



**Regular Council Meeting
Minutes**

Tuesday, April 15, 2025

**Council Chambers
900 Mountain Avenue,
Crossfield, Alberta, T0M 0S0**

PRESENT: Mayor Harris
Deputy Mayor Fox
Councillor Brennan
Councillor Gustafson
Councillor Knight
Councillor Vang

REGRETS: Councillor Lambert

STAFF: Kinza Barney, CAO
Lindsey Nash, Administrative and Legislative Services Manager (Recording Secretary)
Russ Nash, Director of Community & Protective Services
Amber Ouellette, Chief Finance Officer
Steve Altena, Director of Infrastructure and Community Growth

1. CALL TO ORDER

Mayor Harris called the council meeting to order at 7:03 p.m.

We would like to take this opportunity to acknowledge the traditional territories of the Indigenous peoples of the Treaty 7 territory and the Otipemisiwak (o-tey-pe-mi-si-wak) Metis Government, District 4. We respect the histories, languages, and cultures of First Nations, Metis, Inuit, and all First Peoples of Canada, whose presence continues to enrich our community.

2. AGENDA

2.1 April 15, 2025 Agenda

076-2025

MOVED by Councillor Vang that the April 15, 2025, agenda be amended to remove item 5.1 - 2024 Audited Financial Statements & Auditor Presentation and that a Special Council meeting be held on Tuesday April 22, 2025.

CARRIED

3. MINUTES

3.1 April 1, 2025 Minutes

077-2025

MOVED by Councillor Knight that the minutes of the April 1, 2025 regular council meeting be accepted as presented. CARRIED

4. DELEGATION

4.1 Crossfield Municipal Library Appointment Request

078-2025

MOVED by Councillor Brennan that Council appoint Kenneth LeBlanc and Ian Kennedy as Library Board Trustees for a three- year term effective April 1, 2025, expiring April 1, 2028. CARRIED

5. AUDITOR UPDATE

5.1 2024 Audited Financial Statements & Auditor Presentation

ITEM REMOVED FROM AGENDA

6. 2025 BUDGET

6.1 2025 Operating and Capital Budget Approval

079-2025

MOVED by Councillor Knight that Council approve the 2025 Operating Budget in the amount of \$10,877,281, inclusive of transfers to reserves totaling \$1,340,662 as presented. CARRIED

080-2025

MOVED by Deputy Mayor Fox that Council approve the 2025 Capital Budget in the amount of \$3,895,800 as presented. CARRIED

7. BYLAWS

7.1 Bylaw 2025-03 - Fees and Rates Bylaw

081-2025

MOVED by Councillor Knight that Bylaw 2025-03 Fees and Rates Bylaw be given first reading. CARRIED

082-2025

MOVED by Councillor Brennan that Bylaw 2025-03 Fees and Rates Bylaw be given second reading. CARRIED

083-2025

MOVED by Deputy Mayor Fox that Bylaw 2025-03 Fees and Rates Bylaw be brought forward for third and final reading with unanimous consent. CARRIED

084-2025

MOVED by Councillor Knight that 2025-03 Fees & Rates Bylaw be given third and final reading. CARRIED

7.2 Bylaw 2025-04 - 2025 Taxation Bylaw

085-2025

MOVED by Councillor Brennan that Bylaw 2025-04 - 2025 Taxation Bylaw be given first reading. CARRIED

086-2025

MOVED by Councillor Knight that Bylaw 2025-04 - 2025 Taxation Bylaw be given second reading. CARRIED

087-2025

MOVED by Deputy Mayor Fox that Bylaw 2025-04 - 2025 Taxation Bylaw be brought forward for third and final reading with unanimous consent. CARRIED

088-2025

MOVED by Councillor Brennan that Bylaw 2025-04 - 2025 Taxation Bylaw be given third and final reading. CARRIED

7.3 Bylaw 2025-05 - Vista Crossing Phase 5 Redesignation

089-2025

MOVED by Deputy Mayor Fox that Bylaw 2025-05 - Vista Crossing Phase 5 Redesignation be given first reading and that Council direct Administration to schedule a public hearing for the bylaw.

For (5): Mayor Harris, Councillor Brennan, Deputy Mayor Fox, Councillor Knight, and Councillor Vang

Against (1): Councillor Gustafson

Absent (1): Councillor Lambert

MOTION CARRIED (5 to 1)

7.4 Bylaw 2025-06 - Council Procedural Bylaw

090-2025

MOVED by Deputy Mayor Fox That Bylaw 2025-06 Council Procedural Bylaw be given first reading with amendments under section 12.10. CARRIED

091-2025

MOVED by Councillor Knight That Bylaw 2025-06 Council Procedural Bylaw be given second reading with amendments under section 12.10. CARRIED

092-2025

MOVED by Deputy Mayor Fox That Bylaw 2025-06 Council Procedural Bylaw be brought forward for third and final reading with amendments under section 12.10 with unanimous consent. CARRIED

093-2025

MOVED by Councillor Brennan That 2025-06 Council Procedural Bylaw be given third and final reading with amendments under section 12.10. CARRIED

8. ACTIONS AND DECISIONS

8.1 Crossfield & District Recreation Board Spring Funding Recommendations

094-2025

MOVED by Councillor Gustafson that Council accept the 2025 Spring Funding requests as recommended by the Crossfield and District Recreation Board.

For (5): Mayor Harris, Councillor Brennan, Councillor Gustafson, Councillor Knight, and Councillor Vang

Conflict (1): Deputy Mayor Fox

Absent (1): Councillor Lambert

CARRIED (5 to 0)

9. COUNCILLOR'S BUSINESS

Mayor Harris:

- March 31 – Mayor Harris along with CAO Barney and Director Altena met with Minister Schulz, Minister of Environment and Protected Areas to discuss Crossfield Wastewater.
- April 5 - Attended the Crossfield Farmers Market
- April 5 Attended and participated in Kraft Hockeyville - Thank you to all Town staff for their participation and support in Kraft Hockeyville. Deputy Mayor
- April 7 – Mid Sized Town's Mayors Caucus meeting - accepting 8-10 new mid-sized towns

Deputy Mayor Fox:

- April 5 - Attended and participated in Kraft Hockeyville

Councillor Brennan:

- April 5 - Attended and participated in Kraft Hockeyville
- April 12 - Marigold Library Meeting

Councillor Gustafson:

- April 5 - Attended and participated in Kraft Hockeyville
- April 9 – Attended a Rocky View Foundation Meeting

Councillor Knight:

- April 5 - Attended and participated in Kraft Hockeyville
- April 9 – Attended the Mountain View Regional Water Services Commission AGM

Councillor Vang:

- April 5 - Attended and participated in Kraft Hockeyville

095-2025

MOVED by Councillor Brennan that the Councillor's Business be accepted as presented. CARRIED

10. ADMINISTRATIVE UPDATE

10.1 Outstanding Items List

096-2025

MOVED by Councillor Knight that items 048, 058 & 059 be removed from the Outstanding Action List and item 007 be moved to Q2-2025. CARRIED

11. ADJORN

097-2025

MOVED by Councillor Vang that the Council meeting adjourn at 8:20 p.m. CARRIED



Mayor Harris



Kinza Barney, Chief Administrative Officer