



**Regular Council Meeting
Minutes**

Tuesday, July 15, 2025

**Council Chambers
900 Mountain Avenue,
Crossfield, Alberta, T0M 0S0**

PRESENT: Mayor Harris
Deputy Mayor Brennan
Councillor Fox
Councillor Gustafson
Councillor Lambert
Councillor Vang

REGRETS: Councillor Knight

STAFF: Kinza Barney, CAO
Russ Nash, Director of Community & Protective Services
Steve Altena, Director of Infrastructure and Community Growth
Amber Ouellette, Chief Finance Officer
Lindsey Nash, Legislative and Administrative Services Manager (Recording Secretary)

1. CALL TO ORDER

Mayor Harris called the council meeting to order at 7:01 p.m.

We would like to take this opportunity to acknowledge the traditional territories of the Indigenous peoples of the Treaty 7 territory and the Otipemisiwak (o-tey-pe-mi-si-wak) Metis Government, District 4. We respect the histories, languages, and cultures of First Nations, Metis, Inuit, and all First Peoples of Canada, whose presence continues to enrich our community.

2. AGENDA

2.1 July 15, 2025 Agenda

172-2025

MOVED by Councillor Vang that the July 15, 2025, agenda be accepted as prepared.

CARRIED

3. MINUTES

3.1 July 2, 2025 meeting minutes

173-2025

MOVED by Councillor Lambert that the July 3, 2025, minutes be accepted as presented.

CARRIED

4. PUBLIC HEARING

4.1 Bylaw 2025-07 - Public Notification Bylaw

A public hearing is being held on Bylaw 2025-07 Public Notification Bylaw pursuant to Section 606.1 of the Municipal Government Act.

Mayor Harris declared the public hearing for Bylaw 2025-07 open at 7:06 p.m.

This request was first considered at the Council Meeting on June 17, 2025, and given first reading with the Public Hearing was set for July 15, 2025. Notice of this Public Hearing was posted on the Town of Crossfield's website, and Town Social Media Sites.

There were no responses received in support or opposition during the Public Hearing notification period, and no person has registered to participate electronically at this hearing.

Manager of Legislative and Administrative Services Lindsey Nash presented opening Administrative remarks and an overview of the proposed changes regarding the Public Notification Bylaw.

Mayor Harris asked three times if there was anyone present who wished to speak in favour of the Bylaw 2025-01. There were no responses.

Mayor Harris asked three times if there was anyone present who wished to speak in opposition to the Bylaw 2025-01. There were no responses.

Mayor Harris closed the public hearing for Bylaw 2025-07 at 7:12 p.m.

174-2025

MOVED by Councillor Gustafson that Council accept the proposed changes and that Bylaw 2025-07 Public Notification be given second reading.

CARRIED

175-2025

MOVED by Deputy Mayor Brennan That Bylaw 2025-07 Public Notification be given third and final reading.

CARRIED

5. DELEGATION

5.1 Library Board Member Reappointment

176-2025

MOVED by Councillor Fox that Council reappoint Jo Tennant and Brenda Rosvick to the Library Board as Library Board Trustees for a three-year term ending in 2028.

CARRIED

6. BYLAWS

6.1 Bylaw 2025-10 - Redesignation from UR to I-1 & I-2

177-2025

MOVED by Deputy Mayor Brennan that Bylaw 2025 -10 be given first reading and the Council direct Administration to schedule a public hearing for Bylaw 2025-10.

CARRIED

7. POLICIES

7.1 Reserve Policy C 304-25

178-2025

MOVED by Councillor Lambert that Reserve Policy C 304-25 be approved as presented.

CARRIED

179-2025

MOVED by Councillor Lambert that the reallocation of \$4,153,183.20 from existing reserves, as presented in the Schedule of Restructured Financial Reserves, be approved.

CARRIED

180-2025

MOVED by Deputy Mayor Brennan that \$8,164.46 from deferred revenue, received from the Worker's Compensation Board safety rebates and personal injury reduction program be transferred to the Health and Safety Reserve.

CARRIED

8. ACTIONS AND DECISIONS

8.1 Budget Survey Results

181-2025

MOVED by Councillor Vang that Council accepts the 2026 Budget Survey Results report as information.

CARRIED

8.2 Town Owned Land Sale Inquiries and Requests

182-2025

MOVED by Councillor Fox that Council direct Administration to defer requests pertaining to the sale of town owned lands, except when requested for critical infrastructure, until after the Land Strategy is completed and approved by Council.

CARRIED

8.3 Regional RCMP Policing Model Study

183-2025

MOVED by Councillor Lambert That Council accept the Regional RCMP Model Study as prepared by MNP for information and that Council authorize Administration to notify the regional partners, being the Town of Carstairs, Town of Didsbury, Mountain View County and Village of Cremona, that the Town of Crossfield does not wish to continue in further exploration of a regionalized policing model at this time.

CARRIED

9. COUNCILLOR'S BUSINESS

Mayor Harris

- July 10 - Had the opportunity to attend the Town Services Showcase and met the new Fire Chief Dax Huba.
- July 10 – Attended an Alberta Mid-Sized Towns Mayors' Caucus meeting.
- Continue to meet with the CAO meetings weekly

Deputy Mayor Brennan

- July 10 - Had the opportunity to attend the Town Services Showcase

Councillor Fox: Nothing further to report.

Councillor Gustafson

- June 18 – Attended the Rocky View Foundation meeting

Councillor Lambert: Nothing further to report.

Councillor Vang: Nothing further to report.

184-2025

MOVED by Deputy Mayor Brennan that Councillor's Business be accepted as presented.

CARRIED

10. ADMINISTRATIVE UPDATE

10.1 Outstanding Items List

185-2025

MOVED by Councillor Lambert that item 064 be removed from the Outstanding Items list.

CARRIED

11. CORRESPONDENCE

11.1 Marigold Library System 2024 Value of Your Investment (VOYI) report for Crossfield Municipal Library

186-2025

MOVED by Deputy Mayor Brennan that the item under correspondence be filed for information.

CARRIED

12. CLOSED SESSION

12.1 Collicutt Siding Golf Club Lease Agreement – Disclosure harmful to business interests of a third party – FOIP Section 16 (1) and Advice from officials 24 (1).

187-2025

MOVED by Councillor Vang that Council enter in camera at 8:19 p.m.

CARRIED

188-2025

MOVED by Councillor Gustafson that Council leave in camera at 8:45 p.m.

CARRIED

189-2025

MOVED by Councillor Fox that Council approve the Collicutt Siding Golf Club's Land Lease Agreement for a 5-year term effective July 1, 2025, to June 30, 2030, as presented.

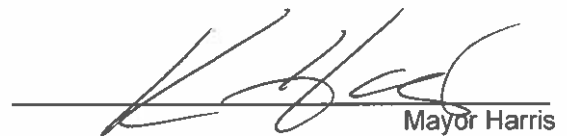
CARRIED

13. ADJORN

190-2025

MOVED by Councillor Vang That the Council meeting adjourn at 8:46 p.m.

CARRIED


Mayor Harris


Kinza Barney,
Chief Administrative Officer