



**Regular Council Meeting
Minutes**

Tuesday, May 20, 2025

**Council Chambers
900 Mountain Avenue,
Crossfield, Alberta, T0M 0S0**

PRESENT: Mayor Harris
Deputy Mayor Fox
Councillor Brennan
Councillor Gustafson
Councillor Knight
Councillor Lambert
Councillor Vang

STAFF: Kinza Barney, CAO
Lindsey Nash, Administrative and Legislative Services Manager (Recording Secretary)
Russ Nash, Director of Community & Protective Services
Amber Ouellette, Chief Finance Officer

1. CALL TO ORDER

Mayor Harris called the council meeting to order at 7:01 p.m.

We would like to take this opportunity to acknowledge the traditional territories of the Indigenous peoples of the Treaty 7 territory and the Otipemisiwak (o-tey-pe-mi-si-wak) Metis Government, District 4. We respect the histories, languages, and cultures of First Nations, Metis, Inuit, and all First Peoples of Canada, whose presence continues to enrich our community.

2. AGENDA

122-2025

MOVED by Councillor Vang that the May 20, 2025 agenda be accepted as prepared.

CARRIED

3. MINUTES

123-2025

MOVED by Deputy Mayor Fox that the minutes of the May 6, 2025, regular Council meeting be accepted as presented.

CARRIED

4. **DELEGATION**

4.1 Crossfield Municipal Library Board Appointments

124-2025

MOVED by Councillor Knight that Council appoint Leanne St-Onge and Laurelynn Laderoute as a Library Board Trustees for a three-year term, effective May 1, 2025 and expiring May 1, 2028.

CARRIED

5. **PROCLAMATION**

5.1 Seniors Week June 2 – 8, 2025 Proclamation

125-2025

MOVED by Mayor Harris that Council proclaim and declare June 2 to June 8, 2025, as Seniors' Week in Crossfield.

CARRIED

6. **BYLAWS**

6.1 Bylaw 2025-08 - Fees & Rates Bylaw

126-2025

MOVED by Councillor Lambert that Bylaw 2025-08 Fees and Rates Bylaw be given first reading.

CARRIED

127-2025

MOVED by Deputy Mayor Fox that Bylaw 2025-08 Fees and Rates Bylaw be given second reading.

CARRIED

128-2025

MOVED by Councillor Brennan that Bylaw 2025-08 Fees and Rates Bylaw be brought forward for third and final reading with unanimous consent.

CARRIED

129-2025

MOVED by Councillor Knight That Bylaw 2025-08 Fees and Rates Bylaw be given third and final reading.

CARRIED

7. **POLICIES**

7.1 Donation Policy C 302-25

130-2025

MOVED by Councillor Lambert That Donation Policy C 302-25 be accepted as presented.

CARRIED

7.2 Sign Blade Policy C 103-25

131-2025

MOVED by Councillor Gustafson that Sign Blade Policy C 103-25 be accepted as presented.

CARRIED

8. ACTIONS AND DECISIONS

8.1 Appointment of Deputy Mayor

132-2025

MOVED by Deputy Mayor Fox that Councillor Brennan be appointed as Deputy Mayor until October 20, 2025.

CARRIED

Mayor Harris proceeded with swearing in Councillor Brennan as Deputy Mayor.

9. COUNCILLOR'S BUSINESS

Mayor Harris:

- Continue participating in the weekly CAO meetings
- Wed May 14 - Attended a Mid-Size Mayors Caucus meeting. Membership has increased from 15 to 29.
- Upcoming: Attending the Rural Women in Business Conference tomorrow and Friday May 23 will be providing a grad speech at the convention.

Deputy Mayor Brennan: Nothing further to report.

Councillor Fox: Nothing further to report.

Councillor Gustafson:

- May 14 - Attended a Rocky View Foundation meeting

Councillor Knight:

- May 14 - Attended a Mountain View Regional Water Services Commission Meeting

Councillor Lambert: Nothing further to report.

Councillor Vang: Nothing further to report.

133-2025

MOVED by Councillor Fox that Councillor's Business be accepted as presented.

CARRIED

10. ADMINISTRATIVE UPDATE

10.1 2025 First Quarterly Corporate Report

134-2025

MOVED by Councillor Lambert that the 2025 First Quarterly Corporate Report be accepted as presented.

CARRIED

10.2 Outstanding Items List

135-2025

MOVED by Deputy Mayor Brennan that items 060 and 063 be removed from the Outstanding Items list.

CARRIED

11. ADJORN

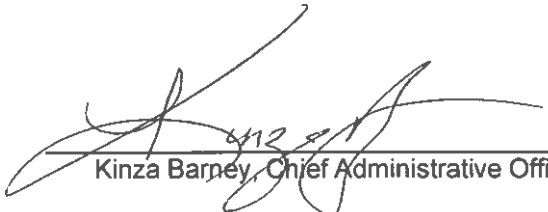
136-2025

MOVED by Councillor Vang that the Council meeting adjourn at 7:55 p.m.

CARRIED



Mayor Harris



Kinza Barney, Chief Administrative Officer