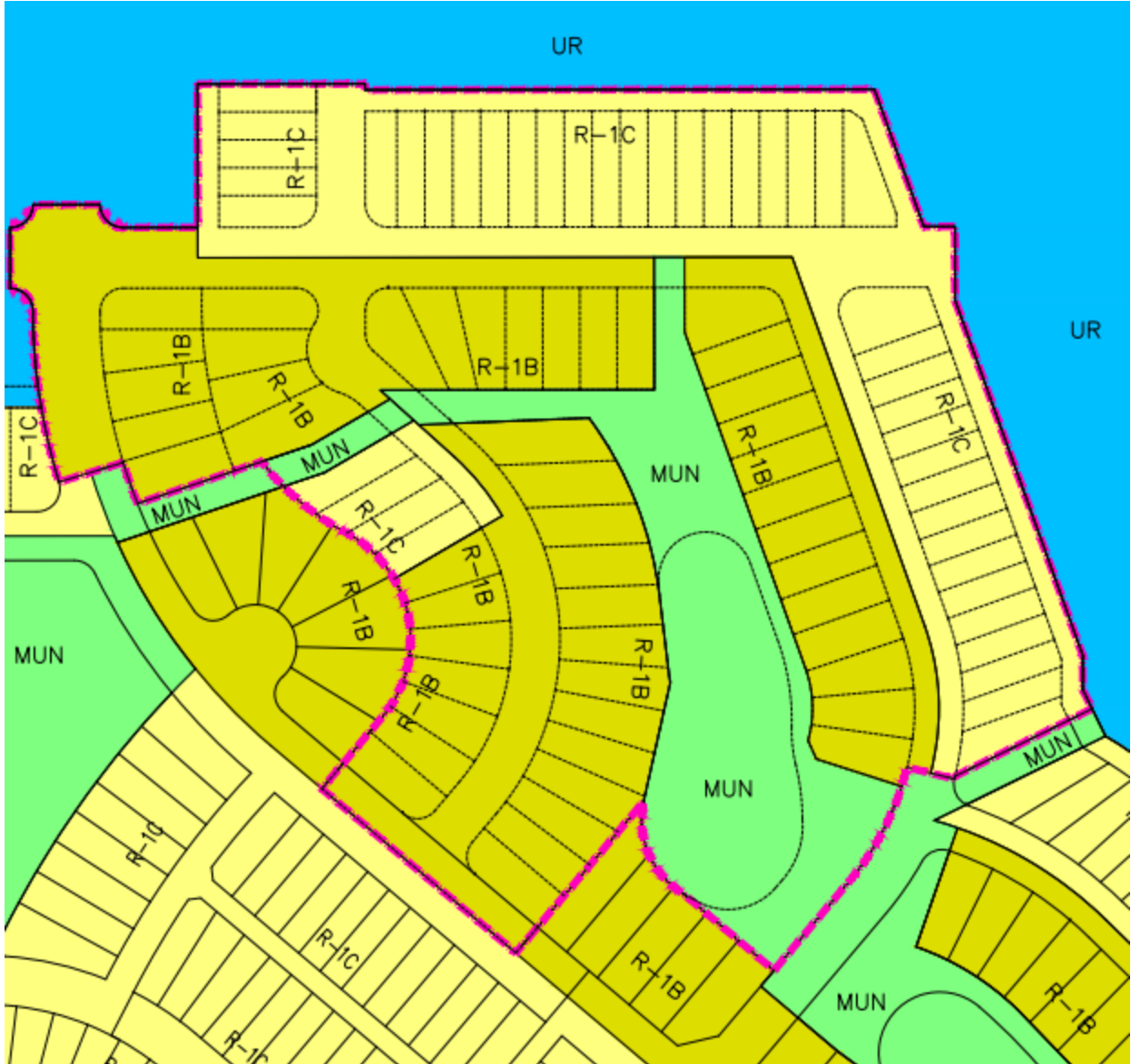
READ A THIRD AND FINAL TIME this _____ day of _____, 20__

Mayor Kim Harris

Chief Administrative Officer
Kinza Barney

**BYLAW 2025-05
SCHEDULE 'A'**

Vista Crossing, Phase 5



From Land Use District	To Land Use District	Area (± hectares)
Urban Reserve (UR)	Municipal and Institutional District (MUN)	1.048
Urban Reserve (UR)	Residential Single Detached Medium Lot District (R-1B)	3.171
Urban Reserve (UR)	Residential Single Detached Small Parcel District (R-1C)	2.263
TOTAL		6.482

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READ A FIRST TIME this 15 day of April, 2025

PUBLIC HEARING HELD this _____ day of _____, 20__

READ A SECOND TIME this _____ day of _____, 20__

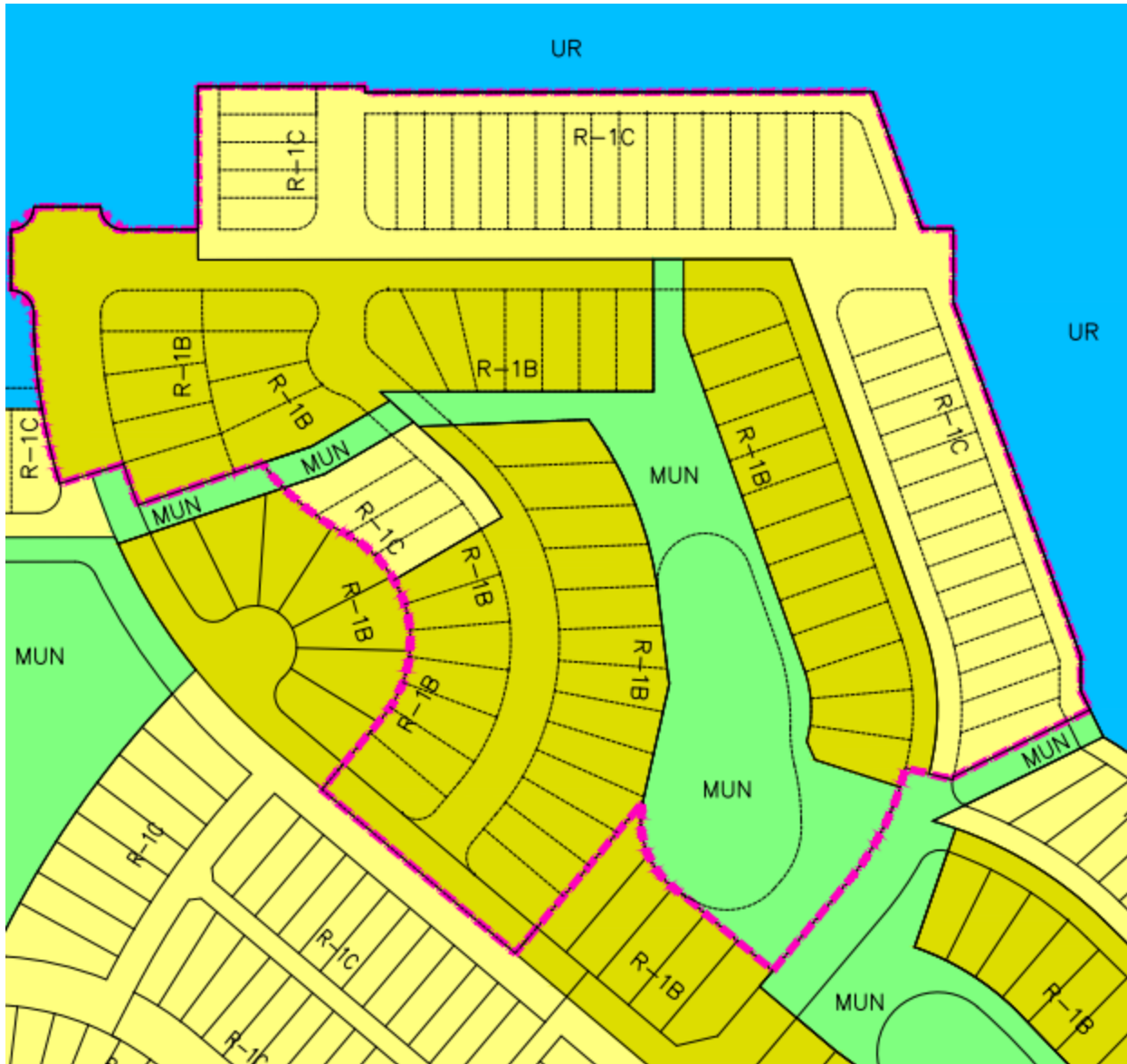
READ A THIRD AND FINAL TIME this _____ day of _____, 20__

Mayor Kim Harris

Chief Administrative Officer
Kinza Barney

**BYLAW 2025-05
SCHEDULE 'A'**

Vista Crossing, Phase 5



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TOTAL		6.482

Report to Council



Meeting Date: 2025-05-06
Meeting Type: Council Meeting
Prepared By: Russ Nash, Director of Community & Protective Services
Presented By: Russ Nash, Director of Community & Protective Services
Subject: Recreation Board Funding Recommendation – Bike Skills / Pump Track Support
Department: Community Services

REPORT PURPOSE:

The purpose of this report is to bring a funding recommendation forward to Council for approval from the Crossfield and District Recreation Board (also known as the Recreation Board).

This funding recommendation is for \$75,000 from the Recreation Board's reserve in support of the Town's Bike Skills / Pump Track project.

RECOMMENDATION:

THAT Council accept the Crossfield and District Recreation Board's recommendation to fund the Bike Skills / Pump Track project in the amount of \$75,000.

BACKGROUND:

The Crossfield and District Recreation Board receives funds to grant out for recreational and cultural-based facilities, projects and programs that benefit the community. The funds for this come from the Town of Crossfield operating budget, supported by recreation funding received from Rocky View County. Currently, the total annual budget allotted to the Recreation Board is \$60,000.

The Recreation Board holds 2 funding meetings each year: one in the spring (end of March) and one in the fall (end of October).

Over the past number of years, the Crossfield and District Recreation Board has accumulated a reserve from funds that weren't granted out for various reasons, including a lack of applications, insufficient information provided in applications, ineligible applications, etc. The current board has discussed their desire to ensure these funds are put back into the community in a meaningful and responsible way, including supporting larger recreational projects that require significant funding.

At the March 31, 2025 funding meeting, Town Administration presented a proposal to the Recreation Board to help support the development of the Bike Skills / Pump Track facility in the amount of \$75,000. This would help ensure adequate funding for this facility and potentially allow the addition of more features (e.g. more obstacles, potential for paving instead of dirt, etc.).

After the presentation, the Recreation Board made the following motion:

MOVED by Jayden Backs that the Crossfield Recreation Board allot \$75,000 to the Bike Skills / Pump Track project pending its approval. Seconded by Dory Rhodehutsors.

Should Council accept this funding recommendation, the Crossfield and District Recreation Board will have approximately \$31,000 remaining in the reserve. During the March 31 meeting, the board reiterated their desire to get these remaining funds out to the community.

ANALYSIS:

Strategic Alignment

- Sustainable Community Growth
- Town Infrastructure
- Parks, Recreation & Beautification
- Social Development & Emergency Services
- Communications & Public Relations

Economic Impact

This facility will help attract new residents to our growing community, thereby contributing to the success of our local small businesses and organizations.

Social Impact

The new Bike Skills / Pump Track facility will provide an additional recreational opportunity for residents of all ages and skill levels to use at a low cost. It will also provide an opportunity for community members to be physically active and enjoy the outdoors.

Relevant Statutes / Master Plans / Town Documents

- Crossfield and District Recreation Board Policy 2024-02
 - This policy provides guidance on the overall operation of the Crossfield and District Recreation Board, including the requirement to provide funding recommendations to Town Council for final approval.
- 2022 Town of Crossfield Parks and Recreation Needs Assessment
 - This assessment consulted the community and relevant stakeholders to identify recreational facility and programming needs of the community, of which a bike park was identified as a priority.

Risks

Reducing the funding for this project could result in a smaller facility with fewer features and amenities.

COMMUNICATIONS AND ENGAGEMENT:

The community was consulted regarding the development of this facility at an Open House held at the Community Hall on March 26, 2025, as well as through an online survey that was available from March 20 to April 4, 2025. A total of 151 people provided input through these 2 engagement opportunities.

Recommendations for funding from the Recreation Board are also brought forward for Council's consideration and approval at a public Council meeting.

FINANCIAL IMPLICATIONS:

This funding is from a reserve account for the Crossfield and District Recreation Board. Thus, it will not have an impact on current Town budgets.

It will also enable Administration to maximize use of the existing funds allocated for this project in the 2025 capital budget.

ALTERNATIVES/IMPLICATIONS:

Council may choose to deny the recommended allocation of funding, resulting in the Recreation Board's reserve account to remain at approximately \$106,000.

Report to Council



Meeting Date: 2025-05-06
Meeting Type: Council Meeting
Prepared By: Russ Nash, Director of Community & Protective Services
Presented By: Russ Nash, Director of Community & Protective Services
Subject: Bike Skills / Pump Track Location
Department: Community Services

REPORT PURPOSE:

Following discussion with Council and engagement with the public, Administration is seeking direction on the location of the new Bike Skills / Pump Track facility, as approved in the 2025 Capital Budget.

RECOMMENDATION:

Administration recommends that of the 3 locations put forth from the February 18, 2025 Council meeting, consideration should be given to developing the Bike Skills / Pump Track facility in Murdoch Park. This location provides room for future expansion, is in a visible area, has less vehicular traffic, and is in close proximity to the pathway system.

Administration also noted several comments from the public engagement opportunities related to finding alternate locations, many of which were due to conflicts with other user groups who currently utilize these spaces (soccer and baseball). As such, Administration suggests that it may be beneficial for Council to consider discussion on the benefits and risks of exploring other locations, including the possibility of working with developers to assist in the development of this facility. Information regarding this is provided in the “**Alternatives/Implications**” section later in this report.

Should Council decide to proceed with one of the 3 locations put forth from the February 18, 2025 Council meeting, Administration recommends the following motion:

THAT Council direct Administration to move forward with the development of the Bike Skills/Pump Track facility in Murdoch Park, contingent upon any necessary approvals from Alberta Environment and Protected Areas related to the wetland located to the west of the park.

PREVIOUS COUNCIL DIRECTION:

At the February 18, 2025 regular Council meeting, Council made the following motion:

035-2025: that Council direct Administration to move forward with public and stakeholder engagement for input on locating the new Bike Skills/Pump Track facility at either Murdoch

Park or Ball Diamond #4 and that Administration bring results of the public and stakeholder engagement back to a future Council meeting.

BACKGROUND:

Following the February 18, 2025 Council meeting, Administration coordinated public engagement activities to seek feedback on several items, including: a desired location for the Bike Skills / Pump Track facility, suggestions for features and skill level, and other important factors that should be considered for this amenity (e.g. maintenance, vandalism, ability to expand, etc.).

The public engagement activities included an Open House held on March 26, 2025 in conjunction with the Municipal Development Plan and Amery Park Community Gardens, as well as an online survey that was conducted from March 20 to April 4, 2025.

The suggested locations for this facility included 2 areas around Ball Diamond #4 (one on the west side and one on the north side) and an area in the northwest corner of Murdoch Park.

Full results of the public engagement are attached to this report; however, notable highlights included:

- 51% of respondents were somewhat familiar with bike skills parks and pump tracks (have heard of them before), while 39% of respondents were very familiar (have used them before).
- 53% of respondents (79/148 responses) selected Murdoch Park as their preferred location for the Bike Skills / Pump Track facility.
- 9 comments were provided with suggestions for alternate locations to the 3 provided in the survey.
- The top 3 features/skill levels identified were Benches for Seating, Beginner-Friendly Track and Intermediate/Advanced Track.
- Maintenance/Upkeep, Safety and Ability to Expand were the top 3 other important factors to consider with this facility.

Following a decision on the location for the Bike Skills / Pump Track facility, the next steps for this project will be:

- If the Murdoch Park location is selected, consult with Alberta Environment and Protected Areas to confirm any necessary requirements or conditions.
- Consult further with other stakeholders who may be impacted by the placement of this facility to implement solutions to mitigate concerns.
- Post a Request for Proposal (RFP) to design the park and provide a cost estimate for construction.
- When a design is chosen, post a Request for Quotes for construction of the park.
- Following selection of a contractor, begin construction on the park, with an anticipated opening in spring or summer of 2026.

ANALYSIS:

Strategic Alignment

- Sustainable Community Growth
- Town Infrastructure
- Parks, Recreation & Beautification
- Social Development & Emergency Services
- Communications & Public Relations

Environmental Impact

A comment was provided in the survey noting that the Murdoch Park location could have an impact on the wetland to the west of the park, specifically noting noise and garbage. If this location is chosen, Administration would ensure that, if applicable, any requirements from Alberta Environment and Protected Areas (EPA) are followed for work around the wetlands. As Murdoch Park is not a naturalized area, Administration does not anticipate concerns; however, we will seek to engage with EPA to assess the area and confirm any conditions or requirements.

Contractors would also be required to have a container on site for appropriate disposal of all construction waste.

This area is already used as a public park and sports field space, which inherently comes with noise and garbage concerns. Recognizing that this facility will likely increase utilization of the park, Administration would ensure that additional garbage bins are included with its development.

Economic Impact

While providing additional recreational opportunities for existing residents, this facility will help attract new residents to our growing community, thereby contributing to the success of our local small businesses and organizations.

Social Impact

This facility enables residents of all ages and skill levels to recreate with family and friends, as well as meet new people. In addition, it provides an opportunity for community members to be physically active and enjoy the outdoors.

Relevant Statutes / Master Plans / Town Documents

- 2022 Town of Crossfield Parks and Recreation Needs Assessment
- 2022 Town of Crossfield Social Needs Assessment

Benefits and Risks

Murdoch Park Location	
Benefits	Risks
<ul style="list-style-type: none"> – Close proximity to the pathway system making it easier and safer for users, especially youth, to access the facility. – This area has less vehicular traffic, minimizing concerns and conflict with vehicles. – Lots of room for future expansion, if desired. – Visible location, reducing the potential for vandalism and other safety-related concerns. – Located within a recreational area and close to other amenities (playground, soccer fields). 	<ul style="list-style-type: none"> – Disruption to adjacent residents with increased noise, traffic and parking. – Conflict with the Soccer Association as they use most of Murdoch Park as soccer pitches for their younger age groups. This organization is experiencing growth, so consideration must be given to provide solutions to mitigate concerns. – Even with room for soccer fields to remain at the south end of the park, conflict could arise between the 2 different user groups while they are utilizing the park at the same time (increased number of people using the park). – Concerns have been raised at times with vandalism that has occurred at this park in the past, especially to the shed owned by the Soccer Association. – Potential for environmental impact to the wetland on the west side.
McCaskill Park Location #1 (west of Ball Diamond #4)	
Benefits	Risks
<ul style="list-style-type: none"> – Visible location, reducing the potential for vandalism and other safety-related concerns. – Located within a recreational area and close to other amenities (ball diamonds, soccer fields, running track, playground). – Natural elevation changes. 	<ul style="list-style-type: none"> – Disruption to adjacent residents with increased noise, traffic and parking. – May require relocation of the parking lot to the north side of Ball Diamond #4, which would impact ball diamond, running track and soccer field users. This could also lead to an additional negative impact to adjacent residents, as more users of McCaskill Park may choose to park along McCaskill Drive instead of using the parking lot that would be located even further to the north. – Moving the parking lot to the north side of Ball Diamond #4 could also impact Minor Baseball as they have expressed interest in developing a batting cage, and this area has been identified as a potential location for this amenity. – Vehicular traffic has increased in this area with the development of Iron Landing, creating a risk to those trying to access and/or

	<p>use this facility, as it would be located alongside a busy road.</p> <ul style="list-style-type: none"> - Currently, there are no pathways through McCaskill Park or leading to this location from the majority of town. If travelling by bicycle, sidewalks and roadways would have to be used. - Limited room for expansion.
McCaskill Park Location #2 (north of Ball Diamond #4)	
Benefits	Risks
<ul style="list-style-type: none"> - Visible location, reducing the potential for vandalism and other safety-related concerns. - Located within a recreational area and close to other amenities (ball diamonds, soccer fields, running track, playground). - Natural elevation changes. 	<ul style="list-style-type: none"> - Disruption to adjacent residents with increased noise, traffic and parking. - Minor Baseball has expressed interest in developing a batting cage and this area has been identified as a potential location for this amenity. - Vehicular traffic has increased in this area with the development of Iron Landing, creating a risk to those trying to access and/or use this facility, as it would be located alongside a busy road. - Currently, there are no pathways through McCaskill Park or leading to this location from the majority of town. If travelling by bicycle, sidewalks and roadways would have to be used. - Depending on the design and area required, access to Ball Diamond #4 may be impacted for emergency services and Town maintenance operations. - Errant baseballs from the ball diamond could impact users of the Bike Skills / Pump Track facility in this location. - Limited room for expansion.

An additional risk with choosing any of these 3 locations is the potential for missing out on an opportunity to work with a developer in finding an alternate suitable location with fewer impacts to other organizations.

Working with a developer may also provide an opportunity to share costs for the development of this facility.

COMMUNICATIONS AND ENGAGEMENT:

Administration provided 2 different opportunities for public engagement:

- An in-person Open House was held in conjunction with the Municipal Development Plan updates on March 26 from 3:00 p.m. to 8:00 p.m. at the Community Hall. **23** people engaged in this portion of the Open House.
- An online survey was provided to the community from March 20 to April 4. Paper copies of the survey were also made available if needed. **128** people participated in the survey.

Depending on the location selected, direct communication will take place with appropriate stakeholders or user groups who may be impacted by development of the Bike Skills / Pump Track facility.

Ongoing communication for this project will be provided through updates to Council as the project progresses.

FINANCIAL IMPLICATIONS:

- \$100,000 has been allocated in the 2025 Capital Budget.
- \$75,000 in funding has been recommended by the Crossfield and District Recreation Board and is pending Council's final approval at the May 6, 2025 Council meeting.

ALTERNATIVES/IMPLICATIONS:

Council may also choose to consider alternate locations for the Bike Skills / Pump Track facility, including the following locations suggested through the community engagement:

- Creation Communities' undedicated green space on the north side of Veterans Peace Park.
- Locations within Vista Crossing – e.g. Amery Park or future MR spaces.
- A portion of the Rodeo Grounds area.
- Old dog park area (Administration is unsure if this suggestion is referring to the location on Western Drive, which is still currently in use, or if it is referring to the old, temporary location on Limit Avenue).

Positive implications of this include:

- Opportunity to work with developers on locations that aren't currently being utilized for other activities. This could result in less impact to other organizations and stakeholders.
- Opportunity to possibly cost-share the project with developers to provide a facility with more features, including paving.

Negative implications of this include:

- It will take more time to sort out and discuss with developers, or consider implications of other areas, resulting in a delay in completing the project.

ATTACHMENTS:

Public engagement results

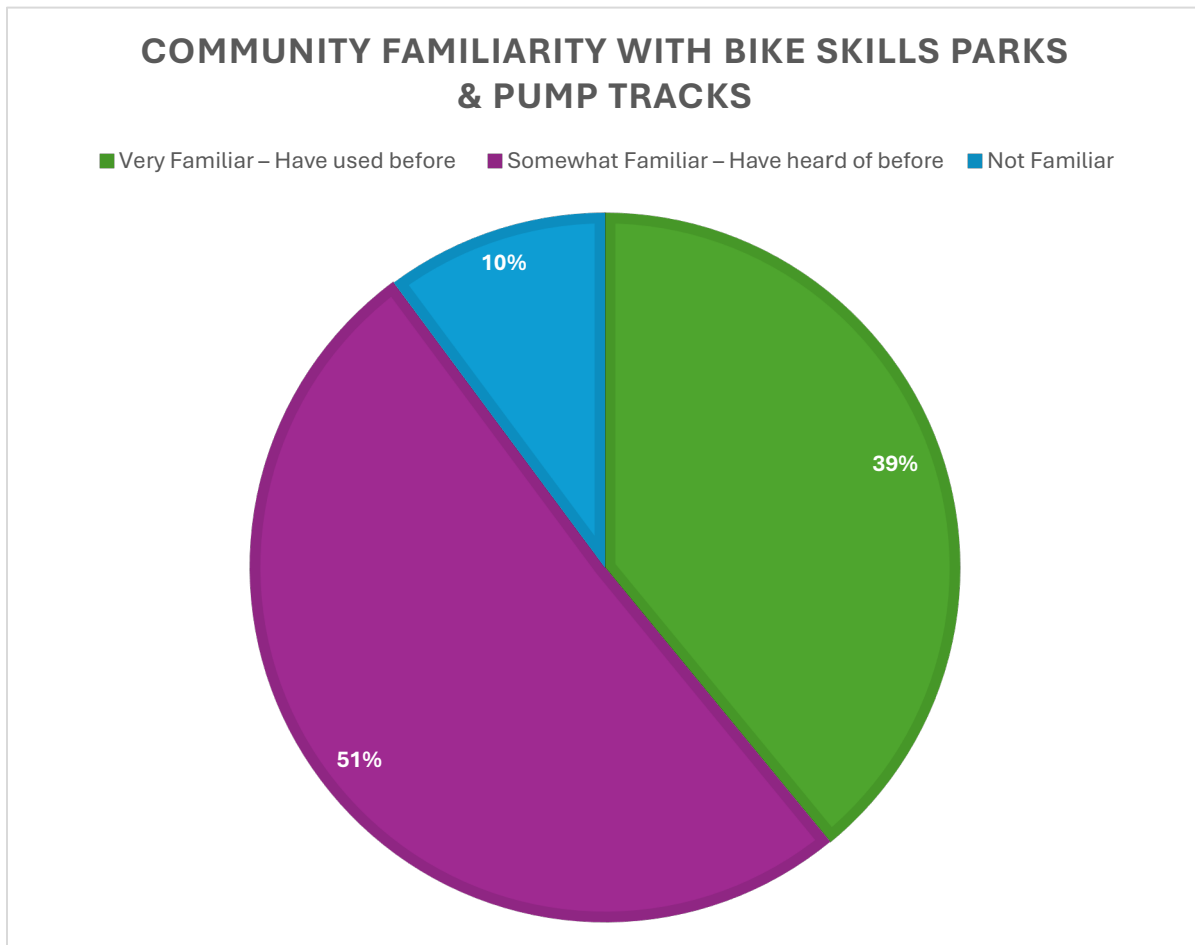
Bike Park / Pump Track Facility – Community Engagement Results

Suggested Locations:



Question 1: How familiar are you with bike skills parks and pump tracks?

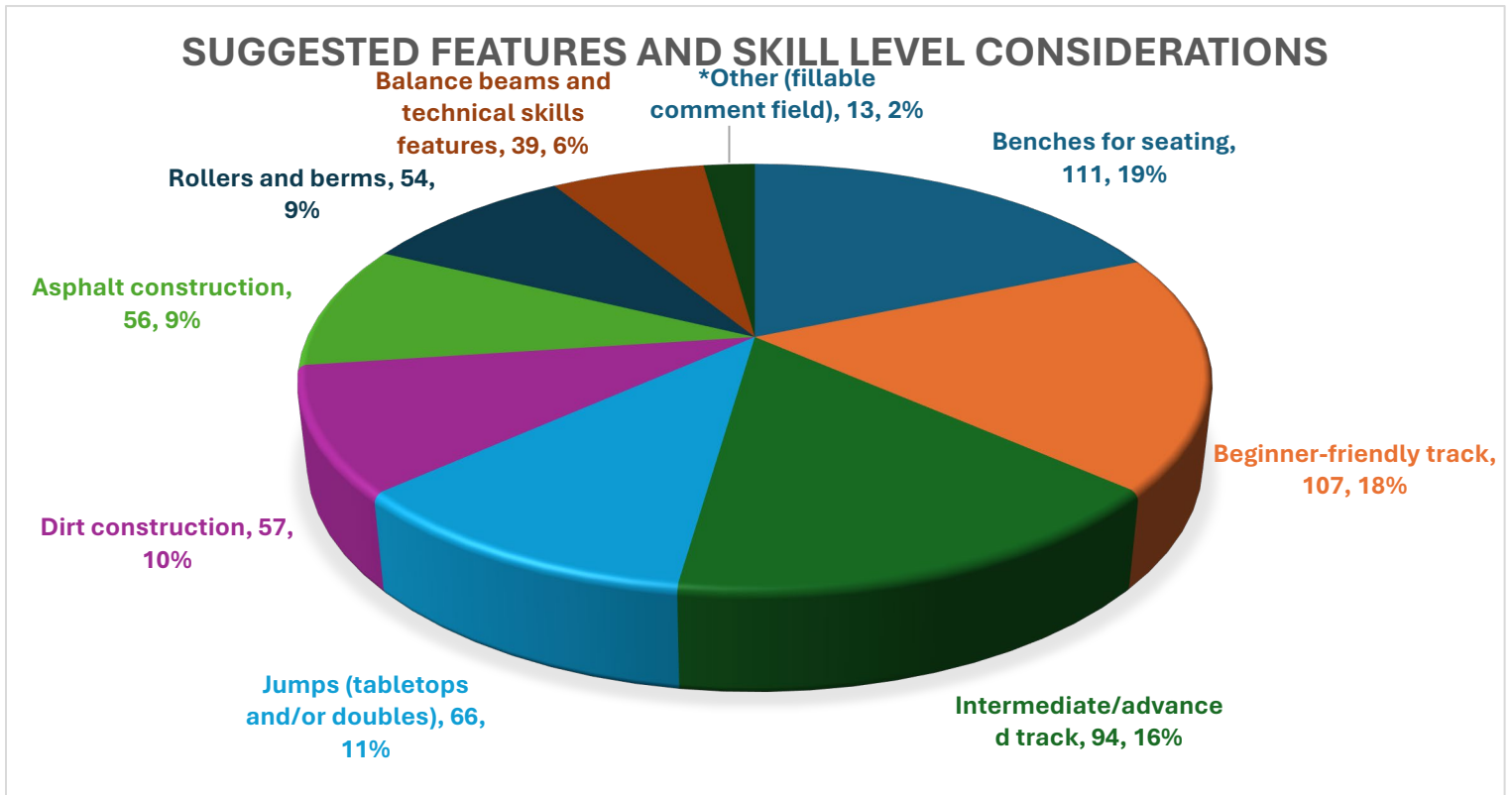
Survey Monkey Results	# of Votes
• 128 Answered	
Very Familiar – Have used before	50
Somewhat Familiar – Have heard of before	65
Not Familiar	13



Question 2: What features or skill levels would you like to see included?

Survey Monkey Results • 128 Answered	# of Votes
Benches for seating	111
Beginner-friendly track	107
Intermediate/advanced track	94
Jumps (tabletops and/or doubles)	66
Dirt construction	57
Asphalt construction	56
Rollers and berms	54
Balance beams and technical skills features	39
Other (please specify)	13

"Other Features" fillable comment field • 13 Comments	# of Comments
Bathrooms	2
Skate Park	2
Asphalt tracks	1
Dirt tracks	1
Drop Practice area	1
Lighting	1
Mixed Level Track	1
Park	1
Tables & Seating	1
Unsure	1
Water Fountain	1

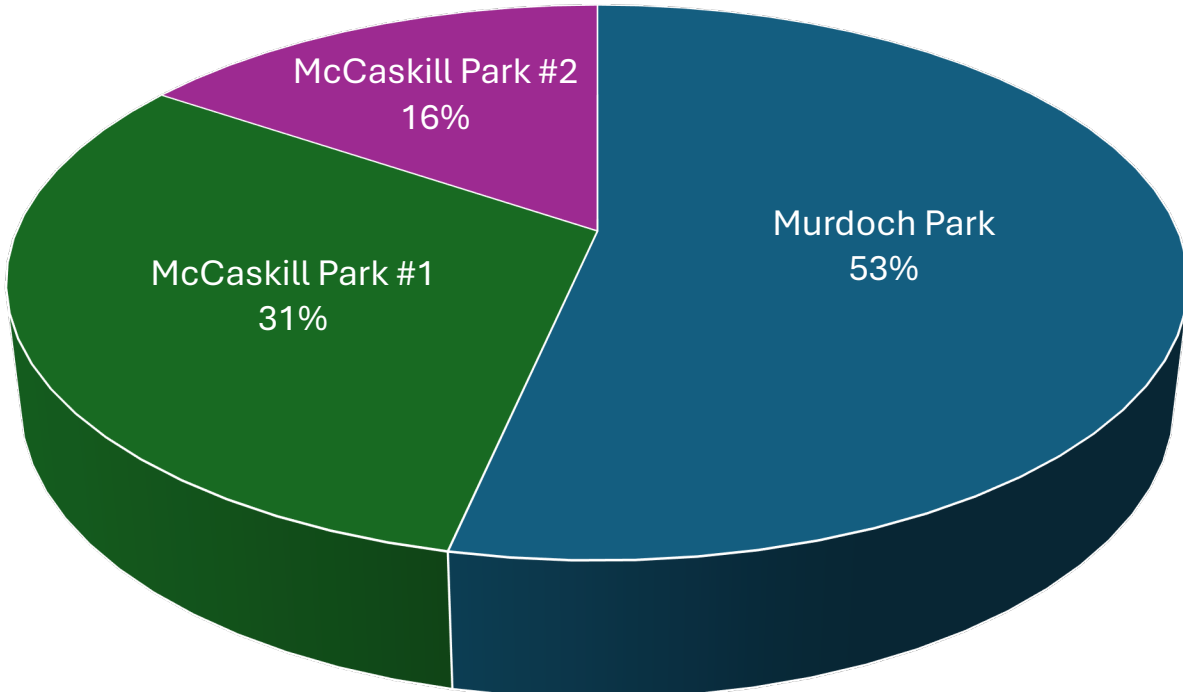


Question 3: Town Council has identified three (3) potential locations for a bike skills park/pump track in the community. How would you rank these locations from 1 to 3, with 1 being your first choice?

Combined Results (Survey & Open House) • 148 Answered	# of Votes for 1 st Place
Murdoch Park	79
McCaskill Park #1	46
McCaskill Park #2	23

LOCATION RANKING

148 Votes



■ Murdoch Park ■ McCaskill Park #1 ■ McCaskill Park #2

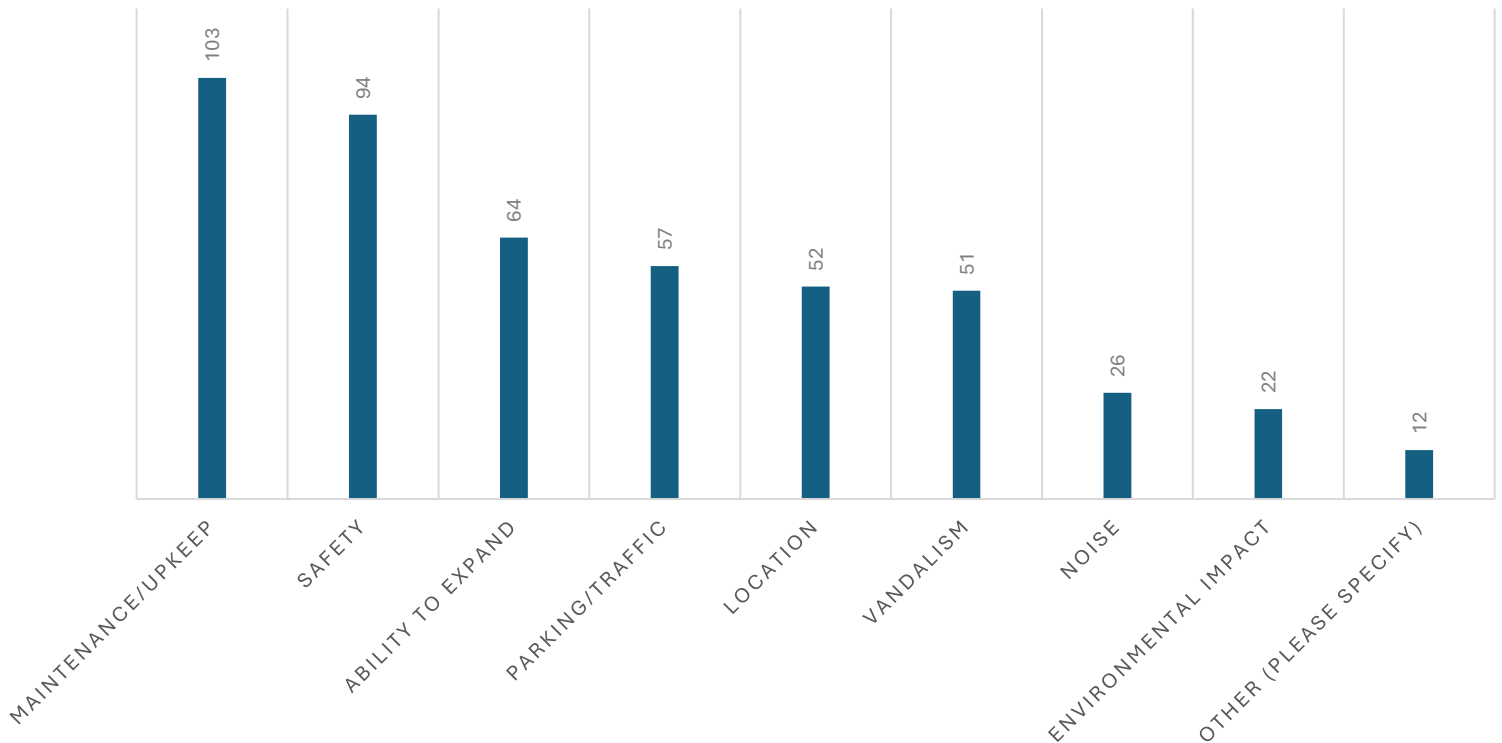
Question 4: What other important factors do you feel should be considered for designing and building a bike skills park / pump track?

Survey Monkey Results • 128 Answered	# of Votes
Maintenance/upkeep	103
Safety	94
Ability to expand	64
Parking/traffic	57
Location	52
Vandalism	51
Noise	26
Environmental impact	22
Other	12

"Other Features" fillable comment field • 15 Comments	# of Comments
Community Safety - Drug Use	1
Easy Access to walking path system	1
Flooding	1
Fun	1
High Visibility area	1
Integrate with existing sports areas	1
Loss to Soccer Space	1
Quality Materials/Reputable Builder	1
Reduced Parking to McCaskill Park #1	1
Seating	1
Shade	1
Skate Park	1
Space	1
Traffic Safety	1
Water hookup to Keep dust down	1

IMPORTANT DESIGN AND BUILD FACTORS

128 Comments



Question 5: Do you have any additional ideas, suggestions, feedback or alternate locations that you believe should be considered for this project?

<p>Survey Monkey Results</p> <ul style="list-style-type: none"> • 49 Comments 	
Category	# of Comments
Location - Alternate Location Suggestion	9
Positive Sentiments	7
Community Space Concerns - Green Space	5
Accessibility & Inclusivity - Skill Level	3
Community Safety - Crime/Vandalism	2
Vendor / Contractor Recommendation	2
Community Safety - Traffic	1
Facility and Design Input - Add a Park	1
Facility and Design Input - Add BMX Course	1
Facility and Design Input - Add Music/Event Space	1
Facility and Design Input - Add Off-Leash Dog Park	1
Facility and Design Input - Dirt Surface Preference	1
Facility and Design Input - Family-Friendly Design Preference	1
Facility and Design Input - Multi-track Layout	1
Facility and Design Input - Opposition for Fencing/Barriers	1
Facility and Design Input - Park Layout Suggestion	1
Facility and Design Input - Park Size	1
Facility and Design Input - Paved Surface Preference	1
Facility and Design Input - Seating Considerations	1
Facility and Design Input - Shaded Area	1
Facility and Design Input - Surface and Jump Construction	1
Facility and Design Input - Track Directional Signage	1
Location	1
Location - Proximity to Downtown/Schools	1
Maintenance Concern - Drainage	1
Project Opposition	1
Project Opposition - Public Spending Concern	1

Report to Council



Meeting Date: 2025-05-06
Meeting Type: Council Meeting
Prepared By: Russ Nash, Director of Community & Protective Services
Presented By: Russ Nash, Director of Community & Protective Services
Subject: Amery Park Community Garden
Department: Parks

REPORT PURPOSE:

Through discussion with Council, Administration is seeking direction on the future use of the community gardens in Amery Park.

RECOMMENDATION:

Administration recommends that the Amery Park Community Gardens be retained on a trial basis for the 2025 season, provided that community members and/or garden users are willing to assist with the regular maintenance duties (weeding, watering, empty plot maintenance, etc.).

Administration will also promote the garden to the community in an effort to increase utilization of the facility.

Following the 2025 season, Administration can provide a summary to Council with a recommendation for moving forward.

Administration recommends the following motion:

THAT Council direct Administration to retain the Amery Park Community Gardens on a trial basis for 2025, provided that a volunteer group of community members and/or garden users can be assembled to assist with regular maintenance duties of the facility and that the fees for the community garden be set at \$25 per plot.

AND

THAT Council direct Administration to bring the Fees and Rates Bylaw back to the May 20, 2025 Council meeting with updates reflecting the addition of the Amery Park Community Gardens fee.

BACKGROUND:

In March 2021, the Town entered into a 5-year agreement (expiring on February 28, 2026) with the Crossfield Agricultural Society (Ag Society) for operation of the community garden in Amery Park. However, on February 11, 2025, Administration received notice from the Ag Society that they are unable

to continue managing and maintaining this amenity due to a lack of volunteers, and have returned it back to the Town.

In 2024, the Ag Society noted they had 6 people rent plots for the season at the Amery Park Community Gardens. Some people rented multiple spaces; however, numerous plots remained unused for the season. The cost to rent the plots was \$25/plot for the season. It is unclear whether the low utilization of this community garden over the last couple years is a result of a lack of promotion, or if the demand is low because there are other options for community gardens in and around town (Rocky View Lodge and Baptist Church).

Typical maintenance required for the community gardens includes weeding of walkways, weeding of unrented plots and general repairs as necessary to garden boxes, fences, the pergola, etc. Herbicides cannot be used to control weeds in or around the garden due to the risk of killing or contaminating users' plants, so manual weeding must be done.

In response to this change, Administration engaged the community for feedback on the future of this amenity, including it with the March 26 Open House for the Municipal Development Plan and Bike Skills / Pump Track. An online survey was also conducted from March 20 to April 4.

One of the questions in the survey provided 3 options for the future use of the community gardens and asked respondents to rank them in order of their top to lowest choice. The 3 options were:

1. Remove the garden and convert it into grass or a soccer pitch.
2. Keep the pergola and create a sitting/meeting space with trees and flowers.
3. Keep the gardens as a community garden managed by the Town or another organization.

Full results of the public engagement are attached to this report; however, notable feedback included:

- 66% of respondents stated they never visit or use the Amery Park Community Gardens.
- 18% of respondents stated they visit or use the Amery Park Community Gardens frequently (weekly or more).
- 45% of respondents ranked "Keep the gardens as a community garden managed by the Town or another organization" as their top choice.
- 36% of respondents listed "Keep the pergola and create a sitting/meeting space with trees and flowers" as their top choice.
- 25% of respondents indicated they would be willing to help with the management/operations if it remains as a community garden.
- 17 individuals provided their contact information for volunteering.

ANALYSIS:

Strategic Alignment

- Sustainable Community Growth
- Town Infrastructure
- Parks, Recreation & Beautification
- Social Development & Emergency Services

- Communications & Public Relations

Economic Impact

If kept as a community garden, the facility will offer residents the opportunity to provide themselves with fresh produce at a lower cost, assisting with the rising cost of food.

Social Impact

Social impacts if this amenity remains as a community garden:

- Participants have the opportunity to learn a valuable life skill in gardening.
- Provides an opportunity for residents to socialize and create friendships with people who have similar interests.
- Provides a low-cost option to help address food security issues.

Social impacts if this amenity is turned into a sitting area:

- Provides a gathering space for community members to meet and interact with while enjoying the outdoors in a relatively quiet setting.

Social impacts if this amenity is turned into green space for other uses or sports fields:

- This would open up space for our growing youth sports, providing additional opportunity for physical activity and creating friendships through sport.
- Provides an opportunity for parents to make new friendships through their children's activities.

Relevant Statutes / Master Plans / Town Documents

- 2022 Town of Crossfield Parks and Recreation Needs Assessment
- 2022 Town of Crossfield Social Needs Assessment
- Town of Crossfield Fees and Rates Bylaw

Risks

Risks if this amenity remains as a community garden:

- Increased work for staff to maintain the facility, monitor volunteer work, administer plot rentals, and promote the facility to the community.
- Lack of support from volunteers.
- Demand may remain low for plot rentals, resulting in increased upkeep of unrented garden boxes.

Risks if this amenity is turned into a sitting area:

- Utilization of the area may be low.
- The space may not be used as intended (e.g. becomes a play space).

Risks if this amenity is turned into green space for other uses, including sports fields:

- It may not be utilized as a soccer pitch, depending on demand from the soccer association.

- If utilized as a sports field, it will increase use of the park, impacting neighboring residents.

COMMUNICATIONS AND ENGAGEMENT:

Administration provided 2 opportunities for public engagement regarding the usership and future of the Amery Park Community Gardens:

- An in-person Open House was held in conjunction with the Municipal Development Plan updates on March 26 from 3:00 p.m. to 8:00 p.m. at the Community Hall. 17 people engaged in this portion of the Open House.
- An online survey was provided to the community from March 20 to April 4. Paper copies of the survey were also made available if needed. 80 people participated in the survey.

Regardless of the decision, communication will take place with residents who have expressed interest in renting plots for 2025 to inform them of the direction for this amenity.

If the community garden remains, individuals who have provided their information will be contacted to confirm their interest in volunteering with maintenance and operation of the facility. This assistance will be vitally important in moving forward with this option.

If the community garden remains, Administration will communicate with the community through social media, newsletters, etc. to promote the garden and increase usership.

FINANCIAL IMPLICATIONS:

Financial implications if the community garden remains:

- Minimal impact to maintenance budgets as most items only require staff time. Estimate \$500 to \$1,000 for miscellaneous items including hose, tools, soil top-up, etc. Funds for this would come from various Operating Budgets for the Parks Department.
- Staff time will be required to prep the gardens for the growing season (e.g. weeding, emptying the organic waste boxes, etc.) and for winter.
- Staff time will be required to coordinate volunteers who will be necessary to assist with regular, ongoing maintenance throughout the season.
- Administrative staff time will be required to market/promote the gardens and coordinate garden plot rentals, including contracts and payments.

Financial implications to convert the area into a sitting/meeting space:

- Staff time will be required to remove the garden boxes and dirt, as well as landscaping to upgrade the area.
- Costs for sod, mulch or gravel to fill in empty spaces left by removing garden boxes (approximately \$1,000). Funds for this would come from various Operating Budgets for the Parks Department. Minimal impact would be anticipated for these items.
- Costs to plant trees, shrubs, flowers or other plants (approximately \$3,000 to \$4,000). Funds for this would come from the Tree Maintenance or Flowers/Plants Operating Budgets, potentially impacting the replacement, maintenance or addition of trees, shrubs or flowers in other areas of town.

Financial implications to convert the area into green space for other uses, including sports fields:

- Staff time will be required to remove the garden boxes, pergola, fence and gravel walkways, as well as remediate the area with topsoil and sod.
- Costs for topsoil and sod (approximately \$2,500). Funds for this would come from various Operating Budgets for the Parks Department, potentially impacting maintenance or upgrade projects in other areas.
- Costs for trees, shrubs, flowers or other plants at the perimeter (approximately \$2,500) – optional. Funds for this would come from the Tree Maintenance or Flowers/Plants Operating Budgets, potentially impacting the replacement, maintenance or addition of trees, shrubs or flowers in other areas of town.

ALTERNATIVES/IMPLICATIONS:

Council may also choose to:

- Convert the area into a sitting/meeting space, for an estimated additional cost of \$4,000 to \$5,000.
- Convert the area into green space for other uses, including sports fields, for an estimated additional cost of \$5,000.

It should be noted that if the community garden is removed from Amery Park in favor of another use, there are other opportunities for community gardens in and around town, including the garden at the Rocky View Lodge and the one at the Baptist Church.

ATTACHMENTS:

Public engagement results

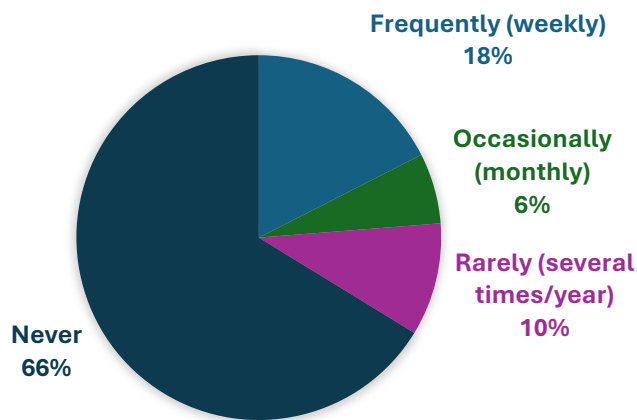
Amery Park Community Gardens – Survey Responses

Question 1: How often do you visit or use the Amery Park Community Gardens?

Survey Monkey Results	# of Votes
• 80 Answered	
Frequently (weekly or more)	14
Occasionally (monthly)	5
Rarely (a few times a year)	8
Never	53

Frequency of Garden Visit/Usage

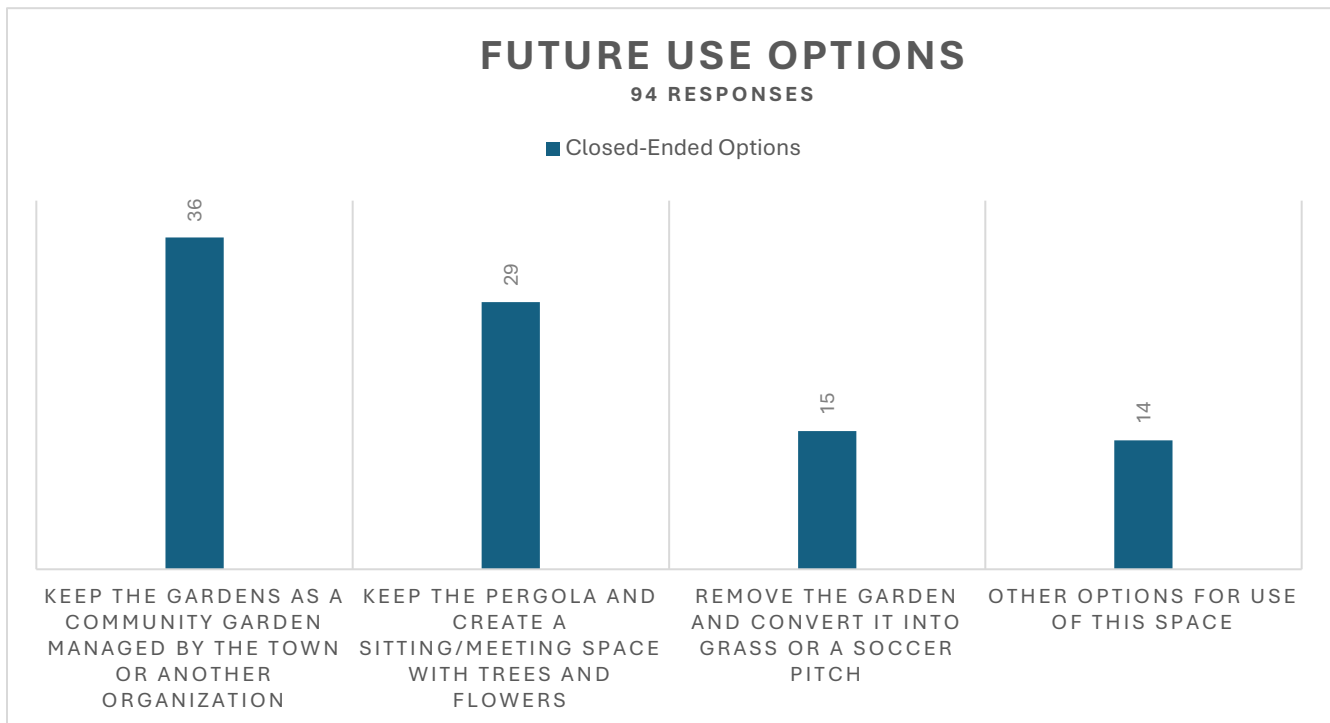
80 Responses



Question 2: What would you like to see for the future of the Amery Park Community Gardens area?

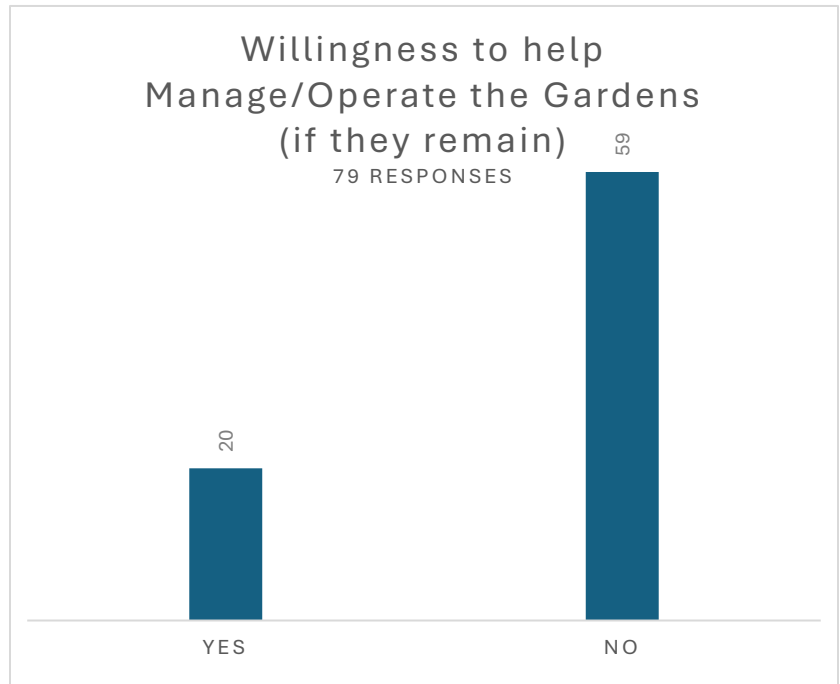
Survey Monkey Results + Open House Index Cards	# of Votes
<ul style="list-style-type: none"> 94 Responses, including other options 	
Keep the gardens as a community garden managed by the town or another organization	36
Keep the pergola and create a sitting/meeting space with trees and flowers	29
Remove the garden and convert it into grass or a soccer pitch	15
Other options for use of this space	14

Survey Monkey - Other	Count
<ul style="list-style-type: none"> 15 Comments 	
Expand Garden	1
Other Recreational Amenity - Baseball Diamond	1
Other Recreational Amenity - Fenced Dog Park	1
Other Recreational Amenity - Games Area (horseshoes, corn hole, chess tables)	1
Other Recreational Amenity - Horseshoe Pits	1
Other Recreational Amenity - Play Area for Babies/Young Children	1
Other Recreational Amenity - Skate Park	1
Other Recreational Amenity - Water Park	1
Prevent Vandalism	1
Seating Area	2
Unaware of Community Garden	1
Use Garden for Community Food Security Initiatives	1
Vandalism Prevention - Put up cameras	2



Question 3: If the Amery Park Community Garden is to REMAIN, would you be willing to help with the management/operation of the gardens?

Survey Monkey Results	# of Votes
• 79 Answered	
Yes	20
No	59

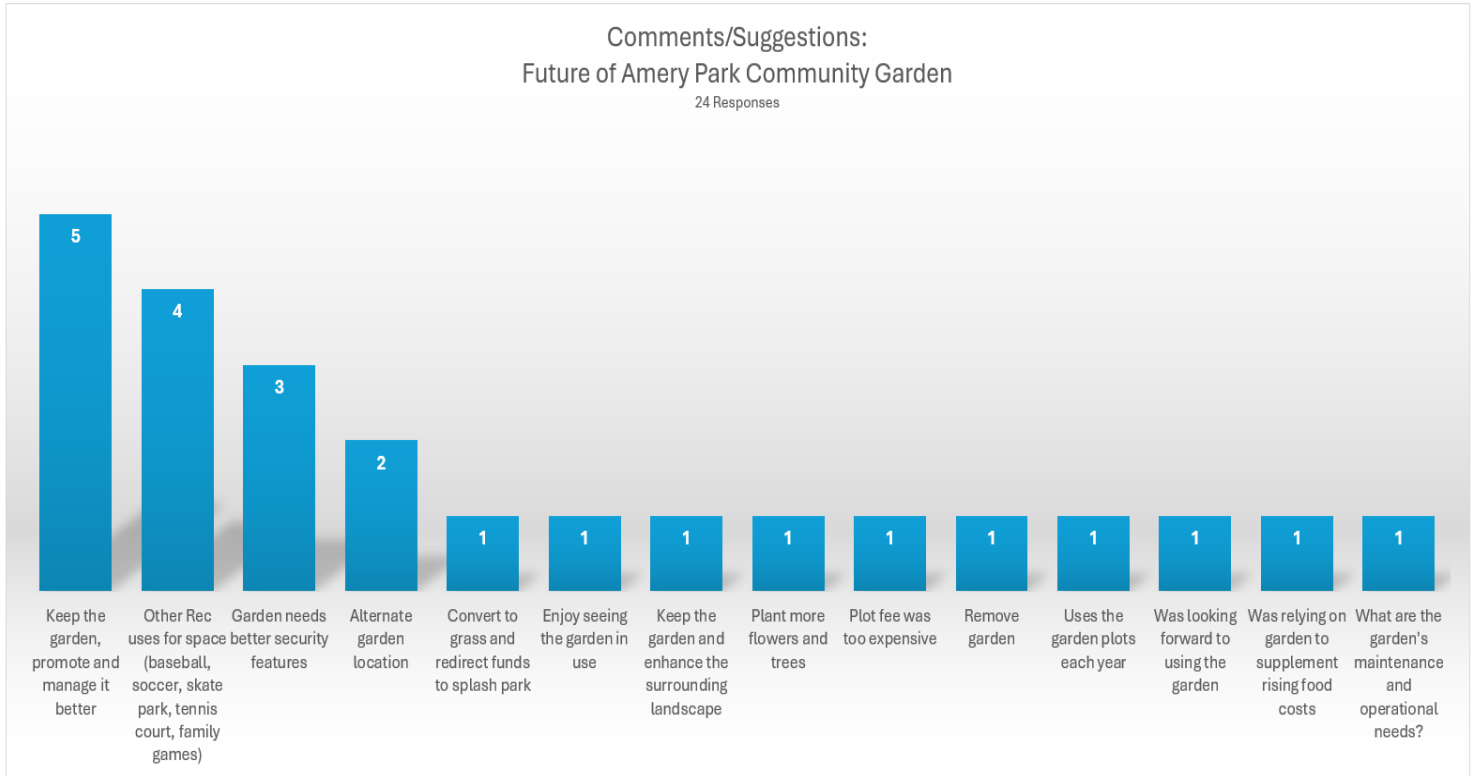


Question 4: If you are willing to volunteer, please provide your name and email address so we can contact you if the Garden remains.

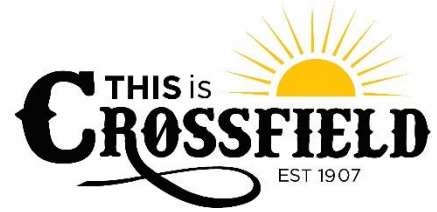
Survey Monkey Results: 17/20 respondents who said they would volunteer, provided their contact information.

Question 5:

Do you have any other comments or suggestions regarding the future of the Amery Park Community Garden?



Report to Council



Meeting Date: 2025-05-06
Meeting Type: Council Meeting
Prepared By: Lindsey Nash, Manager of Legislative and Administrative Services
Presented By: Lindsey Nash, Manager of Legislative and Administrative Services
Subject: 2025 Municipal Election required resolutions (Motions)
Department: Legislative & Administrative Services

REPORT PURPOSE:

The purpose of this report is to request the required resolutions (Motions) for the appointment of the Returning Officer and Substitute Returning Officer, as well as the authority as required within the *Local Authorities Election Act* for the upcoming Town of Crossfield municipal election scheduled for October 2025, and a resolution to cancel the October 21, 2025, regular scheduled Council meeting.

RECOMMENDATION:

Administration is recommending three following resolutions:

- **Appointment of Returning Officer and Substitute Returning Officer**
That Lindsey Nash be appointed as the Returning Officer for the 2025 Municipal Election and Jessica Ollenberger be appointed as the Substitute Returning Officer for the 2025 Municipal Election.
- **Institutional Voting**
That an institutional vote for the 2025 Municipal Election be held at the Rocky View Lodge and Dr. Whillans Manor on Election Day, October 20, 2025.
- **Cancellation of the October 21, 2025 council meeting**
That the October 21, 2025, regular Council meeting be cancelled due to the 2025 Municipal Elections on October 20, 2025.

BACKGROUND:

The *Local Authorities Election Act* regulates municipal elections by outlining the procedures for campaigning, voting, and vote counting.

Appointment of Returning Officer and Substitute Returning Officer

As outlined within the *Local Authorities Election Act 13 (1) & 13 (2.1)* – *An elected authority may, by resolution, appoint a returning officer and a substitute returning officer for the purposes of conducting election activities under this Act, by June 30 of the year in which the election occurs.*

Lindsey Nash has many years of service and experience as the Returning Officer for municipal elections and by-elections, and has been involved with over seven municipal elections while working at the Town of Crossfield.

Jessica Ollenberger is a new staff member to the Town of Crossfield Administration team and will be learning the election process by assisting Lindsey during the election.

Institutional Voting

As outlined within the *Local Authorities Election Act 80 (1)* - *The elected authority by resolution, or, the returning officer if authorized by resolution of the elected authority, may designate the location of one or more institutional voting stations for an election, in addition to voting stations designated under section 37.*

To ensure that eligible voters who live in institutions—such as long-term care homes, hospitals, or similar facilities are still able to exercise their right to vote, even if they can't travel to a polling station, the Town has provided institutional voting at the Rocky View Lodge and Dr. Whillans Manner on election day for over 10 municipal elections. Providing institutional voting ensures that all citizens regardless of their living situation, have an equal opportunity to participate in the democratic process and can improve overall voter turnout.

Cancellation of October 21, 2025 council meeting

As the 2025 Municipal Election will be held on Monday October 20, 2025, and as per the Local Authorities Election Act, the election results become official on the 4th day after election day, the regular scheduled October 21, 2025 council meeting must therefore be cancelled.

ANALYSIS:

Strategic Alignment

- Sustainable Community Growth
- Town Infrastructure
- Parks, Recreation & Beautification
- Social Development & Emergency Services
- Communications & Public Relations

Relevant Statutes / Master Plans / Town Documents

- Local Authorities Election Act

COMMUNICATIONS AND ENGAGEMENT:

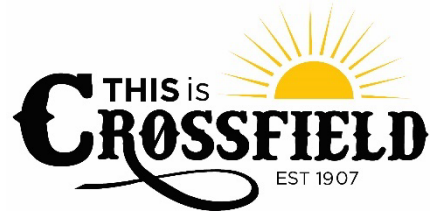
Communication regarding the election has been published on the Town's social media platforms and the monthly Town e-newsletter. Administration will continue to update the Town's social media platforms and website as the election process continues.

FINANCIAL IMPLICATIONS:

There are no financial implications with the recommendation resolutions. Within the 2025 Operation budget an election budget line was included to cover the costs associated with running the municipal elections, including election salaries and supplies.

Monthly Administrative Update

April 2025



Public Works & Infrastructure

Monthly Update:

- A Request for Proposal (RFP) for engineering services was issued for work at the effluent cell outlet to manage invasive species, for water and wastewater main replacements along Laut Avenue, for wastewater main replacements on Athabasca and Whitfield and to assess drainage at the bulk water station for integration into the Laut Avenue project.
- The Town will work on further planning for effluent disposal capacity improvements including engagement with Alberta Environment and Protected Areas and the Nose Creek Watershed Partnership.
- F3 Networks and AFL started construction of the high-speed Telus fibre optic network in the Harrison Street area.
- The Town has hired an Asset Management and GIS Coordinator who started in April, and work has started to develop an asset management program.
- The decorative grate lighting has been removed from Railway Street. Town staff are in the process of testing the lights.
- A water leak at the Esso / 7-11 along Highway 2 has been ongoing. Staff are working with representatives from the properties to address the issue.
- A sag in the Rocky View Lodge sewer line has been identified, which has been causing sewer performance issues. Town and lodge staff are working towards a resolution.

Upcoming:

- Working towards issuing all RFPs, RFQs and contracts for the 2025 capital program.
- Good progress has been made on the water meter changeout program for the commercial and industrial properties within town. The program should wrap up by June.
- Crack sealing and line painting will begin in the next few weeks as the weather permits.

Planning & Development

Monthly Update:

- The Town has received the following planning and development applications in 2025:
 - 1 redesignation application and 1 subdivision application
 - 50 development permit applications, including 36 applications for new homes.
 - 5 home occupation permits and 2 sign permits

Upcoming:

- The MDP is planned to return to Council in June for a public hearing.
- Administration intends to bring minor Land Use Bylaw amendments to Council in Q2 2025 with more significant amendments to follow later in the year to align with the updated MDP.

Public Safety

Monthly Update:

- The Community Risk Assessment and Fire Services Master Plan contract has been awarded to Behr Integrated Services. This company has an extensive background in emergency management and fire services projects.

Upcoming:

- Administration will be participating in an emergency exercise on May 8 along with Rocky View County and the Village of Beiseker. Plasti-Fab and WG Murdoch School will also be assisting us with our simulated scenario of a tornado hitting the Crossfield Mobile Estates as well as Plasti-Fab.
- Recruitment for a new Community Peace Officer and Fire Chief is ongoing.

Customer Service/ Community Engagement

Monthly Update:

- Customer service requests have declined each month since the beginning of the year, primarily due to the completion of business licensing and dog tag renewals early in the year.
- Between April 1, 2025, and April 30, 2025, Customer Service handled 317 citizen service requests, a slight decrease from the 323 March citizen requests.

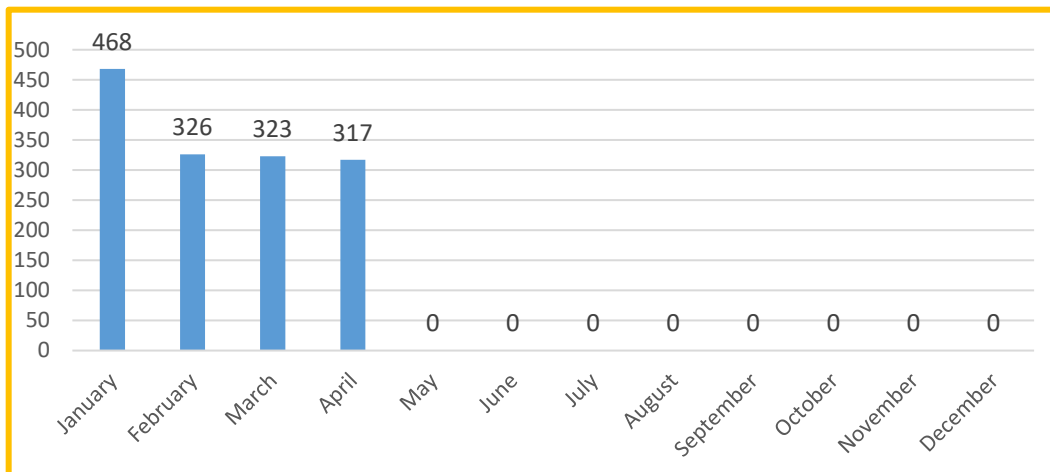


Figure 1: Monthly Citizen Interactions

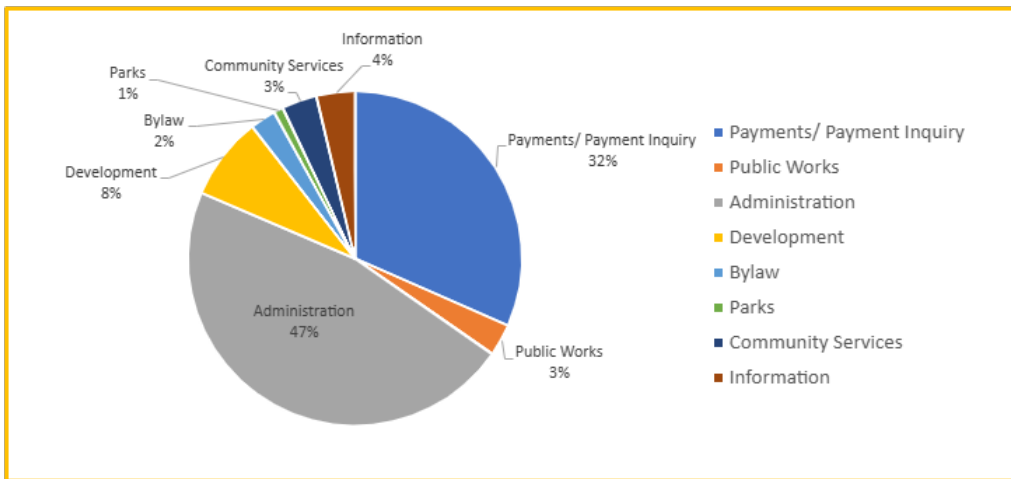


Figure 2: April Calls for Service – by Type

- For the month of April, the primary topics of interest include Administration at 47% of the interactions, Payment/Payment Inquiries at 32% and Development at 8% of the interactions. For added context, the Administration category includes items such as utility account inquiries, garbage and recycling inquiries, hall bookings, WIPPS/TIPPS inquiries and dog and business licenses.

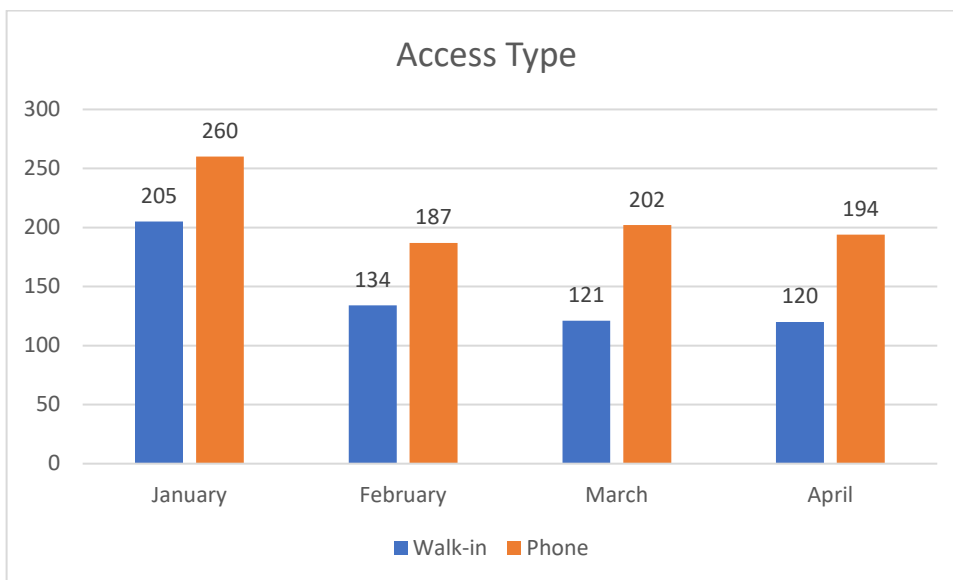


Figure 3: Access Type

- Customer service interactions continue to be done by phone. With the upcoming launch of the E-Gov platform later in May, administration anticipates this number will decrease.

Upcoming:

- Council e-Scribe training has been completed, while Department Director training expected to take place mid May, with a full launch date of June 1, 2025.
- E-Gov implementation is nearing complete – administration anticipates a soft launch on May 12, with a full public launch near the end of May. Administration will ensure a full communication plan will be prepared to residents and business owners regarding the launch of the E-Gov platform and how to access their accounts. To remind Council E-Gov is a Muniware module that connects residents with their town accounts, after creating an online account with their current town tax or utility account. The E-Gov module is accessed through the town’s website and current town account holders can view property information such as past and current taxation notices, utility bills, dog licenses and business licenses. Additionally, it gives residents the ability to make online payments on their accounts and renew business and animal licenses online. The E-Gov Module is to help improve effectiveness and allow users flexibility to collect information access their information anytime.

Community Services & Events

Monthly Update:

- The Amery Park Outdoor Rink upgrade project has been awarded to Peregrine Arena Solutions. They are planning to start the upgrades toward the end of May and anticipate having it complete by the end of June.
- The Parks Department has been busy building flower beds around the newly installed park signs.



- Administration received a donation in the amount of \$10,000 from the Artists of Crossfield Theatre Society (ACTS) to be put toward upgrades at the Community Hall. **A very big thank you to the ACTS group for this generous donation!** This will be put to good use for a future upgrade project at the Hall.
- Our grant application to the Canada Summer Jobs Program was approved in the amount of \$23,100 to help support 11 of our summer student positions.
- Administration is working with a group called Drive Happiness to bring additional options for low-cost transportation for vulnerable residents. A Memorandum of Understanding was signed several months ago, and they are now beginning recruitment of volunteer drivers. Once enough drivers are onboarded, they will open the program for residents to access the service.
- The Day Camp Society was able to get enough volunteers together to assemble a board so they can offer their summer program once again this year. Administration has assisted the society with some items to help them get started for the upcoming season.
- Administration has been gathering quotes to begin building an upgrade project to improve accessibility at the Arena. Winnings from the Kraft Hockeyville competition will be used to support this.
- Lacrosse is well underway at the Arena, along with summer maintenance and painting projects.

Upcoming:

- Summer students for the Parks Department and Recreation are set to start in early to mid-May

Administrative Services

Monthly Update:

- The Financial Audit concluded on April 22 with the presentation by the auditors to Council. Both the financial statements and the financial information returns will be submitted to Municipal Affairs prior to the May 1st deadline.
- Administration met with several other municipalities that have formed the Midsized Town Mayor's Caucus to discuss provincial grant funding levels. A follow up meeting has been scheduled in May to define the infrastructure deficit and to develop a recommended provincial grant funding model.
- Election Update: Administration continues to attend monthly webinars regarding election preparations including the Permanent Elector Register and Municipal Data Portal. An Election information sheet has been placed in the 2025 Taxation Notices to provide information to residents on the upcoming municipal election in October. The information sheet includes information on how to register for the permanent electors registry, how to apply for a special ballots and important upcoming dates.

Upcoming:

- Administration is planning for the 3rd annual Budget Survey. The survey will be open to residents and business owners between May 6th and June 9th. Council will have an opportunity to provide feedback on the survey questions prior to posting the survey.

- Administration is in the process of developing a new Quarterly Corporate Report, which will be presented to Council in May. This report aims to replace the quarterly financial update by providing a comprehensive overview of the organization's activities each quarter. It will include updates on the strategic plan, capital projects, planning activities, enforcement statistics, procurement efforts, and financial variance reporting.
- Administration is continuing its review of policies and bylaws, including refreshing the 2003 Investment Policy, creating new policies for Railway Street sign blades and donations, and updating the Public Notification Bylaw. These updated bylaws and new policies will be presented to Council for consideration in May.

Outstanding Action List

#	Meeting Date	Motion #	Topic / Direction	Assigned To	Due Date	Status	Status Details
063							
062							
061							
060							
050	Feb 18, 2025	033-2025	Bylaw 2025-01 – Municipal Development Plan	Steve Altena	Q2 2025	IN PROGRESS	Frist reading given Feb 18 with public engagement - open house on March 26/25. Public Hearing tentative scheduled for May 6 /25. Steve will make Council's recommended changes to the document.
041	Dec 3, 2024	<i>No Motion</i>	Limit Ave Speed Change – change speed limit from 50 km/h to 30 km/h.	Lindsey Nash	Q4 2024	IN PROGRESS	Dec 24/24 - Administration sent a to Alberta Transportation and Economic Corridors – waiting for response.
034	July 2, 2024	134-2024	Offer to Purchase – Additional information required with respect to the Offer to Purchase	Steven Altena Lindsey Nash	Q2 2025	IN PROGRESS	Administration to follow with Environmental company to interpret all environmental reports recorded on file to have a clear understanding of data. A report will be brought forward to a future council meeting in Q2 during the Land inventory discussion.
026	Feb 20, 2024	028-2024	Snow Removal & Ice Control Program – program review	Steve Altena/ Murray Pollock	Q2 2025	IN PROGRESS	Administration is completing a program review and working on proposed recommendations.
024	Jan 16, 2024	<i>No Motion</i>	Tax Sale Lands - 1316 Railway Street & 1318 Railway Street - Proposed Use of contaminated lands	Kinza Barney/ Lindsey Nash	Q2 2025	IN PROGRESS	Administration reached out to Alberta Environment (AE) and land use is informed by the type of contamination at each site. AE generally rely on experienced consultants to help explain the options. Operations has included a Phase 2 environmental assessment in the 2025 budget to determine what land contamination is present, if any and then confirm with AE on what could be developed on these lands.
007	Feb 21, 2023	064-2023	Rodeo Ground Lease Agreement	Russ Nash	Q2 2025	IN PROGRESS	Administration has provided a revised agreement in alignment with the Leasing of Town Facilities and Land Policy to the Society and will bring forward a finalized agreement to the May 20 Council meeting for review and consideration.
004	April 4, 2023	No Motion	Town-Owned Lands – Discussion on future use - Administration to prepare a list of town lands and provide options for what those lands could be used for. The intent being to review town owned lands that are not currently active properties and come up with a plan.	Lindsey Nash	Q2 2025	IN PROGRESS	A detailed list of town owned land/properties has been completed and presented to Council. Administration will bring forward an updated Land Inventory outlining appraised costs on Town lands for Council's consideration on future plans for the properties.
002	April 19, 2022	129-2022	Town Office Development – Exploration of potential options for a Town Administrative Building	Kinza Barney/ Sub-committee	Q3 2026	IN PROGRESS	A sub-committee has been formed appointing the CAO, Russ Nash. Exploration of further options and required funding strategies to be identified in 2024.

Board Updates



April 12, 2025 AGM & Board Meeting Highlights

Audited Financial Statements

2024 Audited Financial Statements were presented by auditors Gregory, Harriman & Associates and approved by the Marigold Board. It was another clean audit, and Marigold remains in a stable financial position.

Marigold Headquarters staff were complimented on managing the change to the population source which reduced Marigold's 2024 revenue by \$320,692 while sustaining Transfer Payments and Materials Allocations for member libraries. Through budget management, the shortfall was kept to \$55,646.

Board & Staff Service Recognition

Board members recognized for long service:

- Sharon Mooney, Village of Beiseker—20 years
- Maxine Booker, M.D. of Acadia—25 years

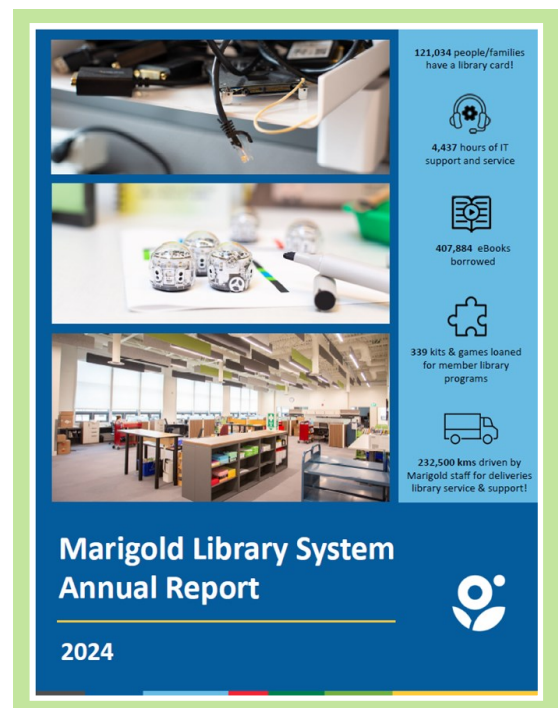
Staff members recognized for long service:

- Alida Pituka, Accounting Specialist—10 years
- Mike Froese, Collection Services Clerk—15 years
- Lynne Price, CEO—15 years

2024 Annual Report

The Board approved the 2024 Annual Report, presented by COO Laura Taylor, for distribution to stakeholders. The report can be accessed online at:

<https://marigold.ab.ca/About-Us/Publications>



Upcoming Board Meetings:

Saturday, August 23, 2025 9:30 AM In Person
Marigold Library System & Western Irrigation
District Community Room, Strathmore

Saturday, November 22, 2025 9:30 AM
Virtual TEAMS Meeting

Questions?

Contact CEO Lynne Price
lynne@marigold.ab.ca

Marigold Library System

B 1000 Pine Street
Strathmore Alberta, T1P 1C1 | 1-855-934-5334
marigold.ab.ca

Board Updates—April 12, 2025

Financial Statements

Unaudited financial statements to February 28, 2025 were accepted as presented.

Policy Approval & Decision

Policies reviewed & approved:

- Policy Development Policy
- Board Member Compensation Policy
- Operational Governance Policy
- Marigold Library System Procedural Bylaws
- Marigold Library System Constitution

Information & Updates

COO Laura Taylor reported on the impacts of possible tariffs on books, magazines, and processing supplies. Laura will be hosting a Board Development session in Three Hills on April 26, 2025. The session will cover board governance and the roles and responsibilities of board members.

CEO Lynne Price reported that Marigold has received information on the *Provincial Priorities Act* from Alberta Municipal Affairs. There will be minimal to no impact on Marigold's operations or capital projects. Marigold is awaiting information on provincial reporting requirements and processes for public library boards and systems.

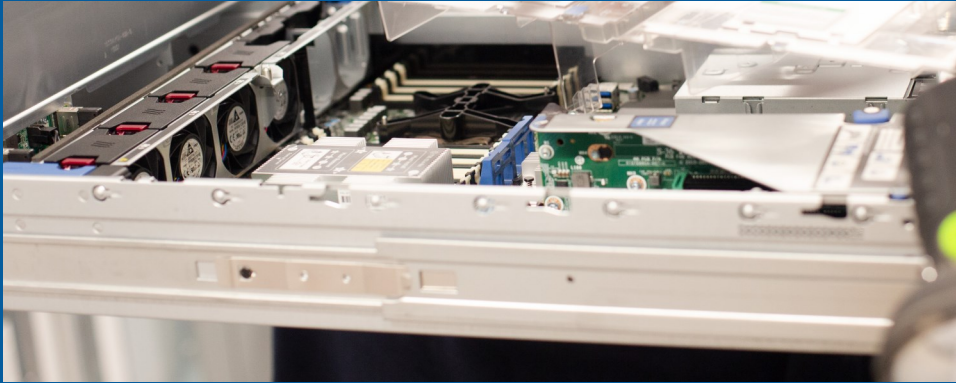
The province released 2024 Official Municipal Affairs population numbers in early February. Some Marigold municipalities have seen increases in population, including Airdrie, Cochrane, Chestermere, and Oyen. At Marigold, staff have begun the strategic planning process for the 2026-2030 Plan of Service, which will be discussed with the Executive Committee and then rolled out for stakeholder feedback.

TRACpac+

Director of Service Delivery Kristine den Boon provided an update on TRACpac+, the new online library catalogue and discovery layer coming this fall! Significant background work is underway on the set up for the main site.

Enjoy a preview of TRACpac+ new features here: <https://www.youtube.com/watch?v=i4hPeXnS1J4>





121,034 people/families
have a library card!



4,437 hours of IT
support and service



407,884 eBooks
borrowed



339 kits & games loaned
for member library
programs



232,500 kms driven by
Marigold staff for deliveries,
library service, & support!

Marigold Library System Annual Report

2024



Partners in Delivering Excellence

On behalf of the Board of Directors, leadership and team at Marigold Library System, we are pleased to share our 2024 Annual Report.

In it, you will find details on the services we provided to our member libraries and municipalities last year. We are pleased with the results we achieved in a very difficult year with unforeseen obstacles that impacted our operations.

In particular, we spent a good deal of time working through the best way to manage the changes in Provincial population figures so as to reduce the impact felt at the local level. After much thoughtful consideration, the Marigold Library Board decided to use whichever population figures that resulted in the least negative impact for each municipality for 2024. This meant Marigold absorbed lost revenue, and some minor services were reduced. These changes were a necessary part of our commitment to put our member libraries first in all we do.

The annual report outlines data and narratives that describe our strong relationship with member libraries. We increased our engagement with libraries last year in order to generate more opportunities for us to listen, invest in and act on requests from libraries to support their operational needs. Some highlights:

- Nearly 270 library staff and trustees participated in the Marigold Library System Conference – our best attended conference to date. It was a day of rich learning and networking opportunities.
- Libraries voiced specific requests via our engagement efforts. As a result, we created a marketing content bank, creating pre-made social posts for municipalities, rolled out new website functionality, and more. New programming resources were developed for libraries, such as an Ozobot coding kit, STEM kits, and additional StoryWalks.
- Several IT upgrades were completed at member libraries to ensure libraries have safe, reliable systems on which to operate.

Marigold’s mission is to empower communities through exceptional library service and support. This is best achieved when we work together as partners in delivering services to our region’s patrons.

Participating Municipalities & Board Members (as of March 2025)

Acadia M.D. #34	Maxine Booker* (Vice Chair)	Kananaskis I.D.	Dave Rodney
Village of Acme	Daniel Leronowich	Kneehill County	Faye McGhee
City of Airdrie	Natasha Roberts*	Village of Linden	Cynthia Klassen
Town of Banff	Manuela Olibera-Dorn	Village of Longview	Rose Klassen
Village of Beiseker	Sharon King	Village of Morrin	Alenda Gridley
Bighorn M.D. #8	Libby McMenammon	Village of Munson	Leslie Landon
Town of Canmore	Norah Bonsteel	Town of Okotoks	Nicole Kieffuik*
Village of Carbon	Michelle Lomond	Town of Oyen	Ed Hogan
City of Chestermere	Robert Schindler	Village of Rockyford	Tyler Henke
Town of Cochrane	Charles Love*	Rocky View County	Laura Chitwood*
Village of Consort	Michael Beier	Special Areas Board:	
Town of Crossfield	Luke Brennan	Area #2	Helen Veno
Village of Delia	Melody Christofferson	Area #3	Elaine Michaels
Town of Diamond Valley	Ian Huffman	Area #4	Jodi Kurek
Town of Drumheller	Margaret Nielsen*	Village of Standard	John Getz* (Chair)
Village of Empress	Kelly Burgess	Starland County	Lil Morrison*
Foothills County	Eleanor Chinnick	Town of Strathmore	Melissa Langmaid*
Ghost Lake Summer Village	Corinne Smith	Town of Three Hills	Miriam Kirk
Town of Hanna	Sandra Murphy	Town of Trochu	Jenny Lyver
Town of High River	Laurette La Plante	Waiparous Summer Village	Janine Jevne
Village of Hussar	Kristen Anderson*	Wheatland County	Donna Biggar
ID 9	Alexandra Parkinson	Village of Youngstown	Renee Laughlin
Town of Irricana	Vacant		

*Member of Executive Committee

Marigold thanks the following members for serving on the Board in 2024: Daina Barbary, Teresa Cameron, Christopher Gillespie, Nicholas Wiebe.

Marigold Library Board



Board Committees

Committees develop policies and make recommendations to the Board. Staff support policy development through research on service, technology, governance, programs, and advocacy. Committees are catalysts for growing new ideas and ensuring regular policy review that embraces sustainability and accountability.

Executive Committee

Fulfills the functions of the Marigold Board, with full powers between Board meetings. Policies are presented to the Executive before being presented to the Board.

Standards & Services Committee

Reviews resource distribution through policy and schedules, and provides governance in the areas of programs and services to members.

Governance Committee

Ensures that governance of Marigold is practical, efficient, and functional. Governance Committee work includes policies for community libraries and member agreements.

HR (Human Resources) Committee

Reviews HR policies to support sound business practices and safe workplace that complies with employment standards and occupational health and safety legislation.

Ad Hoc Nominating Committee

Brings forward the names of Marigold Board members willing to stand for Chair and committee positions.

4 Board Meetings

January, April (AGM), August, & November

16 Executive & Committee Meetings

13 Trustees at Orientation & Training Sessions

Financial Overview

The Annual Report provides information regarding Marigold's finances for the purpose of providing quality services and ongoing operations.

Expenses 2024: \$6,259,901

Salaries & Benefits 43%

Marigold employs 30 staff (26.5 FTE). Staff organize and deliver services to member libraries and residents. Includes salaries, benefits, payroll expenses, and training.

Materials & Delivery 24%

Library collections including ebooks and eresources (e.g. Ancestry Library Edition), print books, audiobooks, DVDs/blu-ray, video games, large print materials, and more. Physical items are delivered shelf-ready to member libraries for patron browsing and checkout.

Transfer Payments/Operating Grants 13%

Cash payments assist member libraries with resource sharing.

TRAC Contract & Equipment 4%

TRAC includes library software license and support that enables patron service, account management, inventory and reporting, and ebook purchases.

Computers & Software 4%

Maintenance agreements, network and applications, server, and operational hardware.

Facility 3%

Caretaking, insurance, maintenance, and utilities.

Other Expenses 9%

Professional fees, travel, meetings, supplies, programs, memberships, marketing, postage, freight, furniture, and equipment.

Revenue 2024: \$6,204,255

**Based on 2023 Municipal Affairs population*

Municipal & Library Board levies paid to Marigold 58%

\$6.46 per capita: Municipalities with library boards

\$10.96 per capita: Municipalities without library boards

\$4.50 per capita: Library Board

Provincial Grants 35%

\$4.75 per capita: Library System Board Operating Grant to run System and provide services

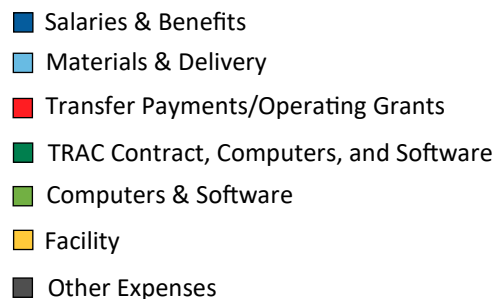
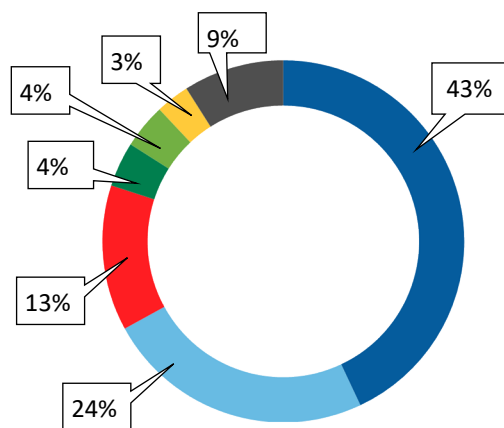
\$5.60 per capita: Rural Library Services Grant for populations where Marigold is the governing board. Pooled and redistributed as operating grants and services.

\$10.35 per resident for Indigenous Project Grant

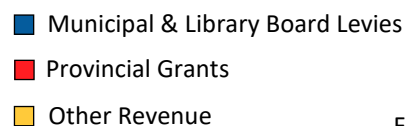
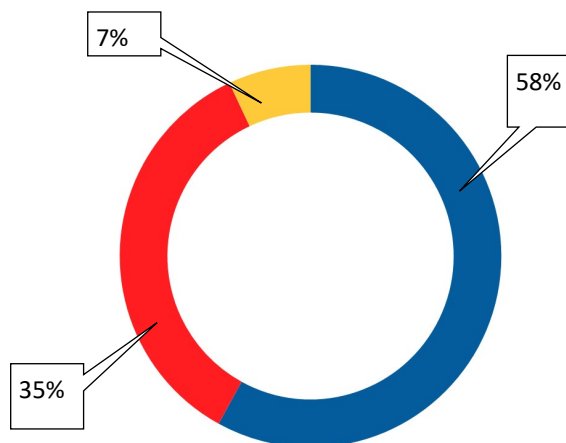
Other Revenue 7%

Interest, donations, contracts, and grants.

Expenses



Revenue



Find out more at:
marigold.ab.ca

eResources & Digital Content

1,061,742

eBooks, eMagazines
& eAudiobooks
circulated

\$354,711

Spent on eResources
& digital content

63,969

eBooks, eAudiobooks,
& eMagazines titles
available in Libby &
Cloud for member
library patrons!



Marigold provides digital collections for reading, watching, listening, and learning! Your residents have access to **eBooks, eAudiobooks, eMagazines, streaming movies, music, newspapers, early literacy resources, training videos, school study prep, and more.**

Marigold negotiates licensing and platform contracts with vendors and obtains better value by pooling revenue. We provide libraries with training on use and access, statistics, and troubleshooting, and we create and provide marketing materials and videos for patrons to learn how to use digital collections.

Marigold's membership in TRAC stretches dollars by sharing **Overdrive/Libby and Cloud Library eBooks and eAudiobooks, eMagazines, and eResources like Novelist.**

Marigold's membership in **The Alberta Library** allows us to obtain the best pricing on eResources and digital content, such as **Kanopy, Consumer Reports, and Solaro online study help for Grades 3-12.**

Find them all at marigold.ab.ca/eresources



Collection Services



Meeting with Scholastic rep Krisztina Riez

Marigold orders, receives, and processes new materials for member libraries to maximize on bulk purchasing and centralized workflows. Thanks to professional cataloguing, patrons can quickly find and request **popular books, video games, movies, equipment, and more** through the online catalogue or app. New materials are delivered to member libraries ready for checkout, complete with barcoding, mylar protection or durable cases, and labeling.

Collection use is on the rise!!!



10% increase from last year!

The number of unique patrons borrowing items from libraries increased by **8.9%**

96,322

New items added to library collections

\$938,217

Spent on new physical library materials

3,297,561

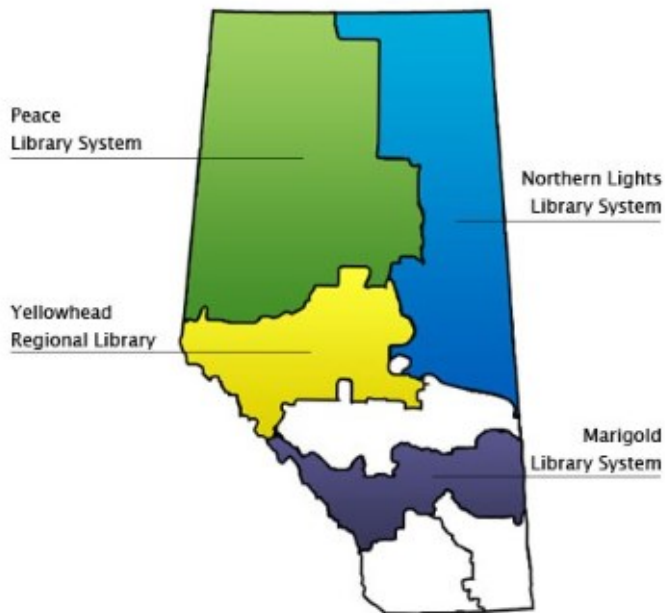
Items available for your patrons to borrow at tracpac.ab.ca!



**It's the Library of Things!
Check out a bread maker, weighted blanket, or disc golf kit!**

Marigold staff assist libraries with making non-traditional collections ready to borrow by adding them to the library catalogue! 2024 additions included pickleball kits, a knee scooter, a dryer vent cleaner, and a ghost hunting kit.

The Regional Automation Consortium (TRAC)



TRAC is a society formed by Marigold Library System, Peace Library System, Yellowhead Regional Library, and Northern Lights Library System that finances and supports a shared library catalogue, eBooks, and some eResource collections.

Patrons from Marigold member libraries can access items from over 185 public libraries across Alberta!

The TRACpac online catalogue and app allow your patrons to place holds on an item anywhere in Alberta and have it delivered to their local library through Marigold van delivery.

814,604 items
loaned to library
patrons through TRAC

12 million
visits to tracpac.ab.ca
in 2024!

Over 3 Million items
available for patrons!

TRAC working groups represent the four member systems:

System Administrators Group (SAG)

Reviews technology for TRAC, enhances authentication services for patron access, implements best practices for end users.

Public Services Group (PSG)

Reviews procedures for patron accounts and circulation of library materials, shared eContent selection.

Bibliographic Services Group (BSG)

Reviews workflows in shared cataloguing and acquisitions, database quality and initiatives (e.g. supporting the launch of TRACpac+ by cleaning up cataloguing records and functionality).

TRAC Training Group (TTG)

Develops training and other professional development opportunities suitable for all TRAC libraries.

TRAC investigated, selected, and negotiated the acquisition of a new online library catalogue discovery layer, TRACpac+, set to enhance the experience for both patrons and library staff — launching in 2025.

Delivery Services & ILL



1,276,034

Patron interlibrary
loans via HQ!



3,108

Delivery stops at
member libraries



232,500 KMs

driven for ILL
delivery!



Vehicles also support

IT and project work at
member libraries, training,
and more!

Interlibrary holds requested by patrons pass through Marigold for sorting and are transported to the patron's member library through Marigold van delivery. Likewise, items being sent out for loan at other libraries and library systems are transported to Marigold for sorting before going on to the next location, either by Marigold van, provincial courier (other systems), or by mail (e.g. academic libraries).

Drivers also deliver new collection materials, kits, games, supplies, and promotional materials to member libraries.



In addition to TRAC items, cardholders from member libraries can register online to access nearly 20 million items from public libraries across the province.

Consultation & Professional Support



Carbon Public Library manager orientation

Marigold *Library Services Consultants* provide advice and solutions for member libraries, including:

- Library Manager Training
- Professional Development
- Program Planning & Support
- Outreach Program Development
- Collection Development
- Weeding & Inventory
- Board Development
- Policy Development
- Standards and Best Practices
- Performance Measures
- Space Planning... and MORE!

Trustee Orientation & Training

Bighorn M.D., Cochrane, High River, Strathmore, Three Hills, and Trochu

111 Consultation visits with member library managers and staff



329 Hours of In-Person *Consultation*

Library Manager Orientation

Acadia, Acme, Berry Creek, Carbon, Crossfield, and Drumheller

Inventory, Weeding, & Collections

Projects at Banff, Bighorn, Chestermere, Cochrane, High River, Irricana, Linden, Okotoks, Oyen, and Youngstown

Marigold Library System Conference & Making a Difference Award Winners!



Marigold’s annual conference was held on May 15, 2024, marking the highest attendance to date with **269 participants**, including library staff, trustees, and distinguished guests.

The keynote address was delivered by Nick Tanzi, the Digital Librarian, who spoke about the transformative impact artificial intelligence has on the information landscape. Tanzi emphasized that, despite the uncertainties surrounding the future, libraries will continue to play a vital role in an increasingly AI-driven world.

Making a Difference Awards

Every year, Marigold recognizes exceptional contributions made by member libraries in programming, outreach, advocacy, public relations, and partnerships. These efforts play a vital role in strengthening their communities and enhancing library services. Thank you to the Marigold Board Standards & Services Committee, who reviewed 15 submissions and selected the Making a Difference Award winners.

2024 Winners

Airdrie Public Library
Library as a Community Warming Centre

Morrin Municipal Library
TD Summer Reading Program



Honourable Mentions

Sheep River Library
Podcast Recording Room

Rockyford Municipal Library
Drama Camp

Training & Professional Development



Marigold is committed to support member library staff in developing their knowledge, skills, and abilities. This includes in-person sessions at member libraries, workshops held at Marigold's headquarters, as well as virtual training and webinars—ensuring accessibility and flexibility for all participants.

In 2024:

105 library staff attended in-person and virtual training sessions on websites, eResources, Biblioboard, Leap, LibraryAware, Relais, collections, PSG, BSG, and TTG, and Simply Reports.

27 library staff and trustees attended Marigold's annual Library Leaders event in September. The meeting focused on performance management and communication strategies.

Marigold staff provide training for:

- Polaris & Leap (patron & circulation software)
- Collection Development & Management
- Simply Reports (reporting & inventory software)
- Relais (Interlibrary Loan software)
- Website Editing
- Library Apps
- LibraryAware (promotional & marketing materials)
- Using eBooks and eResources



First Nations' Services



2,488
People/families
have library cards



39
Outreach programs with
1,299 participants



1
Indigenous Advisory
Group Meeting

With money from Alberta Government grant for public library service to Indigenous communities, Marigold continues to extend public library services to Stoney Nakoda and Siksika Nations.

Due to some renovations to the facility hosting the Mîni Thnî Book Deposit on Stoney Nakoda, the book deposit was temporarily closed to the public. As a result, Marigold's outreach efforts increased, resulting in sustained service and community interactions.

During a Mother's Day event at Stoney Health Services, Marigold's Indigenous Outreach Specialist Rose Reid hosted the children's craft table. This provided an opportunity to introduce community members to our available eResources.



Wednesday in the Woods program

Over the years, Marigold has built valuable partnerships with schools on the reserves and provided students and staff at Stoney Education Authority with library cards.

Rose collaborated with the Îyarhe Nakoda Family Resource Network to offer Stoney Language programs for children. Elders led the lessons, while Rose supported the activities with games and crafts. She also participated in a video book review for author Elmer Ghostkeeper's *Spirit Giving: The Concept of Spiritual Exchange*, featured on the *Voices of the Land* platform.

In the summer, a member of the Stoney Nakoda Nation was hired to help assist with various community groups, including the Îyarhe Family Resource Network's "Wednesday in the Woods" program. Additionally, elders at the Chiniki Kitchen participated in button-making and green screen activities, promoted *Voices of the Land* at the Stoney Health Services Day program, and helped run a button maker program at Spirit North. Rose also attended a ceremony marking the official name change of the community from Morley to Mîni Thnî.

Marigold staff attended the Provincial Indigenous Advisory Meetings in Maskwacis, while Marigold hosted one of these meetings in the fall. Marigold staff also attended the NIKLA Conference, convened the Indigenous Ways of Knowing session at Marigold's annual conference, and took part in the Words to Action—Land Acknowledgement presentation.



PLSB Indigenous Liaison Meeting

IT Support & Services

Libraries need the right equipment, the right software, the right network, and the expertise to put it all together. Marigold IT support includes email hosting, cloud-based file storage, library software (Polaris ILS), software licensing, file sharing, and more.

456

Hours of onsite work at Marigold member libraries



1,144

Remote support sessions



1,402

Hours providing remote support for library staff



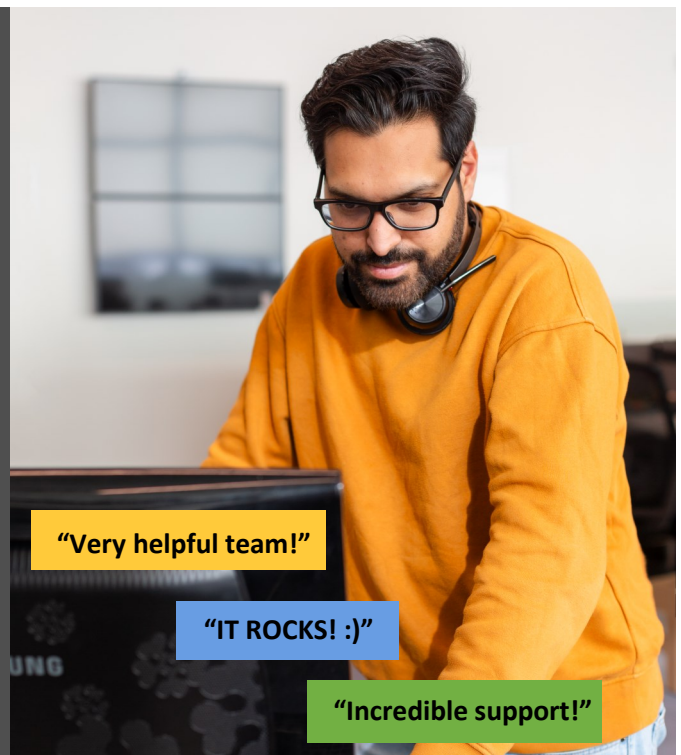
Marigold provides high-speed, secure internet and Wi-Fi access through a cutting-edge fibre-optic network, ensuring seamless connectivity for both patrons and staff at member libraries. This type of infrastructure enables patrons to easily access online library services, such as downloading eBooks and placing holds, all while ensuring their accounts are protected in a secure environment maintained by our IT team.

The IT department is a vital resource for member libraries, offering comprehensive remote support, monitoring bandwidth, and implementing firewall and security protocols. Additionally, IT staff troubleshoot connection issues, oversee software and equipment upgrades, and collaborate with library staff and boards to strategically plan for computer equipment.

2024 IT Infrastructure Projects

IT supported libraries during their construction projects, including Airdrie, Morrin, and Rumsey. Our IT department collaborated closely with contractors, municipalities, and the Municipal Affairs Public Library Services Branch.

Additionally, IT completed infrastructure upgrades, including switch replacements and UPS power system installations at member libraries to improve power quality, reliability, and monitoring capabilities.



"Very helpful team!"

"IT ROCKS! :)"

"Incredible support!"

Programming & Support



41 Summer programs were delivered at 21 member libraries with 409 participants!

- Marigold staff coordinated the national TD Summer Reading Program on behalf of participating libraries.
- StoryWalks were borrowed **40** times by **13** member libraries.

Kits, Games, & Traveling Displays were loaned to member libraries 389 times!!!

Libraries save money by borrowing kits, games, and displays from Marigold, such as craft and makerspace kits, travelling book displays, and STEM and hobby kits.



39 teens participated in the online Teen Summer Reading Club. Prizes for the Teen Summer Reading Challenge included a Nintendo Switch and Super Mario Bros. Wonder game, Eilik robot, and a Lego Technic NASA Mars Rover.



Marigold added 8 new kits & games!

- Binocular kit
- Microscope kit
- Ozobots
- Animation kit
- Werewolf
- Mobile Podcast & Photo Booth
- Nintendo Switch GamerSpace
- Steam Deck GamerSpace

Patron & Direct Services

8,996 items mailed to Marigold patrons via Library to You (L2U)!

L2U is a free mail service for those who face physical or geographic difficulties in visiting their public library in person. For patrons across Marigold, Marigold staff fill holds for homebound or remote patrons and mail items to the patron with a free return label.

358 new large print books, audiobooks, high demand movies, & more!

These expensive collections are shared with libraries and rotated to ensure fresh browsing material for patrons. Libraries also collaborate with senior's lodges to provide Marigold collection large print materials for residents.

2,263 new books for Book Deposits!

Book Deposits are located in small communities across the Marigold region. Marigold staff support local volunteers in maintaining these honour-system collections. Each month, the deposit receives new popular material from Marigold and the collection is replenished annually.



2024 Book Deposit Tour—Eastern Trip



Blackie Book Deposit

Collaborations



SAIT

Marigold has a long-standing partnership with the SAIT Library & Information Technology (LIT) program!

- Marigold hosted three practicum students from the SAIT LIT program in April, June, and October. Each practicum lasted three weeks.
- In September, the SAIT LIT class toured the Marigold facility to learn more about Marigold's operations and opportunities for LIT's in regional library systems.

Canadian Urban Libraries Council (CULC)

Marigold is a member of CULC, an organization open to public libraries that serve an urban population of 100,000. CEOs from across Canada engage with each other to share ideas and discuss emerging issues. COO Laura Taylor participates on CULC's Futures Lab Champions.

The Alberta Library (TAL)

Marigold's CEO Lynne Price was appointed to the TAL Board in 2024. COO Laura Taylor works closely with TAL for licensing many of our eResources at TAL's discounted rates.

Staff Represented Marigold at the Following Conferences:

- Ontario Library Association (OLA) Super Conference—January 24-27
- Public Library Association (PLA) 2024 Conference—April 3-5
- Innovative Users Group (IUG) 2024 Conference—March 25-27
- SocialWest - June 5-7
- PLSB Connecting the Digital Dots: A Symposium on Digital Literacy—June 10-11
- American Library Association (ALA) Conference—June 27-July 2

Advocacy & Marketing Support



323,457

pages printed at Marigold and distributed to member libraries. This included brochures to promote and inform library staff and patrons on various eResources, using eBook devices, accessing interlibrary loans, and more!

Website Templates

Marigold provides website templates for member libraries to promote everything the public library has to offer! Last year, Marigold developed and rolled-out new website template functionality based on member library feedback.

Marigold's CEO Lynne Price presented on Marigold services and support to Starland County, the Village of Delia, and Rocky View County. COO Laura Taylor visited local library boards to provide orientation and training.

We help get the word out!

- **Content Bank:** Marigold creates marketing materials such as social media, eNewsletters, and more that highlight eResources, products and services, special events, and popular new books. With our pre-made content, it's easy for member libraries to quickly customize and promote events and services!
- **Customized promotion:** Marigold develops tailored promotional content for ID 9 and Lake Louise, and are rolling out more offerings for municipalities in 2025!
- **Professional Development Newsletter:** Contains updates on upcoming opportunities to learn about human resource management, library collection management, advocacy, technology, and more. This newsletter has gained a global readership of nearly 1,000 subscribers.
- **Marigold Newsletter:** Provides monthly updates from Marigold headquarters on member libraries, eResources, training opportunities such as readers' advisory, and more.
- **Weekly update emails:** Informs libraries of time-sensitive or critical information.

Read what YOU want!



Freedom to Read Week
February 23 - March 1, 2025

Our library is whipping up something special!

Newly released cookbooks are coming this week!



Head to our library or visit tracpac.ab.ca to place a hold now!

Demand for public library service continues to grow!



MARIGOLD
LIBRARY SYSTEM

Across Marigold...

121,034 people/families have a library card

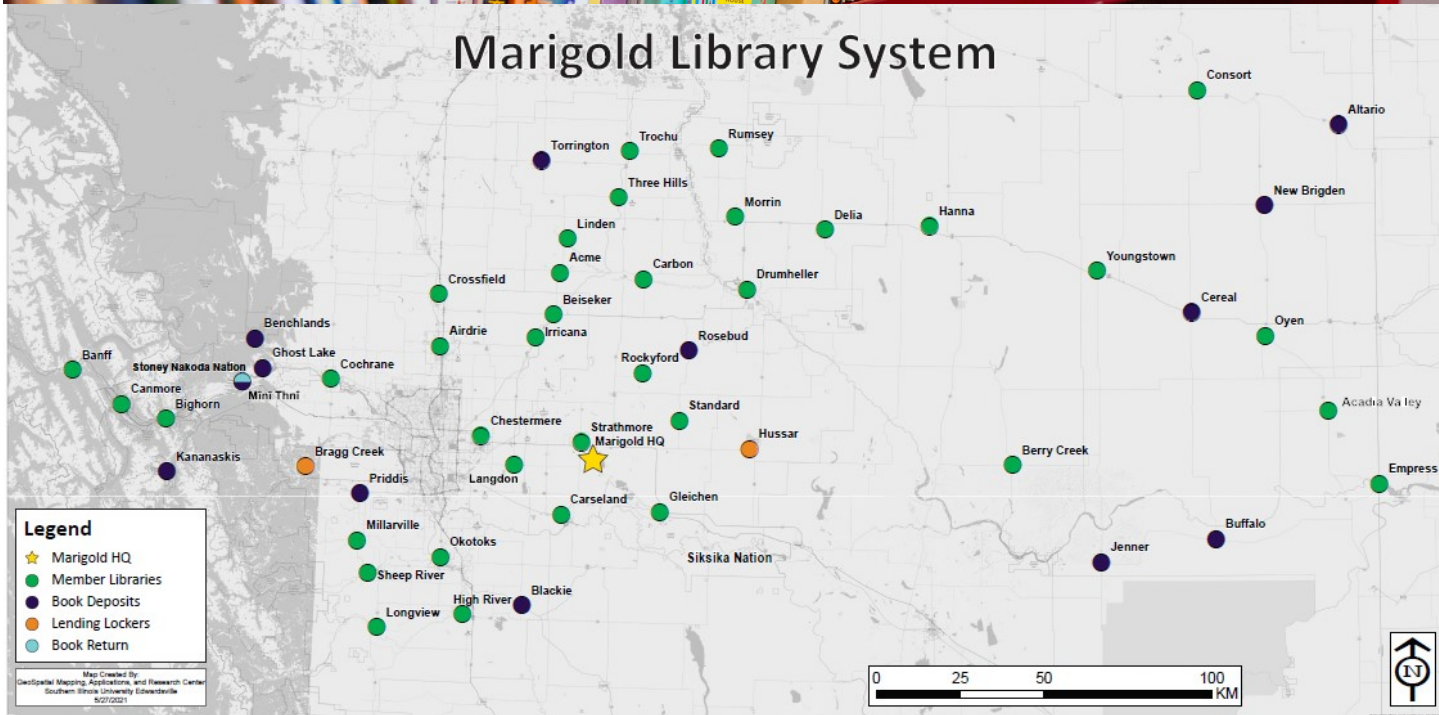
407,884 eBooks borrowed

2,357,559 items loaned to Marigold cardholders, a 10% increase over 2023!

9,959 programs with 136,414 participants

63,969 new items added to Marigold library collections

11.5 million visits to the online library catalogue



Find out more at marigold.ab.ca!