



**Regular Council Meeting
Minutes**

Tuesday, April 1, 2025

**Council Chambers
900 Mountain Avenue,
Crossfield, Alberta, T0M 0S0**

PRESENT: Mayor Harris
Deputy Mayor Fox
Councillor Brennan
Councillor Gustafson
Councillor Knight
Councillor Lambert

REGRETS: Councillor Vang

STAFF: Kinza Barney, CAO
Lindsey Nash, Administrative and Legislative Services Manager (Recording Secretary)
Russ Nash, Director of Community & Protective Services
Amber Ouellette, Chief Finance Officer
Steve Altena, Director of Infrastructure and Community Growth

1. CALL TO ORDER

Mayor Harris called the council meeting to order at 7:00 p.m.

We would like to take this opportunity to acknowledge the traditional territories of the Indigenous peoples of the Treaty 7 territory and the Otipemisiwak (o-tey-pe-mi-si-wak) Metis Government, District 4. We respect the histories, languages, and cultures of First Nations, Metis, Inuit, and all First Peoples of Canada, whose presence continues to enrich our community.

2. AGENDA

2.1 April 1, 2025 Agenda

066-2025

MOVED by Councillor Knight that the April 1, 2025 agenda be accepted as prepared.

CARRIED

3. MINUTES

- 3.1 March 18, 2025 Regular council meeting

067-2025

MOVED by Councillor Brennan that the March 18, 2025 regular council meeting minutes be accepted as presented.

CARRIED

4. ACTIONS AND DECISIONS

- 4.1 2025 National Volunteer Week Proclamation

068-2025

MOVED by Mayor Harris that Council make a proclamation declaring April 27th to May 4th, 2025, as Volunteer Week in Crossfield.

CARRIED

- 4.2 Town Hall Exploration Report

069-2025

MOVED by Councillor Lambert that Council direct Administration to recommence the exploration of a new Town Hall location/facility, recognizing that this process can extend over multiple years, and that the existing space has spatial limitations and will not support the future growth requirements of the Town of Crossfield.

CARRIED

5. POLICIES

- 5.1 Council Policy C 101-25 - Flag Protocol Policy

070-2025

MOVED by Councillor Gustafson that Council adopt Flag Protocol Policy C 101-25 with an amendment to section 6.2 to remove "at this time" in the description.

CARRIED

- 5.2 Council Policy C 102-25 - Corporate Sponsorship and Community Partnership Policy

071-2025

MOVED by Councillor Gustafson that Council accept the Corporate Sponsorship and Community Partnership Policy C102-25 with amendments to:

- **section 6.2.3 to include a 3:1 value of in-kind services,**
- **section 6.2.7 to include a term start and end date of the agreement and**
- **section 6.3 to remove "that is acceptable to the town" from the description and add "that is provided by the town to the description.**

CARRIED

6. COUNCILLOR'S BUSINESS

Mayor Harris:

- March 26 – Attended the MDP Open House
- March 31 – Mayor Harris along with CAO Barney and Director Altena met with Minister Schulz, Minister of Environment and Protected Areas to discuss Crossfield Wastewater.
- March 31 – Attended the Recreation Board funding meeting
- Kraft Hockeyville continues to gain momentum, with endorsement from retired hockey players, Minister Schultz shared a post on Monday.
- The Pete Knight area will rally events going on throughout Friday and Saturday with voting starting at 7 a.m. on Friday until 3 p.m. on Saturday. The decision will be made on Saturday evening during Hockey Night in Canada.

Deputy Mayor Fox:

- March 14 - completed the Subdivision and Development Appeal Board training
- March 20 – had an SDAB meeting
- March 31 – Attended the Recreation Board funding meeting

Councillor Brennan:

- March 29 – Attended the Actors of Crossfield Theatre Society (ACTS) performance.

Councillor Gustofson:

- March 28 - Volunteered bartending services at the Actors of Crossfield Theatre Society (ACTS) performance
- upcoming Rocky View Foundation meeting

Councillor Knight: nothing further to report

Councillor Lambert:

- March 26 - attended the MDP Open House

072-2025

MOVED by Deputy Mayor Fox that the Councillor's business be accepted as presented.

CARRIED

7. ADMINISTRATIVE UPDATE

7.1 Administrative Update

073-2025

MOVED by Councillor Knight that the administrative update be accepted as presented.

CARRIED

7.2 Outstanding Items Lists

074-2025

MOVED by Deputy Mayor Fox that item 052 and 057 be removed and item 002 be amended to in progress.

CARRIED

8. **ADJORN**


075-2025

MOVED By Councillor Lambert that the Council meeting adjourn at 8:00 p.m.

CARRIED



Mayor Harris



Kinza Barney, Chief Administrative Officer