



**Regular Council Meeting minutes**

**Tuesday, December 02, 2025**

**Council Chambers  
900 Mountain Avenue,  
Crossfield, Alberta, T0M 0S0**

**PRESENT:** Mayor Harris  
Deputy Mayor Gustafson  
Councillor Benson  
Councillor Brennan  
Councillor Cosh  
Councillor Knight  
Councillor Nielsen

**STAFF:** Kinza Barney, CAO  
Lindsey Nash, Legislative and Administrative Services Manager (Recording Secretary)  
Russ Nash, Director of Community & Protective Services  
Amber Ouellette, Chief Finance Officer  
Steve Altena, Director of Infrastructure and Community Growth

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**1. CALL TO ORDER**

Mayor Harris called the council meeting to order at 6:00 p.m.

**2. AGENDA**

2.1 December 2, 2025

**283-2025**

**MOVED by Councillor Brennan hat the December 2, 2025, agenda be accepted as prepared.**

**CARRIED**

**3. MINUTES**

3.1 November 18, 2025 council meeting minutes

3.2 November 19 and November 20, 2025 council budget deliberation meeting minutes

**284-2025**

**MOVED by Councillor Nielsen that the minutes of the November 18, 2025, regular Council meeting and November 19, 2025, and November 20, 2025 council budget deliberation meetings be accepted as presented.**

**CARRIED**

**4. DELEGATIONS**

4.1 RCMP Quarterly Update

**285-2025**

**MOVED by Councillor Knight that Council accept the RCMP Q2 update for information.**

**CARRIED**

**5. BYLAWS**

5.1 Bylaw 2025-14 - Line of Credit Borrowing Bylaw

**286-2025**

**MOVED by Deputy Mayor Gustafson that Bylaw 2025-14 Line of Credit Borrowing Bylaw be given first reading.**

**CARRIED UNANIMOUSLY**

**287-2025**

**MOVED by Councillor Brennan that Bylaw 2025-14 Line of Credit Borrowing Bylaw be given second reading.**

**CARRIED UNANIMOUSLY**

**288-2025**

**MOVED by Councillor Nielsen that Bylaw 2025-14 Line of Credit Borrowing Bylaw be brought forward for third and final reading with unanimous consent.**

**CARRIED UNANIMOUSLY**

**289-2025**

**MOVED by Councillor Cosh that Bylaw 2025-14 Line of Credit Borrowing Bylaw be given third and final reading.**

**CARRIED UNANIMOUSLY**

5.2 Bylaw 2025-15 - Fees & Rates Bylaw

**290-2025**

**MOVED by Councillor Nielsen that Bylaw 2025-15 Fees and Rates be given first reading, incorporating the amended water rates as outlined by the Mountain View Regional Water Services Commission.**

**CARRIED UNANIMOUSLY**

**291-2025**

**MOVED by Councillor Knight that Bylaw 2025-15 Fees and Rates be given second reading, incorporating the amended water rates as outlined by the Mountain View Regional Water Services Commission.**

**CARRIED UNANIMOUSLY**

**292-2025**

**MOVED by Councillor Brennan that Bylaw 2025-15 Fees and Rates be brought forward for third and final reading, incorporating the amended water rates as outlined by the Mountain View Regional Water Services Commission with unanimous consent.**

**CARRIED UNANIMOUSLY**

**293-2025**

**MOVED by Councillor Knight that Bylaw 2025-15 Fees and Rates be given third and final reading, incorporating the amended water rates as outlined by the Mountain View Regional Water Services Commission.**

**CARRIED UNANIMOUSLY**

## **6. 2026 PROVISIONAL BUDGET**

### **6.1 2026 Provisional Operating & Capital Budget**

**294-2025**

**MOVED by Councillor Cosh that Council approves the 2026 Provisional Operating Budget of \$12,138,594, inclusive of transfers to reserves totaling \$1,836,538.**

**CARRIED**

**295-2025**

**MOVED by Councillor Nielsen that Council approves the 2026 Capital Budget of \$6,209,850.**

**CARRIED**

**296-2025**

**MOVED by Deputy Mayor Gustafson that Council approves in principle the 2027-2029 forecasted Operating Budget and the 2027-2035 forecasted Capital Plan.**

**CARRIED**

**297-2025**

**MOVED by Councillor Knight that Council establish a policing reserve to help smooth tax impacts as policing costs increase with population growth.**

**CARRIED**

## **7. ACTIONS AND DECISIONS**

### **7.1 Recycling End Producer Responsibility (EPR) Program Update**

**298-2025**

**MOVED by Deputy Mayor Gustafson that Council supports the transition of the Town's curbside recycling collection to the "Opt-Out" model under the End Producer Responsibility program after April 30, 2027.**

**CARRIED**

**299-2025**

**MOVED by Councillor Nielsen that Council directs Administration to cease curbside recycling collection for businesses and other organizations within the Town in accordance with Section 4 of the Waste Management and Recycling Bylaw No. 2025-02.**

**CARRIED**

## **8. NOTICE OF MOTIONS**

### **8.1 Advancement of development in the Downtown and Entrance areas**

Mayor Harris will make a motion to direct Administration to bring back potential strategies to support the advancement of development in the Downtown and Entrance areas, including but not limited to policy options, planning approaches, and implementation considerations as outlined in the attached Notice of Motion.

### 300-2025

**MOVED by Councillor Knight that Council direct Administration to bring back potential strategies to support the advancement of development in the Downtown and Entrance areas, including but not limited to policy options, planning approaches, and implementation considerations.**

**CARRIED**

## 9. COUNCILLOR'S BUSINESS

### Mayor Harris

- Nov. 19 & 20 – Attended and participated in the Operating and Capital budget meetings
- Nov 24 – Attended a virtual meeting with Minister Schultz, along with CAO Barney, & Director Altena.
- Nov. 29 – Attended the Winter wonderland event, hosted by the Town.
- Dec. 1 – Attended and participated in the Council Planning 101 session.
- Had a meeting with a WG Murdoch school Grade 6 teacher to discuss the classes upcoming Local Government chapter.
- Had a meeting with a home builder and a phone call with a resident.
- Continue with the weekly CAO meetings.

### Deputy Mayor Gustafson

- Nov. 19 & 20 – Attended and participated in the Operating and Capital budget meetings

### Councillor Benson

- Nov. 19 & 20 – Attended and participated in the Operating and Capital budget meetings
- Nov. 26 – Attended a Rocky View Foundation Meeting

### Councillor Brennon

- Nov. 19 & 20 – Attended and participated in the Operating and Capital budget meetings
- Nov. 22 – Marigold Library Board Meeting
- Dec. 1 – Attended and participated in the Council Planning 101 session

### Councillor Cosh

- Nov. 19 & 20 – Attended and participated in the Operating and Capital budget meetings
- Nov. 21 – Attended a Mountain View Regional Water Services Commission Council Orientation meeting
- Nov. 28 – Participated in Subdivision and Development Appeal Board Training
- Dec. 1 – Attended and participated in the Council Planning 101 session.
- Worked a casino for Crossfield Minor Hockey.

### Councillor Knight

- Nov. 19 – Attended and participated in the Operating budget meeting.
- Nov. 21 – Attended a Mountain View Regional Water Services Commission Council Orientation meeting. Have been reappointed as Chairperson for the Commission.

- Dec. 1 – Attended and participated in the Council Planning 101 session.

Councillor Nielsen

- Nov. 29 – Attended the Winter wonderland event, hosted by the Town.
- Nov. 19 & 20 – Attended and participated in the Operating and Capital budget meetings.
- Dec. 1 – Attended and participated in the Council Planning 101 session.
- Participated in the Crossfield ATB Sponsor a Senior program.

**301-2025**

**MOVED by Councillor Brennan that the Councillor's Business be accepted as presented.**

**CARRIED**

**10. ADMINISTRATIVE UPDATE**

10.1 Administration Verbal Update

**302-2025**

**MOVED by Councillor Cosh that the Administration Verbal Update be accepted as presented.**

**CARRIED**

10.2 Outstanding Actions Items List

**303-2025**

**MOVED by Councillor Nielsen that items 074 & 075 be removed from the Outstanding Actions List.**

**CARRIED**

**11. ADJORN**

**304-2025**

**MOVED by Councillor Knight that the Council meeting adjourn at 7:50 p.m.**

**CARRIED**

  
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Mayor Harris

  
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Kinza Barney, Chief Administrative Officer