



Regular Council Meeting Minutes

Tuesday, December 16, 2025

**Council Chambers
900 Mountain Avenue,
Crossfield, Alberta, T0M 0S0**

PRESENT: Mayor Harris
Deputy Mayor Gustafson
Councillor Brennan
Councillor Benson
Councillor Cosh
Councillor Knight
Councillor Nielsen

STAFF: Kinza Barney, CAO
Lindsey Nash, Administrative and Legislative Services Manager (Recording Secretary)
Russ Nash, Director of Community & Protective Services
Amber Ouellette, Chief Finance Officer

1. CALL TO ORDER

Mayor Harris called the council meeting to order at 6:00 p.m.

2. AGENDA

2.1 December 16, 2025 Agenda

305-2025

MOVED by Councillor Knight that the December 16, 2025 agenda be accepted as prepared.

CARRIED

3. MINUTES

3.1 December 2, 2025 meeting minutes

306-2025

MOVED by Councillor Nielsen that the minutes of December 2, 2025, regular Council meeting be accepted as presented.

CARRIED

4. BYLAWS

4.1 Council Procedural Bylaw 2025-16

307-2025

MOVED by Councillor Nielsen that Council Procedural Bylaw 2025-16 be given first reading.

CARRIED

308-2025

MOVED by Deputy Mayor Gustafson that Council Procedural Bylaw 2025-16 be given second reading.

CARRIED UNANIMOUSLY

309-2025

MOVED by Councillor Brennan that Council Procedural Bylaw 2025-16 be brought forward for third and final reading with unanimous consent.

CARRIED UNANIMOUSLY

310-2025

MOVED by Councillor Knight that Council Procedural Bylaw 2025-16 be given third and final reading.

CARRIED UNANIMOUSLY

5. ACTIONS AND DECISIONS

5.1 2026 Family and Community Support Services (FCSS) External Funding Recommendations

311-2025

MOVED by Councillor Knight that Council approve the 2026 External Funding Allocations as recommended by the FCSS and Community Development Coordinator as presented.

CARRIED

5.2 2025 Write Off of Uncollectible Account Request

312-2025

MOVED by Councillor Nielsen that Council approves the write-off of \$6,883.27 in uncollectible Accounts Receivable related to two invoices issued to account number 713, in accordance with the Accounts Receivable and Write-Off Policy.

CARRIED

6. COUNCIL BUSINESS

Mayor Harris

- Nothing further to report.

Deputy Mayor Gustafson

- Met with CAO Barney – agenda review

Councillor Benson

- Dec. 12 - Participated in the Fire Department Santa parade
- Meeting with a resident

Councillor Brennan

- Dec. 5 – Attended Twinkle Fest
- Dec. 12 - Participated in the Fire Department Santa parade

Councillor Cosh

- Dec. 5 – Attended Twinkle Fest

Councillor Knight

- Dec. 10 – Attended the Mountain View Regional Water Services Commission meeting

Councillor Nielsen

- Nothing further to report.

313-2025

MOVED by Councillor Knight that Council business be accepted as presented.

CARRIED

7. ADMINISTRATIVE UPDATE

7.1 Outstanding Action Items List

314-2025

MOVED by Councillor Cosh that the Outstanding Action Items list be accepted as presented.

CARRIED

8. CORRESPONDENCE

8.1 Pump Track Update

315-2025

MOVED by Councillor Knight that the pump track update be accepted for information.

CARRIED

8.2 Marigold Library Board November Update

316-2025

MOVED by Councillor Knight that the Marigold Library update be accepted for information.

CARRIED

9. ADJORN

317-2025

MOVED by Councillor Brennan that the Council meeting adjourn at 7:01 p.m.

CARRIED


Mayor Harris


Kinza Barney, Chief Administrative Officer